

# NOTICE OF INTENT

---

7 Spofford Road  
Boxford, Massachusetts

April 3, 2024

**Owner/Applicant:**

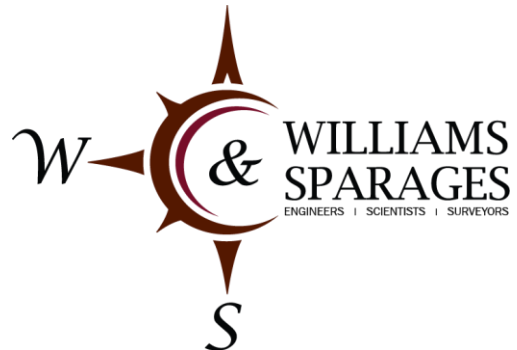
Town of Boxford  
C/o Boxford Permanent Building Committee  
7 Spofford Road  
Boxford, MA 01921

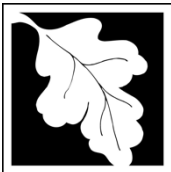
**Prepared By:**

Williams & Sparages LLC  
189 North Main Street, Suite 101  
Middleton, MA 01949  
Ph: 978-539-8088  
Fax: 978-539-8200  
[www.wsengineers.com](http://www.wsengineers.com)

**W&S Project No:**

BOXF-0137





**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

**WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

**Important:**

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Note:  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

**A. General Information**

1. Project Location (**Note:** electronic filers will click on button to locate project site):

7 Spofford Road  
a. Street Address

Boxford  
b. City/Town

01921  
c. Zip Code

Latitude and Longitude:  
42.696690  
d. Latitude

-71.014350  
e. Longitude

Map 19, Block 3  
f. Assessors Map/Plat Number

Parcel 28  
g. Parcel /Lot Number

2. Applicant:

Margaret  
a. First Name

Chow-Menzer  
b. Last Name

Town of Boxford, Boxford Permanent Building Committee  
c. Organization

7A Spofford Road  
d. Street Address

Boxford  
e. City/Town

MA  
f. State

01921  
g. Zip Code

978-887-6000  
h. Phone Number

i. Fax Number

mcmenster@gmail.com  
j. Email Address

3. Property owner (required if different from applicant):  Check if more than one owner

Matthew  
a. First Name

Coogan, Town Administrator  
b. Last Name

Town of Boxford  
c. Organization

7A Spofford Road  
d. Street Address

Boxford  
e. City/Town

MA  
f. State

01921  
g. Zip Code

978-861-1014  
h. Phone Number

978-887-3151  
i. Fax Number

mcoogan@town.boxford.ma.us  
j. Email address

4. Representative (if any):

Thorsen  
a. First Name

Akerley  
b. Last Name

Williams & Sparages LLC  
c. Company

189 North Main Street, Suite 101  
d. Street Address

Middleton  
e. City/Town

MA  
f. State

01949  
g. Zip Code

978-539-8088  
h. Phone Number

978-539-8200  
i. Fax Number

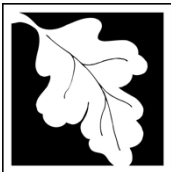
takerley@wsengineers.com  
j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

N/A (Town project)  
a. Total Fee Paid

N/A  
b. State Fee Paid

N/A  
c. City/Town Fee Paid



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:
MassDEP File Number
Document Transaction Number
Boxford
City/Town

## A. General Information (continued)

6. General Project Description:

Proposed installation of a playground area and removal of existing play structures within the 100' buffer zone to Bordering Vegetated Wetlands.

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- 1.  Single Family Home
- 2.  Residential Subdivision
- 3.  Commercial/Industrial
- 4.  Dock/Pier
- 5.  Utilities
- 6.  Coastal engineering Structure
- 7.  Agriculture (e.g., cranberries, forestry)
- 8.  Transportation
- 9.  Other

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

- 1.  Yes  No      If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

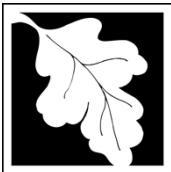
8. Property recorded at the Registry of Deeds for:

Essex South	
a. County	b. Certificate # (if registered land)
31666	652
c. Book	d. Page Number

## B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- 1.  Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- 2.  Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:
MassDEP File Number
Document Transaction Number
Boxford
City/Town

**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	1. linear feet	2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet	2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet	2. square feet
	3. cubic yards dredged	

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet	2. square feet
	3. cubic feet of flood storage lost	4. cubic feet replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet	
	2. cubic feet of flood storage lost	3. cubic feet replaced
f. <input type="checkbox"/> Riverfront Area	1. Name of Waterway (if available) - <b>specify coastal or inland</b>	

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
- 100 ft. - New agricultural projects only
- 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet

4. Proposed alteration of the Riverfront Area:

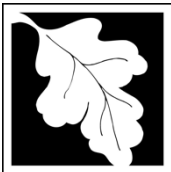
a. total square feet	b. square feet within 100 ft.	c. square feet between 100 ft. and 200 ft.
----------------------	-------------------------------	--

