



## **Request For Birth Certificate**

Birth Certificates are filed in the city or town where the person was born and in the city or town where the child resided at the time of birth.

Name of subject (newborn): \_\_\_\_\_

Place of birth: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Mother's name at time of birth: \_\_\_\_\_

Father's name: \_\_\_\_\_

Number of copies requested: \_\_\_\_\_

Where would you like this sent (address): \_\_\_\_\_

\_\_\_\_\_

Please note that access to out of wedlock births is limited to the child, the parents listed on the record, a father not listed on the record with documentary proof of paternity (adjudication, stipulation, or properly completed Voluntary Acknowledgment of Parentage), the child's legal guardian or the legal representation of the child. See §2A, Chapter 46, Massachusetts General Laws. To obtain access to these restricted records, proof of identity (photo ID) must be provided. Other persons must have a court order to obtain these records.

The fee for a certified copy of a birth certificate is \$10.00. Checks should be made out to the Town of Boxford. Requests should be sent to the Town Clerk's Office, 7A Spofford Road, Boxford, MA, 01921.