

In attendance:

- Peter Perkins, Select Board
- Michael White, Finance Committee
- Fire Chief Brian Geiger
- Police Chief Jim Riter
- Communications Director Warren Gould
- Mira Clark, at-large resident (Secretary)
- Ellen Guerin, at-large resident (Chair)
- Bob Hazelwood, at-large resident
- Ashley Wheeler, at-large resident
- Matt Coogan, Town Administrator
- Brendan Sweeney, Assistant Town Administrator

1. Introductions

2. Committee Charge read by Matt Coogan.

3. Ellen Guerin nominated by Peter Perkins to chair, seconded by Chief Riter, unanimous approval vote

4. Bob Hazelwood declined nomination to secretary, Chief Geiger nominated Mira Clark, unanimous approval vote

5. Online Public Safety presentation - over 100 views since posting in October.

- Chief Geiger explains 3 tiered response: police fire ambulance
- some community confusion as to how response works
- Gould: 911 call comes into dispatch through PSAP
- FD staffed 6-18:00, outside of those hours call dept fills need, '21 on duty person 18-6
- Ellen suggests point-by point response explanation for the public

6. Communications:

- new software CAD-RMS system

7. Discussion of what data are we gathering?

- Chief Geiger suggests look back 3 years only
- Look through 2022, 2023, 2024
- Gather data from OEMS, ambulance co, Boxford Comms
- Top 10 calls priority 1&2
- Have areas but no specific areas for distance
- Dates, nature, times
- Hire a consultant?

8. Action - Chiefs Geiger and Riter and Communications to look through data for past 3 months to present to committee at next meeting. Mira to send listing of highest priority medical calls to Public Safety for data compilation.

9. Meeting adjourned.