ARTICLE 16. To see if the Town will vote to appropriate **\$50,000 from the Community Preservation Historic Fund balance and \$125,000 from the Community Preservation Undesignated Fund balance, for a total Community Preservation Committee appropriation of \$175,000** to help fund the historic rehabilitation of the Little Red School House at the Harry Lee Cole School in Boxford, including any incidental and related expenses, with additional funding to come from grants and private sources; to be expended under the direction of the Town Administrator and Permanent Building Committee in consultation with the Community Preservation Committee, or take any other action thereon.

Sponsored and supported by the Community Preservation Committee Select Board recommends adoption of this article Permanent Building Committee recommends adoption of this article Finance Committee to make recommendation at Town Meeting

MOTION: I move to appropriate \$50,000 from the Community Preservation Historic Fund balance and \$125,000 from the Community Preservation Undesignated Fund balance, for a total Community Preservation Committee appropriation of \$175,000, to help fund the historic rehabilitation for the Little Red School House; to be expended under the direction of the Town Administrator and Permanent Building Committee in consultation with the Community Preservation Committee.

COMMENTS: The plan is to use the proposed funding to restore the Little Red School House to its former glory in a phased renovation plan to host school sessions where students will reenact the lives of their predecessors.

At the 2021 Annual Town Meeting, the request for design funds for the Little Red Schoolhouse (LRSH) project was overwhelmingly approved (unanimous voice vote) by Boxford voters. In the year since, the project has been put under the aegis of the Permanent Building Committee. They have consulted with the Historic District Commission, the Select Board, and the Community Preservation Committee — gaining their support along the way. Ken Savoie of Savoie Nolan Architects, LLC in Ipswich has been retained to provide the construction drawings and specifications for the restoration of the LRSH and contract administration services during the construction phases.

The Essex North Shore Agricultural and Technical School has agreed to accept the Little Red School House as one of its Community Projects. Through their Construction Academy, the LRSH can provide the students with authentic work experiences who in turn, under the supervision of a teacher/licensed tradesperson, can perform the carpentry, electrical, masonry and any demolition work required to restore the building with the Town providing the materials. The labor cost for this project will be offset by the work that will be performed by the students.

The Friends of the Little Red Schoolhouse are actively involved in this project and will continue to fundraise in support of this project.

APPLICATION FOR BOXFORD CPA FUNDING Restoration and Preservation of the Boxford Little Red School House

Applicant: Permanent Building Committee & Friends of the Little Red School House

Attn: Margaret Chow-Menzer, Chair, Permanent Building Committee Boxford Town Hall 7A Spofford Road, Boxford, MA 01921 Contact: 978-380-3535; <u>mcmenzer@gmail.com</u>

CPA Category: Historical Preservation

CPA Funding Request: \$300,000 (\$150,000 in FY 2023 and \$150,000 in FY 2024) [editor's note: these numbers were changed during the course of project review. Refer to updated estimate provided by Jason Kamps Builders, dated 3-8-2022] to be offset by labor provided by the Construction Academy at the Essex North Shore Agricultural and Technical School.

Total Cost of Proposed Project: \$300,000 [see note above]

1. Goals: What are the goals of the proposed project?

The goal is to preserve the last one-room schoolhouse in Boxford; a building that tells the story of the development of education in America.

2. Community Need: Why is this project important? Does it address needs identified in existing town plans?

The Palmer School, also known as the District No. 2 Schoolhouse, is a historic 19th-century oneroom schoolhouse. Built in 1845, it is also the town's *last* surviving 19th-century school building. It was used as a school until 1931, replaced by the Aaron Wood School. The building was listed on the <u>National Register of Historic Places</u> in 1998. The schoolhouse was donated to the town and has intermittently been used for several municipal functions. In the late 1960's the last kindergarten class attended the Palmer School, and the building has been vacant since. The Little Red Schoolhouse is in dire need of extensive work to preserve and protect this important building. The work will be done in a two-year renovation plan. The Little Red Schoolhouse is an asset to the town, both in terms of its historical context and as a valuable educational resource. The plan is to restore this building to its former glory to host school sessions where students will reenact the lives of their predecessors.

