



TOWN OF BOXFORD
Office of the Town Administrator
7A Spofford Road
Boxford, MA 01921

DATE: Friday, December 16, 2022
TO: Select Board
FROM: Matt Coogan, Town Administrator
RE: ARPA Funds for Reuse Feasibility Study, 4 Middleton Road and 188 Washington Street

Included in the agenda packet is an expanded scope of services from Studio LUZ Architects (SLA) to study the potential reuse of both 4 Middleton Road and 188 Washington Street. SLA was the consultant chosen by MassDevelopment to work with the Town through their Real Estate Technical Assistance Grant Program. Boxford applied for this grant back in June to provide the Town support to determine the future use of 4 Middleton Road, which will be vacant in the coming weeks as the COA moves across the street to its new home at the Center at 10 Elm. The Select Board recently appointment members to the new Adaptive Reuse of Buildings Advisory (ARBA) Committee to consider the future use of not only 4 Middleton Rd, but also 188 Washington Street, which has been used by the Town as storage since the West Boxford Library closed. The expanded scope would help the committee consider options for both facilities, and it includes several opportunities for public participation.

SLA's proposed fee is \$35,000, of which \$25,000 is covered through the grant award. I propose the Select Board appropriate \$10,000 of the town's ARPA funds to cover the remaining cost. There is about \$525,000 of unprogrammed ARPA funds from the spending plan the Board approved last fall. The Select Board has the authority to appropriate ARPA funds.

The Board could vote to appropriate funding on Monday night, as well as authorize the Chair to execute all contracts with SLA and MassDevelopment. SLA is prepared to begin meeting with the ARBA Committee in January.