

From: [Ross Povenmire](#)
To: [Matt Coogan](#)
Cc: [Bob Gore](#); [Natasha Grigg](#); [David Smallman](#); [Brendan Sweeney](#)
Subject: Open Space and Recreation Plan and Committee
Date: Monday, August 1, 2022 3:27:01 PM
Attachments: [OPENSOURCE&RECPLAN2015-RevisedJan262016.pdf](#)
[Boxford Master Plan.pdf](#)

Hello Matt, The Open Space & Recreation Plan (OS&RP) for Boxford expires in December of 2022. The Select Board typically appoints a committee to undertake the preparation of this document. The most recent members of the OS&RP Committee were Natasha Grigg, Jon Schwartz, and Dennis Pyburn.

The town's Master Plan was last updated in 2008, is effective for 10 years, and is therefore expired. The Master Plan is typically updated with the help of a Master Plan Steering Committee appointed by the Select Board, who in turn may engage a consultant to provide technical assistance in the preparation of the plan. The most recent members of the Master Plan Steering Committee were Holly Langer, Steve Merriam, Clint Condon, Mary Ellen Iorio, Randy Johnson and Mark Mudgett.

If the town wishes to apply for state grants to help fund the purchase of open space, it will have to show that the town's OS&RP and Master Plan are both in effect. There does not currently appear to be a land purchase in contemplation that would rely upon grant funding, however it would seem to be prudent to update the OS&RP and Master Plan in order to preserve the option of doing so. It would seem that the first step in the process of updating these documents is to identify individuals who are willing to serve on the committees. By this email I hope to begin an effort to reconstitute the OS&RP and Master Plan Steering Committees.

Ross