5. Has an alternatives analysis been done and is it attached to this NOI?  Yes  No

6. Was the lot where the activity is proposed created prior to August 1, 1996?  Yes  No

3.  Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands

**WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

---

MassDEP File Number

---

Document Transaction Number

---

Boxford

---

City/Town

**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
 Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	_____	
	1. square feet	
	_____	
	2. cubic yards dredged	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	_____	_____
	1. square feet	2. cubic yards beach nourishment
e. <input type="checkbox"/> Coastal Dunes	_____	_____
	1. square feet	2. cubic yards dune nourishment
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	_____	
	1. linear feet	
g. <input type="checkbox"/> Rocky Intertidal Shores	_____	
	1. square feet	
h. <input type="checkbox"/> Salt Marshes	_____	_____
	1. square feet	2. sq ft restoration, rehab., creation
i. <input type="checkbox"/> Land Under Salt Ponds	_____	
	1. square feet	
	_____	
	2. cubic yards dredged	
j. <input type="checkbox"/> Land Containing Shellfish	_____	
	1. square feet	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	_____	
	1. cubic yards dredged	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	_____	
	1. square feet	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	_____	_____
	a. square feet of BVW	b. square feet of Salt Marsh
5. <input type="checkbox"/> Project Involves Stream Crossings		
	_____	_____
	a. number of new stream crossings	b. number of replacement stream crossings



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

## C. Other Applicable Standards and Requirements

- This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

### Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

- a.  Yes  No **If yes, include proof of mailing or hand delivery of NOI to:**

**Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581**

- 8/2021  
b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

- c. Submit Supplemental Information for Endangered Species Review\*

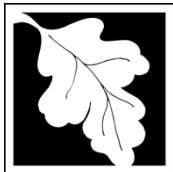
1.  Percentage/acreage of property to be altered:
  - (a) within wetland Resource Area \_\_\_\_\_ percentage/acreage
  - (b) outside Resource Area \_\_\_\_\_ percentage/acreage
2.  Assessor's Map or right-of-way plan of site

2.  Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*
  - (a)  Project description (including description of impacts outside of wetland resource area & buffer zone)
  - (b)  Photographs representative of the site

\* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <https://www.mass.gov/endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

## WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

### C. Other Applicable Standards and Requirements (cont'd)

- (c)  MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

- (d)  Vegetation cover type map of site

- (e)  Project plans showing Priority & Estimated Habitat boundaries

- (f) OR Check One of the Following

1.  Project is exempt from MESA review.  
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2.  Separate MESA review ongoing. a. NHESP Tracking # \_\_\_\_\_ b. Date submitted to NHESP \_\_\_\_\_

3.  Separate MESA review completed.  
Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a.  Not applicable – project is in inland resource area only      b.  Yes     No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Cohasset to Rhode Island border, and  
the Cape & Islands:

North Shore - Hull to New Hampshire border:

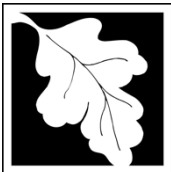
Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
836 South Rodney French Blvd.  
New Bedford, MA 02744  
Email: [dmf.envreview-south@mass.gov](mailto:dmf.envreview-south@mass.gov)

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930  
Email: [dmf.envreview-north@mass.gov](mailto:dmf.envreview-north@mass.gov)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c.  Is this an aquaculture project?      d.  Yes     No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

**WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

**C. Other Applicable Standards and Requirements (cont'd)**

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
- a.  Yes  No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.
- b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?
- a.  Yes  No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
- a.  Yes  No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?
- a.  Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
1.  Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
  2.  A portion of the site constitutes redevelopment
  3.  Proprietary BMPs are included in the Stormwater Management System.
- b.  No. Check why the project is exempt:
1.  Single-family house
  2.  Emergency road repair
  3.  Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

**D. Additional Information**

- This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2.  Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.

**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.





Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:	
MassDEP File Number	
Document Transaction Number	
Boxford	
City/Town	

## D. Additional Information (cont'd)

3.  Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4.  List the titles and dates for all plans and other materials submitted with this NOI.

Plan to Accompany a Notice of Intent - 7 Spofford Road

a. Plan Title

Williams & Sparages LLC

Richard L. Williams

b. Prepared By

c. Signed and Stamped by

4/3/2024

1" = 20'

d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5.  If there is more than one property owner, please attach a list of these property owners not listed on this form.

6.  Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.

7.  Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.

8.  Attach NOI Wetland Fee Transmittal Form

9.  Attach Stormwater Report, if needed.

## E. Fees

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

N/A

N/A

2. Municipal Check Number

3. Check date

N/A

N/A

4. State Check Number

5. Check date

6. Payor name on check: First Name

7. Payor name on check: Last Name



# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

Document Transaction Number

Boxford

City/Town

## F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. Signature of Applicant <i>Kevin A. Ryan, Chair, Permanent Building Committee</i>	2. Date <u>4/1/24</u>
3. Signature of Property Owner (if different) <i>Matthew Coy</i> TOWN ADMINISTRATOR	4. Date <u>4/2/24</u>
5. Signature of Representative (if any) <i>Thorsen Akerley</i>	6. Date <u>4/3/24</u>