3. Community Support: What is the nature and level of support for this project? Include letters of support, if any.

At the 2021 Annual Town Meeting, the request for design funds for the Little Red Schoolhouse (LRSH) project was overwhelmingly approved (unanimous voice vote) by Boxford voters. In the year since, the project has been put under the aegis of the Permanent Building Committee. They have consulted with the Historic District Commission, the Select Board, and the Community Preservation Committee — gaining their support along the way. Ken Savoie of Savoie Nolan Architects LLC in Ipswich has been retained to provide the construction drawings and specifications for the restoration of the LRSH and contract administration services during the construction phases.

The Essex North Shore Agricultural and Technical School has agreed to accept the Little Red School House as one of its Community Projects. Through their Construction Academy, the LRSH can provide the students with authentic work experiences who in turn, under the supervision of a teacher/licensed tradesperson, can perform the carpentry, electrical, masonry and any demolition work required to restore the building with the Town providing the materials.

The Friends of the Little Red Schoolhouse was created in 2000 to preserve the last one-room schoolhouse in Boxford; a building that tells the story of the development of education in America. They are the fundraising and educational body for this project. As such, their members have spent the last 20 years working with the elementary schools to develop the support of the administration, the parents, and the schoolchildren. Activities, events and fundraising for this historic gem have been vigorous, well-attended and popular amongst every demographic in Boxford.

(Please see the attached letters of support)

4. Timeline: What is the schedule for project implementation, including a timeline for all critical elements?

The Little Red School House (LRSH) project will be undertaken in 2 phases. Phase 1 will focus on the exterior building envelope with the work performed in FY 2023. Phase 2 will focus on the interior, ADA compliant ramp and landscaping with the work performed in FY 2024.

TASK	DATE
Design, Costs, Reviews & Refinements	May 2021 – January 2022
Construction Manager Engagement	February 2022
Final Construction Documents	March 2022
Essex North Shore Agriculture & Technical School Engagement ¹	March 2022
Finalize Construction Tasks & Schedule for Phase 1 & Projected for Phase 2	April 2022
Procurements for Construction	April - May 2022
Town Meeting Approval of LRSH Funding for Phase 1 in FY 2023 and Phase 2 in FY 2024	May 2022

BOXFORD LITTLE RED SCHOOL HOUSE Schedule

¹ Essex N.S. Agricultural & Technical School – Construction Academy -LRSH Outside Project – Demolition-Carpentry – Electrical – Landscaping – Masonry

Owner/Contractor(s) Agreement(s) Finalized	June 2022
Construction Starts – Phase 1 [Essex students & contractor(s)]	July 2022
Substantial Completion of Phase 1	June 2023
Finalize Construction Tasks & Schedule for Phase 2	June 2023
Owner/Contractor(s) Agreement(s) and any Modification Finalized	
owner/contractor(s) Agreement(s) and any Mounteation I manzed	July 2023
Substantial Completion of Phase 2	June 2024
Occupancy Permit Issued	July 2024
Project Close Out	August 2024

5. Credentials: How will the experience of the applicant contribute to the success of this project?

The PBC is a 5-member municipal body charged with managing the needs of all municipal buildings. Margaret is an attorney who has served on the PBC for 12 years helping to oversee new construction, rehabilitation, remediation, and capital improvements of municipal facilities in Boxford. One of those projects is the Little Red Schoolhouse. The PBC has been intimately involved in the planning and decisions related to this project since town funding for design and pre-construction work was authorized at the June 2021 Town Meeting. The PBC's oversight of this project includes the review and sign off of a design that meets this project's programmatic goal of restoring the character of this historical building while also transforming the space to house educational programming for the students of Boxford. The PBC will procure the services of a Construction Manager who, under the direction of the PBC, will be responsible for the coordination and oversight of all aspects of the construction including the scheduling and coordination of work performed by construction contractors and the Construction Academy students. The Construction Manager will have experience working as, or for, a general contractor and/or trained as an architect, engineer or building designer. The Construction Manager will be expected to possess the experience and skill to accurately identify and minimize key areas of risk to construction projects, such as ensuring that the project is completed within the project budget and timeline.

