



# TOWN OF BOXFORD

## Office of the Select Board

7A Spofford Road  
Boxford, MA 01921

**DATE:** Wednesday, December 27, 2022  
**TO:** Board and Committee Chairs  
**FROM:** Barbara Jessel, Chair, Select Board  
**RE:** **January 9<sup>th</sup> Select Board Meeting Roundtable**

I would like to invite you all to the next Select Board meeting on Monday, January 9<sup>th</sup>, for a roundtable discussion. This would be an opportunity for the Chairs of the Town's Boards and Committees to briefly provide an update on what they're working on in 2023, including whether your board plans on pursuing Warrant Articles at the May 9<sup>th</sup> Town Meeting. There will be an hour allocated on the Select Board agenda for the roundtable, so it will be brief updates.

Many of the Town-wide goal submissions by boards and committees identified the need to improve communication and coordination in town government. We hope to have these roundtable discussions periodically as a way for all of us to check in and learn about what's going on in Town, and to better coordinate our efforts.

The meeting will be hybrid – you can attend in person at Town Hall or use the Zoom link, once the agenda is posted. If you are unable to make January 9<sup>th</sup>, please make arrangements to have your vice chairs attend.

Thanks, and happy holidays!