### For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

### For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see instructions) by certified mail or hand delivery.

### Other:

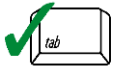
If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

<u>7 Spofford Road</u>	<u>Boxford</u>
a. Street Address	b. City/Town
<u>N/A (Town project)</u>	<u>N/A</u>
c. Check number	d. Fee amount

2. Applicant Mailing Address:

<u>Margaret</u>	<u>Chow-Menzer</u>	
a. First Name	b. Last Name	
<u>Town of Boxford, Boxford Permanent Building Committee</u>		
c. Organization		
<u>7A Spofford Road</u>		
d. Mailing Address		
<u>Boxford</u>	<u>MA</u>	<u>01921</u>
e. City/Town	f. State	g. Zip Code
<u>978-887-6000</u>	<u>mcmenzer@gmail.com</u>	
h. Phone Number	i. Fax Number	
	j. Email Address	

3. Property Owner (if different):

<u>Matthew</u>	<u>Coogan, Town Administrator</u>	
a. First Name	b. Last Name	
<u>Town of Boxford</u>		
c. Organization		
<u>7A Spofford Road</u>		
d. Mailing Address		
<u>Boxford</u>	<u>MA</u>	<u>01921</u>
e. City/Town	f. State	g. Zip Code
<u>978-861-1014</u>	<u>978-887-3151</u>	<u>mcoogan@town.boxford.ma.us</u>
h. Phone Number	i. Fax Number	j. Email Address

**B. Fees**

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
Category 2j.	1	\$0.00	\$0.00
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>Step 5/Total Project Fee:</b>			<u>\$0.00 (Town project)</u>
<b>Step 6/Fee Payments:</b>			
Total Project Fee:			<u>\$0.00 (Town project)</u> a. Total Fee from Step 5
State share of filing Fee:			<u>\$0.00 (Town project)</u> b. 1/2 Total Fee <b>less</b> \$12.50
City/Town share of filing Fee:			<u>\$0.00 (Town project)</u> c. 1/2 Total Fee <b>plus</b> \$12.50

**C. Submittal Requirements**

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
 Box 4062  
 Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

**Introduction:**

The subject property, 7 Spofford Road, Assessors Map 19, Block 3, Parcel 28, is owned by the Town of Boxford and is approximately 63 acres in size according to the Boxford Assessor's Department. The property is developed by various Town buildings, the Boxford Police Department building, DPW garage, tennis courts, solar arrays, and soccer and baseball fields.

Bordering Vegetated Wetlands (BVW) exist throughout the property; however, the subject of this Notice of Intent is for the installation of a playground area to the southeast of the DPW garage within 100' of Bordering Vegetated Wetlands located between the Boxford Police Department building and Baldpate Road. The area where work is proposed to occur is currently maintained as lawn and is occupied by a handful of existing play structures. The perimeter of the maintained area is bordered by mature trees and Bordering Vegetated Wetlands to the south. Topographically, the proposed work is very flat, but does gently slope towards the Bordering Vegetated Wetlands to the south.

According to the NRCS Web Soil Survey, the soil in the area of the proposed activities are classified as Hinckley loamy sand (253B). According to the current Division of Fisheries and Wildlife, Natural Heritage and Endangered Species Program (NHESP) Atlas, the property is not mapped as Priority Habit of Rare Species or Estimated Habitats of Rare Wildlife, nor is the property mapped as an Area of Critical Environmental Concern (ACEC). None of the wetland resource areas are mapped as Outstand Resource Waters (ORW), either.

**Proposed Activities:**

The Boxford Permanent Building Committee and Town of Boxford are proposing to improve the existing playground area by removing the existing play structures and installing a new ±6,000 square foot playground area within the 100' buffer zone to Bordering Vegetated Wetlands. An attachment is included as part of this Notice of Intent from Site Specifics, LLC detailing the three main play structures proposed within the proposed playground footprint. A brick path with handicap access is proposed to connect to the parking lot adjacent to the DPW garage, which lies outside of the 100' buffer zone to Bordering Vegetated Wetlands.

The playground area is proposed be installed entirely within existing maintained areas. The playground is proposed to be elevated 12" above existing grade via the installation of wood timbers. The playground is also proposed to consist of an IPEMA certified engineered wood fiber playground safety surfacing to be placed on bare soil to the top of the proposed timber border. Ground disturbance and grading with the proposed



playground area would solely consist of the removal of lawn/grass and stockpiling in the stockpile area shown on the accompanying plan. Given the area is level, no grading is proposed or needed in areas surrounding the playground footprint.

Although the playground area is proposed within 75' of Bordering Vegetated Wetlands, the play structures do not require a building permit according to the Massachusetts State Building Code Section 780 CMR R105.2, thus only a 30' setback is required under the Boxford Wetland Protection Regulations. The closest point from the proposed playground area to Bordering Vegetated Wetlands is 41.1'.

**Construction Sequence:**

- Install erosion controls as shown on the accompanying plan.
- Remove existing play structures.
- Remove lawn/grass and conduct rough earth removal as needed.
- Install play structure supports and play structures.
- Install wood timber border.
- Fill proposed playground area with engineered wood fiber surfacing.
- Install pathway to playground area and handicap access.
- Final landscaping and stabilization of disturbed areas.

