

Thomas McParland

February 20, 2024

Sergeant Kurtis Anderson  
Boxford Police Department  
285 Ipswich Road  
Boxford, MA 01921

Dear Sergeant Anderson,

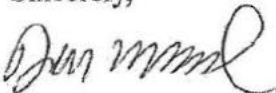
I am writing to express my interest in the part-time patrol officer position at Boxford Police Department, as advertised. With a distinguished career spanning 34 years in law enforcement, I recently retired from my full-time position as a police officer and am eager to continue contributing my skills and experience to your department.

Throughout my three decades of service, I have been dedicated to maintaining public safety and positive community relations in the Town of Middleton. My roles have encompassed a wide range of responsibilities, including community policing, crime prevention, emergency response, and public safety initiatives. Through these experiences, I have been able to address diverse community needs and foster a safe and secure environment.

Retiring from full-time duty has not diminished my passion for contributing to public safety. I am excited about the opportunity to bring my wealth of experience to the Boxford Police Department in a part-time capacity, where I can continue making meaningful contributions to community well-being.

Thank you for your consideration. I am available at your earliest convenience for an interview and can be reached at [REDACTED]

Sincerely,



Thomas McParland

# Thomas McParland

## Objective

Part-Time Patrol Officer

## Experience

### Police Officer, Middleton Police Department

1994 - Feb. 2024

- Part-time officer from 1994-1997. Full-time officer from 1997 to present.
- Duties include: patrol; dispatch; investigate incidents; community policing; Honor Guard; supervising officer responsibilities; make arrests and imprison with or without a warrant; suppress and prevent disturbances; and fingerprint and photograph as needed.

### DARE Officer, Middleton Police Department

2001 - Feb. 2024

- Instruct school children in the dangers of drug use and the means of resisting peer pressure in accordance of the DARE program.

### Child Safety Seat Technician, Middleton Police Department

1999 - 2004

- Duties include: install children's safety seats in citizens' vehicles per request; inspect safety seats and replace if necessary; and answer citizens' questions pertaining to the seats and provide them with current guidelines and information.

### Citizen Police Academy Instructor, Middleton Police Department

1997 - 2001

- Instruct private citizens in officer safety and patrol procedures as part of a community-policing program to acquaint the townspeople with the duties and responsibilities of the police department.

### Corrections Officer, Essex Sheriffs Department

1990 - 1997

- Employed in the following departments: Housing Unit, Security, Transportation, Outer Perimeter Security, Programs, Intake/Booking, and Vocational Building.

## Education

Associates Degree in Criminal Justice, Western New England College

1999

High School Diploma, Masconomet High School

1987

## Certificates and Training

- In-Service Training, Lynnfield Police Academy, Nov. 2023
- Post Certification, Oct. 19, 2023
- CJIS and NCIC certified, 2023
- CPR and First Responder certified
- Proficient in LEAPS and PAMET computer systems
- MPTC certified for Glock handgun and AR15 rifle

- Taser certified
- Expandable baton certified
- OC certified
- MIIA Law Enforcement Liability Training, 2014
- Teen Substance Use & Abuse, Essex District Attorney's Office, 2013
- MIIA Emotional Survival for Law Enforcement Officers, 2013
- MPI Leadership Tools for Reducing Negativity and Raising Morale, 2013
- EVOC certified, 2011
- Sexual Assault and Domestic Violence training, 2010
- Emergency Driver Training Simulator, 2008
- MPI Community Based Violence Prevention and Intervention Strategies, 2007
- Police Motorcycle 40-hour course certification, 2007
- Certified Police Mountain Bike Patrol Officer, 2006
- Incident Response to Terrorist Bombings training, 2006
- Preventing Harassment in the Workplace seminar, 2006
- FEMA Incident Command System, 2006
- MPI Heroin, Prescription Drugs & Ecstasy, 2004
- Certified DARE Instructor, 2001
- Rave Culture and Club Drugs, Municipal Police Institute, 2001
- Inhalant Abuse Among Children, AdCare Educational, Inc., 2001
- Boston Domestic Violence Training, 2000
- Preliminary Breath Test Certification, 2000
- Detecting Drugged Drivers, State Police Academy, 2000
- Certified Child Safety Seat Technician, 1999
- Police Academy, 1997
- Corrections Academy, 1991