

**AGENDA**  
**BOXFORD TOWN LIBRARY TRUSTEES MEETING**  
**December 12, 2022, 07:00 PM**  
**Via Zoom**

Topic: Library Board of Trustees  
Time: Dec 12, 2022 07:00 PM Eastern Time (US and Canada)  
Join Zoom Meeting: <https://us02web.zoom.us/j/85955196033>  
Meeting ID: 859 5519 6033

**CALL TO ORDER:** *John Paul Ryan*

**SECRETARY'S MINUTES:** *Charlene Mead*

**DIRECTOR'S REPORT:** *Kevin Bourque*

**YOUTH SERVICES STAFF PROPOSAL UPDATE:** *Kevin Bourque*

**FUNDRAISING:** *Kevin Bourque, Christina Eckert*

Use of the Library Email list

Capitalizing on the Mural

**FACILITY SIGNAGE:** *Jayne Smallman, Kevin Bourque*

Monument Sign Discussion

Exterior Signage proposal – update

Interior Signage - update

**STAFF APPRECIATION:** *Kevin Bourque*

**OTHER BUSINESS**

**ADJOURNMENT**

**NEXT MEETING:** January 9, 2022, at 7:00 pm

**Public attendance at this meeting is only possible remotely by following the directions below.**

To Watch a recording of this meeting  
go to the BCATV website at  
<http://www.boxfordcabletv.com/dnn7>

To Participate Remotely:

**If you plan to participate and view the presentation, you will need to use one of the following two options** Please note the Chair will choose whether or not to allow comments from the public.

Participants will be asked to raise their hand electronically in the program to be called upon to speak.

1. If you are using a computer that has sound capabilities and a microphone, please click the link under Join Zoom Meeting.

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If you are using a computer to view the meeting, but want to use your phone for audio or your computer does not have a microphone, please complete the following steps (a & b):

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b. Use the phone numbers provided on screen for connecting via telephone to the audio.

**For members of the general public who wish to listen but not participate in a public hearing.**

The public can view the meeting on BCATV live as noted above or see it on demand via Boxford's website <http://www.boxfordma.gov> after a couple days.

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