**Jurisdictional Wetland Resource Areas:**

Bordering Vegetated Wetlands: The Bordering Vegetated Wetlands (BVW) were delineated on the subject property by Thorsen Akerley, RS, WPIT, from Williams & Sparages LLC in September of 2023. BVW was delineated as the A-Series using blue surveyors' tape.

No BVW is proposed to be altered as part of this application.

**Erosion Controls:**

Erosion controls in the form of an 8-inch diameter mulch sock are proposed during the project and are proposed to remain in place until all areas within the buffer zone are stabilized, and permission is granted for their removal from the Boxford Conservation Commission, and/or their director.



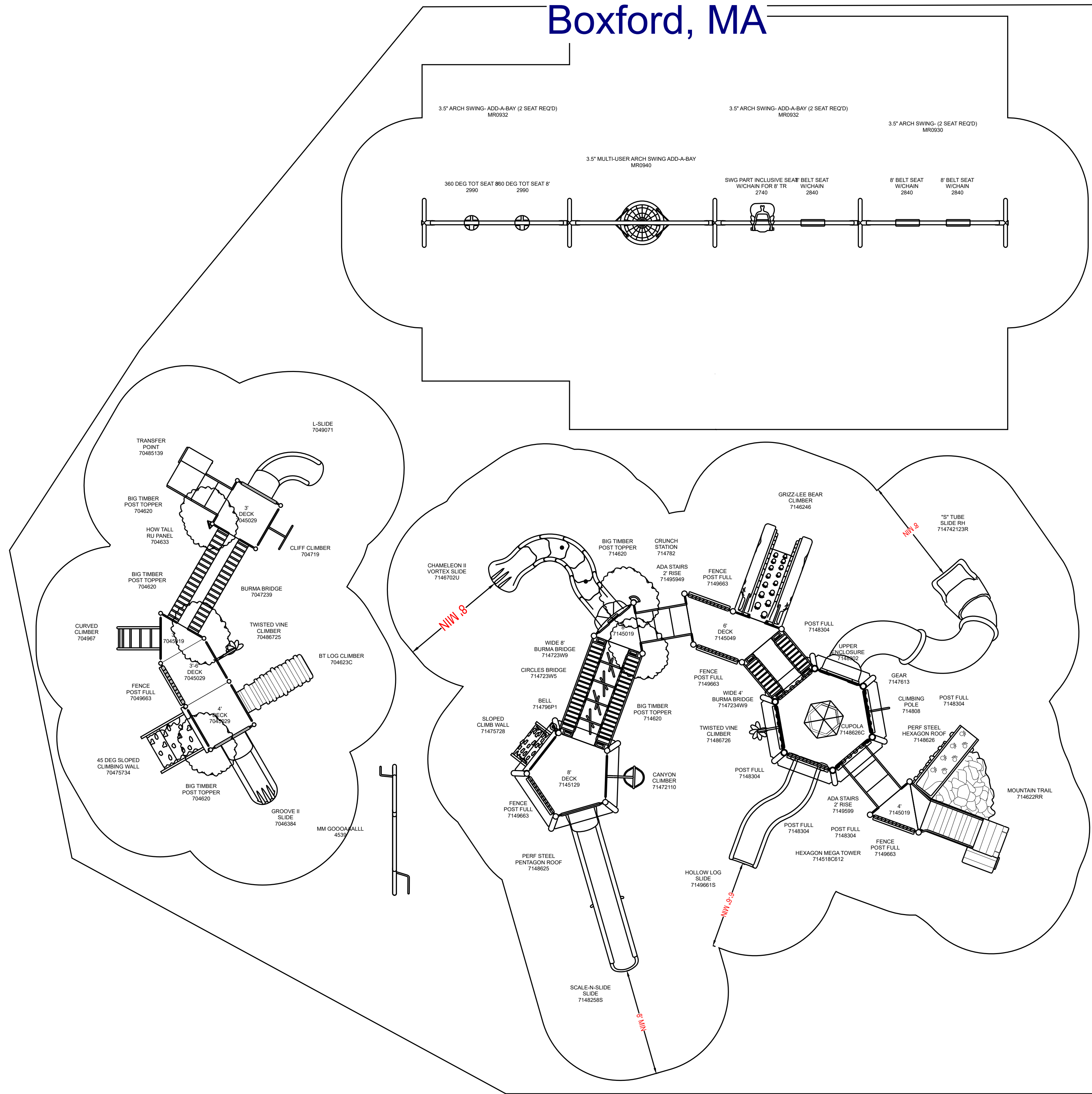
<b>FOR KIDS AGES</b> <b>2-5</b> YEARS	AGE GROUP: 2-5 ELEVATED PLAY ACTIVITIES - TOTAL: 8 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER: 8 REQ'D 4 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP: 0 REQ'D 0 GROUND LEVEL ACTIVITY TYPE: 1 REQ'D 3 GROUND LEVEL QUANTITY: 1 REQ'D 3
<b>FOR KIDS AGES</b> <b>2-12</b> YEARS	AGE GROUP: 2-12 ELEVATED PLAY ACTIVITIES - TOTAL: 0 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER: 0 REQ'D 0 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP: 0 REQ'D 0 GROUND LEVEL ACTIVITY TYPE: 2 REQ'D 0 GROUND LEVEL QUANTITY: 8 REQ'D 0

