

Kathleen Zolla



1988 – 2006

Employed by the Town of Boxford as a permanent part time 911 telecommunicator. Answer calls of emergency and non-emergency nature; dispatch appropriate emergency services; direct callers to appropriate departments, personnel, etc.

1995 – 2003

Employed by the Town of Boxford as a call firefighter. Respond to emergency calls as EMT and firefighter.

2006 – current

Employed by the Town of Boxford as the Executive Assistant to the Chief of Police. Perform all the functions of an Executive Assistant: payroll, AR, AP, correspondence, manage and perform all functions for firearms licensing and any other task requested by the Chief.

1980 – current

Bookkeeper for On-Site Electronics (self-employed with my spouse) A/P, A/R, payroll, quarterly filings.

2020 – 2023

Commissioner of Trust Funds; review and award scholarship requests.

2017 – 2020

Commissioner of Trust Funds

2024 – 2017

Commissioner of Trust Funds

2020 – 2023

Committee member Boxford Cultural Arts Committee. Served as Treasurer 2020 – 2022. Review and award (decline) grant requests for cultural activities for the community.

2017 – 2020

Treasurer of Boxford Cultural Arts Committee.

2014 – 2017

Treasurer of Boxford Cultural Arts Committee.