



TOWN OF BOXFORD

Office of the Select Board
7A Spofford Road
Boxford, MA 01921
978-887-6000
www.boxfordma.gov

DATE: January 5, 2023

TO: Matthew Coogan
Town Administrator

FROM: Leanne Mihalchik
Administrative Services Manager/HR Coordinator

SUBJECT: Surplus Equipment

Please declare the aged technology items as presented on the attached lists as surplus to be disposed of according to the Town of Boxford's "Disposition of Surplus" policy. Policy attached.

MOTION:

"I move to declare the aged technology components itemized on the attached surplus list dated October 20, 2022, as surplus goods to be disposed of as separate items in accordance with the Town's policy for "Disposition of Surplus Property with an estimated net value of less than \$5000 each"