# Johnson Field February 2024 Boxford, MA

AGE GROUP: 5-12 ELEVATED PLAY ACTIVITIES - TOTAL: 14 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER: 13 REQ'D 7 ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP: 0 REQ'D 0 GROUND LEVEL ACTIVITY TYPE: 3 REQ'D 3 GROUND LEVEL QUANTITY: 4 REQ'D 5
---

**FOR KIDS AGES**  
**5-12**  
YEARS

Child Capacity: 171



<b>Site Specifics, L.L.C.</b>	
PO Box 325 Rochester, MA	PHONE NO: (508) 763-0207 FAX NO: (508) 763-0208
GROUND SPACE: 70'-0" x 60'-6"	
PROTECTIVE AREA: 82'-0" x 82'-6"	
DRAWN BY: Cindy Maak	DATE: 3/16/2024

<b>R0047_45373477631</b>	
<input checked="" type="checkbox"/>	COMPLIES TO ASTM/CPSC
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	COMPLIES TO ADA

To promote safe and proper equipment use by children. Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS

# US Playground Surfacing, LLC

20 ft CFH Playground Accessibility Matting, ADA & Mass CMR 19.7  
Compliant, Economical, and Maintenance Reducing Playground Safety  
Surfacing and 18 ft CFH IPEMA Certified Playground Surfacing

Michael McGuffie CPSI

860-309-9901

[www.USPlaygroundSurfacing.com](http://www.USPlaygroundSurfacing.com)

[mmcguffie@USPlaygroundSurfacing.com](mailto:mmcguffie@USPlaygroundSurfacing.com)

---

## 18 ft CFH - IPEMA Certified Engineered Wood Fiber Playground Safety Surfacing

1. The Engineered Wood Fiber Playground Safety Surfacing is fully IPEMA Certified Engineered Wood Fiber and meets or exceeds all ASTM (F-1292-18, F-3351-19, F-2075-15, F-1951-14), CPSC and ADA guidelines.
2. Additionally, our Safety Surfacing is certified to conform to the requirements of CPSIA 2008 (Consumer Product Safety Improvement Act of 2008).
3. More importantly, our Safety Surfacing has also been tested to and exceeds the ASTM F1951-14 Wheel Chair Accessibility standard required by the ADA law.
4. It is also a 100% natural, renewable, green and a safe product.
5. And finally, our prices include everything; we have no hidden or additional charges for fuel!

*We Continue to supply our New Generation of 20 ft CFH Accessibility Matting, ADA & Mass CMR 19.7 Compliant, Economical, and Maintenance Reducing Playground Safety Matting to be used with our IPEMA Certified Playground Safety Surfacing*

To inquire more  
please call us at

**860-309-9901**

Thank you for your  
consideration – we look  
forward to assisting you!

