

ATTACHMENT A

ASSIGNMENT AUTHORIZATION #1

AMENDMENT #1

Preliminary Engineering – Route 133 at Main Street

The services set forth herein shall be performed pursuant to the Agreement entered into by and between the Town of Boxford, Massachusetts “Town” and TEC, Inc. “Contractor” for On-Call Engineering Services, executed January 18, 2022. This Assignment Authorization is made this ___ day of _____, 20_____.

Whereas, the Town and Contractor have mutually agreed to proceed with the services of this Assignment, in accordance with the provisions of the Agreement.

ASSIGNMENT DESCRIPTION:

Contractor to continue providing preliminary transportation engineering services for the MassDOT project #606721, which includes Washington Street (Route 133) from the North Andover town line to the intersection with Main Street in Boxford, MA. The Contractor will complete the following services as directed by MassDOT at a coordination meeting on June 28, 2022:

Task 2 – TIP Initiation & MaPIT Submittal **\$10,000.00**

Contractor will re-initiate the project with the MassDOT Project Review Committee (PRC) and resubmit the project to District 4.

- Project Need Form – Prepare and submit the Project Need documentation on behalf of the Town via the MaPIT Project Intake Tool for review and approval by the MassDOT District 4 Office.
- Opinion of Cost – Prepare a planning level construction cost estimate utilizing the 25% design plans from 2015 and the latest trending MassDOT average unit bid prices.
- Project Scope Form – TEC will prepare and submit the Project Scope documentation (formerly Project Initiation Form) on behalf of the Town via the MaPIT Project Intake Tool for review by the MassDOT District 4 Office and consideration by the MassDOT Project Review Committee.

Task 3 – Design Justification Workbook (DJW) **\$12,500.00**

- Design Justification Workbook (DJW) – Prepare a DJW in accordance with Engineering Directive E-20-001, to document design decisions for the project established in 2015 at the 25% design stage and public outreach efforts (e.g. lane and shoulder width requirements; bicycle and pedestrian accommodations); and to provide justification for any deviations from MassDOT’s current controlling criteria.
- MassDOT Meetings – Attend one (1) meeting with MassDOT and the Town to confirm the proposed cross section along Washington Street

Additional services not listed above may be performed at the request of the Town and will be considered an amendment to this assignment. Services will begin upon signed authorization of this assignment authorization. CONTRACTOR will invoice the Town monthly on a percent complete basis.

COMPENSATION:

Lump sum not to exceed \$22,500.00

The Contractor is hereby authorized to proceed with the work described herein, in accordance with the provisions of the Agreement and this Assignment Authorization.

TOWN OF BOXFORD, MASSACHUSETTS

TEC, INC.

By: _____
Chris Olbrot
Director of Public Works

By: 
Mikel Myers
Principal / Director of Business Development