



# MERRIMACK VALLEY WORKFORCE BOARD

Comfort Home Care  
147 Pelham Street  
Methuen, MA 01844

Tuesday, January 22, 2019  
7:30 a.m.

## QUARTERLY MEETING

### - AGENDA -

1. Call to Order – **Juan Yopez**, MVWB Chair
2. Welcome and Introductions
3. Approval of the Minutes of the October 23, 2018 meeting (**vote required**)
4. Report of Chair – *Juan Yopez*
  - *Election MMVWB Vice Chair and Planning/Career Center Committee Chair (vote required)*
  - *Affirmation of Executive Director's Appointment (vote required)*
5. Reports of Committee Chairs
  - i. Planning/ Career Center Committee
  - ii. Youth Committee – **Calvin Williams**, Chair
  - iii. Nominating Committee – **Karen Conard**, Chair
    - *Candidate(s) for Board Appointment (vote required)*
  - iv. Finance Report – **Bob Westcott**, Treasurer
6. Report of Executive Director
7. Other Business
8. Adjournment (**vote required**)

***Special thanks to Comfort Home Care for hosting today's meeting***  
*Posted on Wednesday, January 16, 2019 at 10:39am by Robin Phelan, Town Clerk*