Best Regards,

*Michael McGuffie*

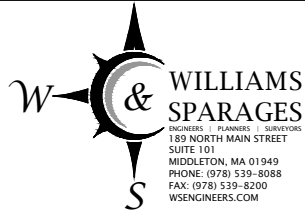


860-309-9901

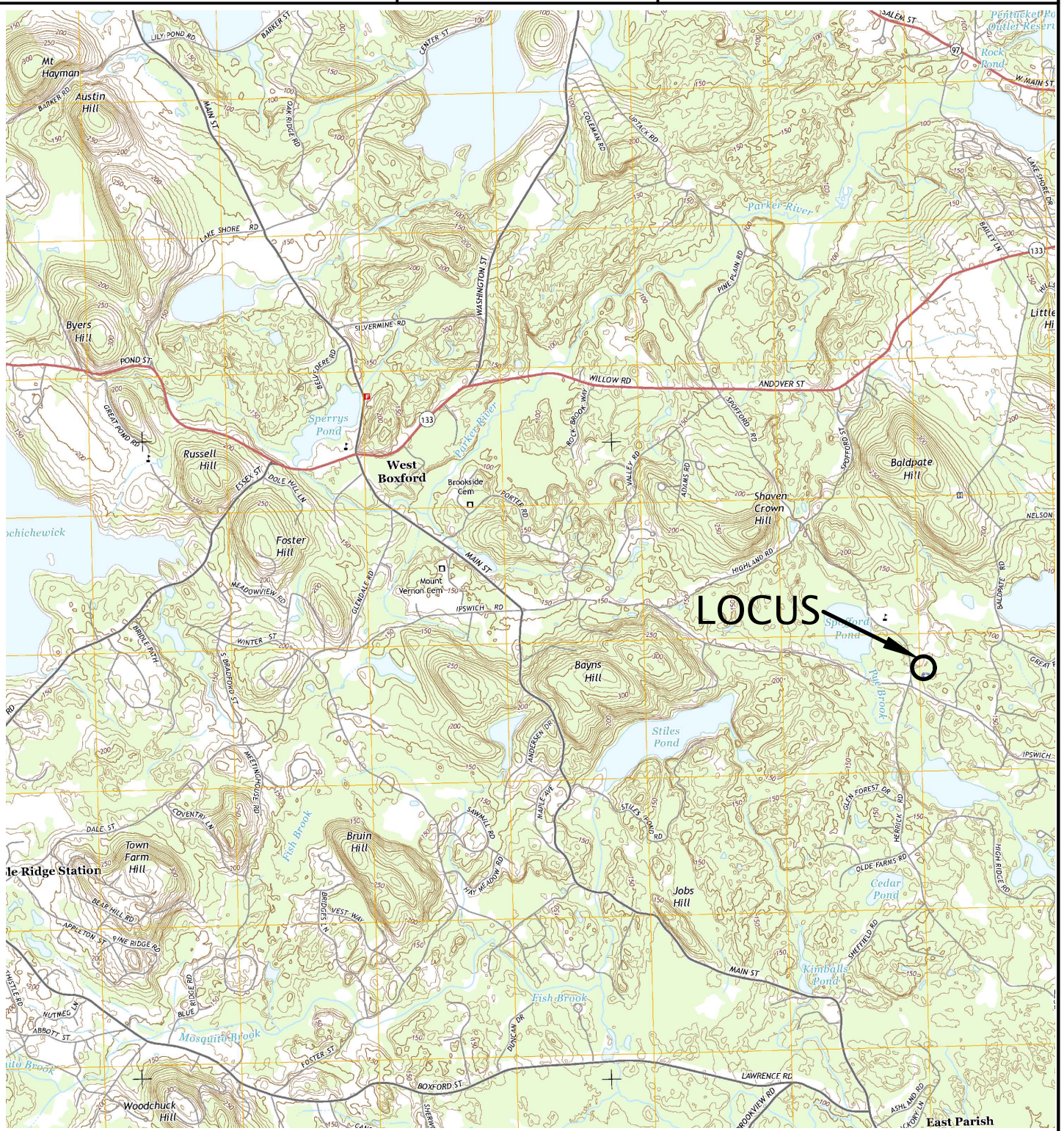
Surfacing Playgrounds Since 1986



WILLIAMS & SPARGES  
CIVIL ENGINEERING &  
LAND SURVEYORS



189 NORTH MAIN STREET  
SUITE 101  
MIDDLETON, MA 01949  
PHONE: (978) 539-8088  
FAX: (978) 539-8200

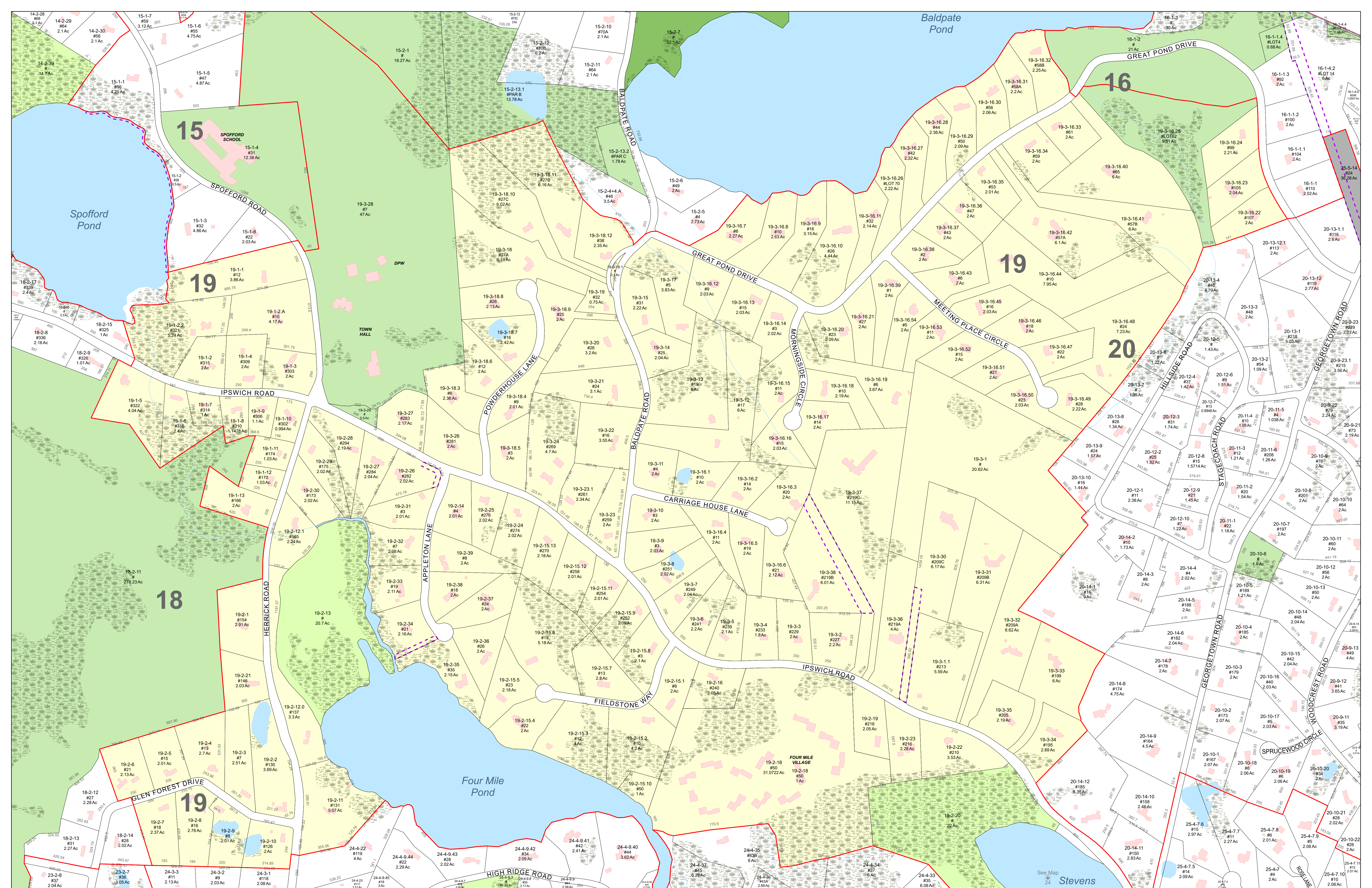


UNITED STATES GEOLOGIC SURVEY MAP  
SOUTH GROVELAND, MASS QUAD  
SCALE: 1:24,000 (metric contours)

LOCUS MAP  
7 SPOFFORD ROAD  
BOXFORD, MA 01921







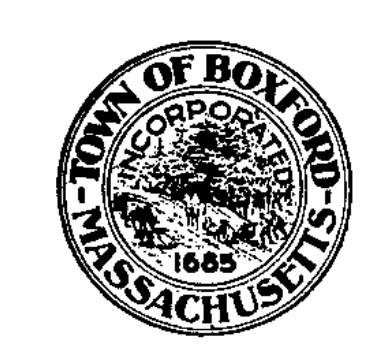
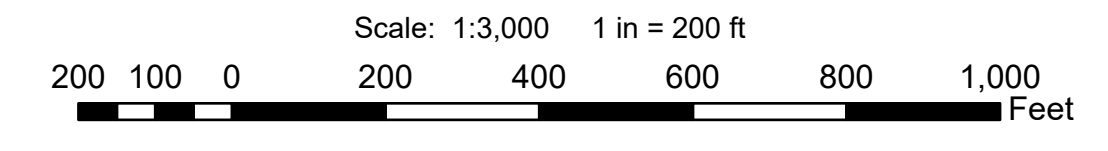
**Notes**  
 This map is for assessment purposes only. It is not a valid document for legal description or conveyance. Lot dimensions were compiled from existing assessor maps and survey based plans. For legal determination please refer to parcel specific deeds or the Town of Boxford Assessor Office.

Merrimack Valley Planning Commission does not make any warranty, expressed or implied, nor assume any legal liability or responsibility for the accuracy, completeness, or usefulness of the Geographic Information System (GIS) data or any other data provided herein. The GIS data is illustrative only and should not be considered for any other purpose. The data does not take the place of a professional survey and has no legal bearing on the true shape, size, location, or existence of a geographic feature, property line, or political representation. Merrimack Valley Planning Commission requests that any use of this information be accompanied by a reference to its source and the Merrimack Valley Planning Commission caveat that it makes no warranties or representations as to the accuracy of said information. Any use of this information is at the recipient's own risk.