6. Success Factors: How will the success of this project be measured? Be as specific as possible.

Once the work is complete on the Little Red Schoolhouse, we will be able to measure our impact in the following ways:

1. The building is renovated and open to the public.

2. Success of educational programs. The schoolhouse will be a place for the children of Boxford to understand, firsthand, the experience of attending school in a small farming community during the 1800's. The Friends of the Little Red Schoolhouse will develop and coordinate these programs with the school administration and grade level teachers

3. Increased participation and attendance. The Little Red Schoolhouse will be used as a living museum to showcase early American history and as such will be considered a Heritage Tourist destination. Heritage tourism is a growing trend defined as "traveling to understand the cultures and places of the past." This building will be an important teaching tool for our entire community and for our neighbors as well.

7. Budget

The requested \$300,000 (\$150,000 for Phase 1 in FY 2023 and \$150,000 for Phase 2 in FY 2024) will be used to fund the services of the Construction Manager and pay for actual construction costs. The \$300,000 amount assumes that all required work will be performed by contractors following state procurement rules. With Essex North Shore Agricultural and Technical School accepting the LRSH as one of its Construction Academy projects, the labor cost for this project will be offset by the work that will be performed by the students.

8. Other funding: What additional funding sources are available, committed or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project.

The Friends of the Little Red Schoolhouse will continue to fundraise in support of this project. The Friends are applying for grants that target historical preservation and community/educational programs. In addition to the Community Preservation Committee funds, the Friends will be applying for a Mass. Preservation Projects Fund Grant and an Essex Heritage Partnership Grant which could bring in another \$25,000.



Entite Rea School House Other Funding Sources					
Source	Amount	Time Period	Pending/ Received/		
CPC Grant Fund	\$28,000	2020-2021	received		
Private Donations/Book Sales	\$13,024	2000-2020	received		
2021 Fundraising Events	\$5976	2021	received		
Perley-Parkhurst-Cole Trust Fund	\$1,711	2020	received		
Country Schoolhouse Association of America Grant	\$1,000	2022	pending		

Little Red School House Other Funding Sources

9. Maintenance: If ongoing maintenance is required for your project, how will it be funded?

The Little Red Schoolhouse is a Town-owned building. The Permanent Building Committee is responsible for monitoring the condition of all municipal buildings. On-going maintenance for the renovated Little Red School House will be through routine Town maintenance programs.

10. Preservation:

The Little Red School House is owned by the Town of Boxford. It is highly unlikely that the building will be used for any purpose than a living museum of a 19th century schoolhouse with no heat, plumbing, or restroom.

11. Site Control

The Town of Boxford under the direction of the Board of Selectmen has control over the Little Red School House which sits on the Cole School property which is town land.

12. Zoning Laws

We do not believe that the construction and renovation of the Little Red School House will not violate any zoning bylaws.

13. Hazardous Materials

Asbestos found on-site have been removed. The PBC will arrange for a hazardous material inspection to determine if any additional remedial action is required.

14. Professional Standards

As described in Paragraph 5, above, all construction and restoration work will be done under the authority of the PBC, architect and construction manager.

			E	stimate
			Date	Estimate #
			03/29/22	680-EST4
		CSL No.07251 HIC No.169129 MPS BUILDERS, LLC Custom Homes • Renovations nediatelymiracles take a little longer. jason@jasonkampsbuilders.com www.jasonkampsbuilders.com	9 5 7 11	
	Fax: 978,359.6463	P.O. Box 667, Ipswich, MA 01938		
Customer		RE:		
Little Red School H 26 Middleton Road Boxford, MA 0192		PLANS Savoie Nolan Little Red School I Date: 09/29/2021	House	
		Description		
	OF LITTLE	RS TO RENOVATE EXTERIO RED SCHOOL HOUSE RCH 29, 2022	R	

