



SERVING BOXFORD, MIDDLETON & TOPSFIELD • 20 ENDICOTT ROAD, BOXFORD, MASSACHUSETTS 01921

March 21, 2024

Marshall Hook, Chair
Select Board, Town of Topsfield
Topsfield Town Hall
8 West Common Street
Topsfield, MA 01983

Jeffrey P. Garber, Chair
Select Board, Town of Middleton
48 S. Main Street
Memorial Hall
Middleton, MA 01949

Barbara G. Jessel, Chair
Select Board, Town of Boxford
7A Spofford Road
Boxford Town Hall
Boxford, MA 01921

Dear Marshall, Jeffrey, and Barbara:

I am writing to inform you that the Masconomet Regional School Committee voted at its regular meeting on March 20, 2024 to incur Five Million Dollars (\$5,000,000) in debt for the purpose of paying costs of an owners project manager (OPM) and design services in connection with the Roof, HVAC, & Building Management System construction project at the High School/Middle School Building Complex including the payment of all costs incidental or related thereto.

This notification satisfies the requirement outlined in M.G.L. c.71 § 16(d) and Section XII of the Regional Agreement. The District has engaged the services of Hilltop Securities Inc. and Locke Lord LLP to advise the District in this process. Locke Lord has prepared the attached Town Meeting Warrant Article and Motion and Proposition 2 ½ Debt Exclusion Vote language for your use. Please let me know if you have any questions or need any other information.

Sincerely,

Melissa Gnoza Ogden

Melissa Gnoza Ogden
Chair, Masconomet Regional District School Committee

Enclosures

cc:

Michael Harvey, Superintendent of Schools
Jeffrey Sands, Assistant Superintendent of Schools
Kevin Merz, District Treasurer
School Committee
Kevin Harutunian, Topsfield Town Administrator
Matt Coogan, Boxford Town Administrator
Justin Sultzbach, Middleton Town Administrator

Masconomet Regional School District

(Member Town Article and Motion)

Article __: To see if the Town will vote to approve of the \$5,000,000 debt authorized by the Masconomet Regional School District for the purpose of paying costs of an owners project manager (OPM) and design services in connection with the Roof, HVAC, & Building Management System construction project at the High School/Middle School Building Complex, including the payment of all costs incidental and related thereto, or to take any other action relative thereto.

Motion__: That the Town approves the \$5,000,000 debt authorized by the Masconomet Regional School District for the purpose of paying costs of an owners project manager (OPM) and design services in connection with the Roof, HVAC, and Building Management System construction project at the High School/Middle School Building Complex, including the payment of all costs incidental and related thereto.

(Member Town Debt Exclusion Ballot Question)

Shall the Town of _____ be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bonds issued by the Masconomet Regional School District for the purpose of paying costs of an owners project manager (OPM) and design services in connection with the Roof, HVAC, and Building Management System construction project at the High School/Middle School Building Complex, including the payment of all costs incidental and related thereto.