**\*Wetlands Note:** The wetlands shown on the map do not depict their actual extent or boundary. A wetlands scientist should be consulted if a delineation is required.

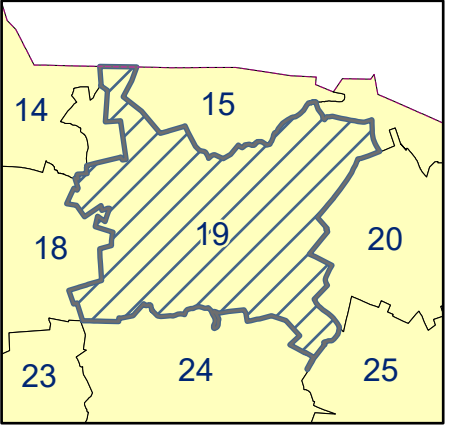
Map Revision Date: January 1, 2023

## Town of Boxford Property Parcel Maps 19



**Legend**

Adjacent Maps	Town Boundaries	Commercial Land Use
Map Boundaries	State	Industrial Land Use
Property Parcels	County	Municipal
Building Footprint	Private	
Hydrographic Features		
Streams		
Wetlands		





AFFIDAVIT OF SERVICE

Under the Massachusetts Wetlands Protection Act & Boxford Wetlands  
Protection Regulations

(To be submitted to the Massachusetts Department of Environmental Protection  
and the Conservation Commission when filing a Notice of Intent)

I, Thorsen Akerley, hereby certify under the pains and penalties of perjury that  
on April 4, 2024, I gave notification to abutters in compliance with the second  
paragraph of Massachusetts General Law Chapter 131, Section 40, and the DEP  
Guide to Abutter Notification dated April 8, 1994, in connection with the  
following matter:

A Notice of Intent was filed under the Massachusetts Wetlands Protection Act by  
the Town of Boxford, with the Town of Boxford Conservation Commission on  
April 4, 2024, for property located at 7 Spofford Road (Map 19, Block 3, Parcel 28).