Description	Rate
. PERMIT FEES This includes pulling the following permit fees: -Building	2,168.0
-Fire -Electrical	
EXCAVATION This includes the following: -Excavate for frost walls off porch and ramp -Backfill with suitable material -Furnish and install crushed stone per plans -Furnish and install two Shea precast sonar tubes for new entry	5,926.0
-Rough grade disturbed areas	17,500.
This includes the following: -Furnish and install concrete ramp per plans -Furnish and install brick bullnose edging per plans	17,000.
BREAKDOWN Materials - \$3,000.00 Flat work & brick bullnose labor - \$4,000.00	
Foundation - \$10,500.00	1 1 1 0
. BRICK PAVERS This includes the following: -Furnish and install stone dust in new paver area -Furnish and install pavers at new entry	1,118.
BREAKDOWN	
Materials - \$360.00 Labor - \$758.00	
. GRANITE STEPS This includes the following: -Furnish and install three split faced granite steps at new entry	1,317.
. MATERIAL ALLOWANCE This allowance includes the following:	24,488.
-Typar house wrap -PVC exterior trim -PVC rain screen	
-CVG primed red cedar clapboards -Framing for blown out rakes	
-Two gable vents -Framing for new entry -Azek vintage decking	
-Versatex railings -Brackets for entry -Proper glues, fasteners, flashings, etc.	
***THIS IS JUST AN ALLOWANCE. MATERIAL PRICES CAN VARY FROM WEEK TO WEEK AND NO MATTER HOW WELL THEY ARE FIGURED, THERE ALWAYS SEEMS TO BE A NEED FOR MORE, ESPECIALLY WITH	
QUALITY CONTROL ON THEM***	

THANK YOU FOR YOUR BUSINESS

Description	Rate
CARPENTRY LABOR	25,520.0
This includes the following:	
-Wrap the exterior with Typar house wrap, taping the seams	
-Install cedar clapboards with stainless steel hand nails	
-Install three exterior doors	
-Install blown out rakes on the gable ends	
-Rip 1/4" PVC strips and install to studs for rain screen so	
building can breathe	
-Install all exterior PVC trim with the Cortex fastener/plug system	
-Frame in window openings	
-Frame new entry with roof	
-Install Azek decking using the Cortex plug system	
-Install Intex railings	
-Install brackets for roof	
-Install PVC vertical lattice around entry	
-Complete necessary punch list	
***ANY ROT FOUND WILL BE BILLED OUT AT \$85/HR LABOR	
AND MATERIALS TO FIX***	
AND MATEMAD TO FIA	
EXTERIOR DOOR ALLOWANCE	5,258.
This allowance includes the following:	
-Two Therma Tru fiberglass doors per plans	
-One wood door per plans	
-Hardware allowance	
CHIMNEY	4,625.
This includes the following:	
-Tear chimney down to footing as it is not savable	
-Furnish and install new wood chimney from roof line up	
-Furnish and install brick veneer on exterior of wood chimney	
-Furnish and install lead flashing at roof line	
BREAKDOWN	
Materials - \$1,500.00	
Labor - \$3,125.00	
ROOFING	10,900.
	10,900.
This includes the following:	
-Protect the building from falling debris as best as possible	
-Remove one layer of roofing material and properly dispose	
-Inspect roof deck and re-nail or replace roof sheathing as needed	
-Install 1/2" plywood over existing roof sheathing	
-Install 6' Certainteed Winterguard ice and water shield at lowest roof edge	
and 3' at valleys and penetrations	
-Install Certainteed roof runner synthetic underlayment over the remainder	
of the roof	
-Install Certainteed Swiftstart starter course to lowest roof edges	
-Install 8" aluminum drip edge to all roof edges; color: white	
-Install Certainteed Landmark architectural shingles; color:	
-Install 12" filtered, shingle over, rigid ridge vent	
-Install Certainteed Shadow Ridge hip and ridge caps to match shingle	
-Rework new lead flashing installed by mason	
-Clean up and perform magnetic sweep of the property to pick up	
loose nails	
BREAKDOWN	
Materials and trash - \$5,330.00	
Labor - \$5,570.00	
Sample I and the second s	

THANK YOU FOR YOUR BUSINESS

	Rate
. FRAMING/ROT REPAIR ALLOWANCE	25,000.0
This allowance includes the following:	
-Repair floor joists at entry	
-Allowance included to repair rot around the exterior envelope	
BI BOWERLAN	0.000
. ELECTRICAL	2,000.0
This includes the following: -Install temp pole and service in the front grass area of the school house	
-Instant temp pole and service in the nont glass area of the school house -Line up National Grid to remove service from the school house and install	
to the temp service	
. GENERAL ALLOWANCE	5,180.0
This allowance includes the following:	
-Renting a portable toilet for the workers	
-General clean up	
-Project staging and set up	
-Protect existing wood floors prior to construction	
TRASH DEMOVAL	1 100
. TRASH REMOVAL	1,100.
This includes removing the construction debris from the site throughout the project	
JILDER'S OVERHEAD, PROFIT & PROJECT MANAGEMENT	26,420.

TOTAL AMOUNT TO COMPLETE THE PROJECT:

\$158,520.76

THANK YOU FOR YOUR BUSINESS

ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL-565 Maple Street - Hathorne, MA 01937

CONSTRUCTION PROJECT PROPOSAL FORM

Arbor - Carpentry - Electrical - HVAC - Landscaping - Masonry - Plumbing Project must be located within the district municipalities of Beverly. Boxford. Danvers. Essex, Gloucester, Hamilton, Lyanfield, Manchester by-the-Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield, or Wenham.

funicipality or non-profit organization: Town of Boxford	Date of proposal: Updated 01/21/22 ; Initial 03/11/18		
funicipal department and/or location of project:	Person with authority to approve/fund project:		
33 Main St. Boxford - behind the Cole School	Margaret Chow-Menzer, Boxford PBC Chair & Matt Coopan, Boxford Town Administrator		
rief description of work to be performed by students:			
See attachments			
lease attach additional information, sketches, drawings, etc. in sum	wrt of the proposal		
erson to contact to view site and discuss project:	Phone number(s):		
Margaret Chow-Menzer	978-380-3535		
 Proposals will be evaluated based on the follewing criteria: 1. Educational Value Alignment with state technical learning standards Varied and progressive work, not repetitive 2. Scope of Work Enough work to engage the entire class per trade At least one week in duration preferred No longer than a school year to complete preferred 3. Hazardous Materials: no exposure to lead paint, asbestos, et 	Please forward to: ill Sawyer, Director of Career and Technical Education Essex North Shore Agricultural and Technical School 565 Maple Street, Hathorne, MA 01937 or email to: jsawyer@essextech.net		
 f proposal is accepted, the following will be the responsibility of the m Any and all blueprints and permits necessary to perform work Appropriate insurance to cover the site; students are covered to All supplies and materials necessary to perform the work Sub-contractors to do any phase of construction that the school Easy access to restrooms or portable bathrooms at work site; et 	under the school's policy		
 'he following must be submitted prior to the start of project: Insurance Coverage Signed Contract/Agreement 30% Payment of Estimated Materials Permits Secured (if appropriate) 	25:-		

12/11/18

PROCEDURES FOR OUTSIDE BUIIDING PROJECTS

- 1. Requests for projects will be sent to the Director of Career and Technical Education in writing and application form completed.
- 2. Large projects (over \$5,000 in materials) will require a set of working plans with the request.
- 3. Projects will be reviewed by the Director of Career and Technical Education in a timely manner (i.e., time frame agreed to by the Superintendent-Director and Director of Career and Technical Education). All efforts will be made to involve students in the process so that they may gain experience in estimating, pricing, and bidding. Estimates and a recommendation will be submitted to the Superintendent-Director in writing by the Director of Career and Technical Education.
- 4. The Superintendent-Director will approve or disapprove the request. If approved, notification to the Requesting Agency will be made by the Superintendent-Director with a contract/agreement enclosed. No work project can be initiated without a signed contract/agreement and required insurances and payment.

If the estimates are over \$5,000 and deemed appropriate, the Superintendent-Director will recommend approval of the project to the School Committee at its next regularly scheduled meeting.

- 5. Once a signed contract/agreement, copies of required insurance(s) and deposit (30% of estimated materials) is received by the Office of the SuperIntendent-Director, notification to the department involved will be given with a work order for maintaining a monthly log of cost of materials, etc. The District will be provided with all material/cost updates from the supplier for the project.
- 6. All change orders must be approved by the Director of Career and Technical Education prior to a work commitment.
- 7. Upon completion of the work project, the Director of Career and Technical Education will finalize the work order and forward the work order along with copies of appropriate backup (i.e. copies of invoices, permits, etc. for the work project) to the Superintendent-Director of his/her designee within ten (10) working days.
- 8. The Business Office will review the status of the account. A final letter with a copy of the summary will be sent to the Requesting Agency along with the status of the account (i.e. invoice for balance due, statement of paid in full, notification of overpayment and check will be issued on the next warrant.)