The form of the notification, and a list of the abutters to whom it was given and  
their addresses, are attached to this Affidavit of Service.

Thorsen Akerley  
Name

4/4/2024  
Date



19-03-28, 7 SPOFFORD ROAD, BOXFORD MA ABUTTERS LIST  
 CONSERVATION COMMITTEE 250' AND PONDS

Parcel ID	Location	Owner	Owner 2	Owner Address	Owner City/Town	Owner State	Zip Code
14-02-31	65B SPOFFORD RD	SOUCY CYNTHIA G. AND SOUCY PAUL K. TR	CYNTHIA G SOUCY REVOCABLE TRUST	65B SPOFFORD RD	BOXFORD	MA	01921
15-01-04	31 SPOFFORD RD	TOWN OF BOXFORD		7A SPOFFORD RD	BOXFORD	MA	01921
15-01-05	47 SPOFFORD RD	ERKSON EDWARD C JT	MARSHA M ERKSON	47 SPOFFORD RD	BOXFORD	MA	01921
15-01-06	55 SPOFFORD RD	ALM ERIK D TR	ALM IRREVOCABLE TRUST	55 SPOFFORD RD	BOXFORD	MA	01921
15-01-08	22 SPOFFORD RD	MAHONEY ROBERT J	MAHONEY TARA L	22 SPOFFORD RD	BOXFORD	MA	01921
15-02-01	SPOFFORD RD	TOWN OF BOXFORD		7A SPOFFORD RD	BOXFORD	MA	01921
15-02-13-1	PAR B BALDPATE RD	TOWN OF BOXFORD		7A SPOFFORD RD	BOXFORD	MA	01921
19-01-01	12 SPOFFORD RD	GIALLOMBARDO ROBERT J TE	GIALLOMBARDO SUSAN R	12 SPOFFORD RD	BOXFORD	MA	01921
19-01-10	302 IPSWICH RD	SOLTISH CHRISTOPHER MICHAEL		302 IPSWICH RD	BOXFORD	MA	01921
19-01-02-A	10 SPOFFORD RD	ROSEN PAMELA B		10 SPOFFORD RD	BOXFORD	MA	01921
19-01-03	303 IPSWICH RD	KACAMBURAS CHARLES A	KACAMBURAS STEPHANIE	303 IPSWICH RD	BOXFORD	MA	01921
19-02-26	282 IPSWICH RD	BROWN JACK C.	BROWN SAMANTHA A.	282 IPSWICH RD	BOXFORD	MA	01921
19-02-27	284 IPSWICH RD	SCOPA WILLIAM R JT	CHRISTINE E SPYROPOU	284 IPSWICH RD	BOXFORD	MA	01921
19-02-28	294 IPSWICH RD	NIU XIAO LIN	HUANG LI LI	294 IPSWICH RD	BOXFORD	MA	01921
19-02-29	175 HERRICK RD	ALLISON CHRISTINE A	ALLISON SEWARD	175 HERRICK RD	BOXFORD	MA	01921
19-03-18	27A POWDERHOUSE LN	COULOMBE RYAN	COULOMBE ALYSSA	27A POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-10	27C POWDERHOUSE LN	PAYNE JAMES MATTHEW	PAYNE NICOLE DESROCHERS	27C POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-11	27B POWDERHOUSE LN	ARSENAULT WALTER T & ARSENAULT SUSAN M TR	ARSENAULT FAMILY REVOCABLE TRUST	27B POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-3	6 POWDERHOUSE LN	MORGAN NICOLE		6 POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-6	12 POWDERHOUSE LN	LEE SANGWOOK	LEE YOONJIN	12 POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-7	16 POWDERHOUSE LN	ELMI SAEID		16 POWDERHOUSE LN	BOXFORD	MA	01921
19-03-18-8	26 POWDERHOUSE LN	MCGILLYCUDDY BRYANA T.	BEATON ALEXANDER D.	26 POWDERHOUSE LN	BOXFORD	MA	01921
19-03-26	281 IPSWICH RD	SIROIS, ROBERT L	SIROIS, JENNIFER M	281 IPSWICH RD	BOXFORD	MA	01921
19-03-27	283 IPSWICH RD	CHAFFEE, THOMAS L TR	BIRDSALL-CHAFFEE, MARIE TR	283 IPSWICH RD	BOXFORD	MA	01921
19-03-28	7 SPOFFORD RD	TOWN OF BOXFORD		7 SPOFFORD RD	BOXFORD	MA	01921
19-03-29	IPSWICH RD	TOWN OF BOXFORD		7A SPOFFORD RD	BOXFORD	MA	01921

CERTIFIED COPY 3/12/2024  
*Stacey Fournier*