Brief description of work to be performed by students:

The project is the for the town owned Little Red Schoolhouse in Boxford. It is the last one-room schoolhouse. It was constructed in 1845 in the Greek Revival style building. It was last used in 1968. The Town of Boxford and the Friends of the Little Red Schoolhouse are seeking to continue to rehabilitate the building in keeping with the period of 1845-1950.

elle an

- Renovation and repair of the exterior of the Little Red Schoolhouse to protect the building envelope as described in the modified design drawings prepared by Savoie Nolan Architects and the cost estimates prepared by Jason Kamps Builders, LLC. See attachments.
- 2. The exterior work to be performed by the Essex Tech student would include the roofing, chimney, framing/rot repair, siding, decking, railing, window framing and installation, building concrete ramp and installing doors, granite steps & brick pavers. The excavation work will not be performed by the Essex Tech students.
- **3.** The interior work twill be performed by the Essex Tech students in the carpentry and electrical departments.

The District Committee reserves the right to change any or all of the foregoing regulations prior to approving an outside building project, and/or to waive any or all regulations as it deems to be within the best interests of the District.

Dated: By: noma Reque gency 15.22 1/1/202-Dated: ____ By: Director of Career and Technical Education Dated: By: Superintendent-Dire for

MIIA PROPERTY AND CASUALTY GROUP, INC.

CERTIFICATE OF INSURANCE

DATE(MM/DD/YYYY) 01/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE CONTRACTS BELOW.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the contract(s) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
INSURED Town of Boxford 7A Spofford Road Boxford, MA 01921 Woburn, MA 01888-4106					O. Box 4106		
	• •••• = = = = = · · · ·		TE NUMBER: 45			ION NUMBER:	
CON	IS TO CERTIFY THAT CONTRACTS C TRACT PERIOD INDICATED. NOTWIT I RESPECT TO WHICH THIS CERTIFIC CRIBED HEREIN IS SUBJECT TO ALL	HSTA	NDING ANY REQUIRE	MENT, TERM MAY PERTAIN, , AND CONDIT	OR CONDITIO THE INSURAN IONS OF SUC	N OF ANY CONTRACT OR OTH CE AFFORDED BY THE CONT	IER DOCUMENT
INSR LTR	TYPE OF INSURANCE	ADDL. INSD	CONTRACT NUMBER	CONTRACT EFF (MM/DD/YYYY)	CONTRACT EXP (MM/DD/YYYY)	LIMITS	
	X COMMERCIAL GENERAL LIABILITY					Еасы Осситтелсе	\$1,080,000
	CLAIMS-MADE X OCCUR					Damage To Rontod Premises (Ea occurrence)	\$199,000
						Med Exp (Any one person)	\$5,000
A			BOX00010-03-21	07/01/2021	07/01/2022	Personal & Adv Injury	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER					General Aggrogate	\$3,000,000
						Products - Comp/Op Agg	\$3,000,000
				-			
	ANY AUTO						
	ALL OWNED SCHEDULED AUTOS AUTOS						
	UMBRELLA LIAB OCCUR		· · · · ·				
	EXCESS LIAB CLAIMS- MADE						
	DED RETENTIONS						
	WORKERS COMPENSATION						
	AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE						
	OFFICER/MEMBER.INCLUDED?	N/A					
	If yes, describe under DESCRIPTION OF OPERATIONS below						
					· · · · · · · · · · · · · · · · · · ·	····-	
DESCR	IPTION OF OPERATIONS / LOCATIONS / VEHICLES	ACORI	D 101, Additional Remarks Sc	hodule, may be atta	ched if more space i	s required}	
	ICE OF INSURANCE						
CERTIFICATE HOLDER CANCELLATION							
				SHOULD ANY	OF THE ABOVE DES	CRIBED CONTRACTS BE CANCELLED E	
ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DIST.			WRITTEN NOT SUCH NOTICE	EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.			
565 MAPLE ST. HATHORNE, MA 01937			AUTHORIZED REPRESENTATIVE				
	•••••			- Ju	n M. Cateal	<u></u>	