



## **BOXFORD SELECT BOARD**

**Monday, August 8, 2022**

**Town Hall 7A Spofford Road**

**Meeting Room 1**

**Remote option through [Zoom](#)**

**This meeting is audio and video recorded**

**7:00 PM      Call to Order**

**7:05 PM      Announcements**

**7:10 PM      Meeting with Housing Partnership Committee, Joe Hill, Chair**

- Update of RFP for consulting services, Boxford Common
- Update on Home Rule Petition, Small Repairs Grant Trust

**7:30 PM      Report of the Town Administrator**

- Consider approval of Tour de Greenbelt cycling fundraiser and signage, September 17, 2022
- Consider approval of Coast to Cure bike ride, September 10, 2022
- Discussion of Open Space and Recreation Plan Committee
- Discussion of town-wide Hybrid Meeting Policy
- Any other business to come before the Town Administrator and the Board not anticipated at the time of this posting

**7:45 PM      Routines**

- Correspondence
- Appointments
- Approval of Minutes
- School and Non-School Warrants

**7:55 PM      Any other business to come before the Board**

**8:00 PM      Executive Session**

- To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares:
  - Dery, Trustee v. Boxford ZBA, Land Court 20 Misc. 000576
  - Boxford vs. Andrews Farm Water Company and Conn, et. al.; Notice of Chapter 11 Filing – Andrews Farm Road Water Company

**Adjourn**

**Next Meeting – August 29, 2022**

## New Call to Order

I call this meeting to order and inform all that this meeting is being video and audio recorded.

Pursuant to Chapter 22 of the Acts of 2022, this meeting will be conducted via remote hybrid means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting via virtual means in addition to in person through the remote participation link provided on this meeting's posting on the Town's website calendar. The website calendar also lists the specific ID number required for virtual attendance via Zoom along with phone numbers to dial into the meeting.

Additionally, the public is able to: Listen to and/or view this meeting via BCATv on FIOS channel #39 or Comcast Channel #22 or through the BCATv website; OR Participate in the meeting virtually.

Members please be aware that, if at least one member attends the meeting remotely, all votes must be roll call votes.



## **BBQ on the Lawn at the Council on Aging**

**WHEN:** Wednesdays at NOON on  
August 3, 10, 17, 24 & 31

**WHERE:** Council on Aging Lawn  
4 Middleton Road

RESERVATIONS ARE REQUIRED - WALK INS WILL BE TURNED AWAY. We ask that you sign up ASAP. Reservations need to be received no later than 9am on the day before the BBQ.

Price is \$5.00/pp.

The COA van is available at no cost for any Boxford senior who wishes to take advantage of this service. Masks must be worn on the bus.

The menu consists of hamburgers and hotdogs with at least one type of salad.



# **TOWN OF BOXFORD**

## **Employment Opportunities**

- [Assistant Town Clerk](#)
- [Motor Oil Recycling Attendant](#)
- [Social Worker - Council on Aging](#)
- [Minutes Secretary - Conservation Commission](#)

To apply for any of the above positions, please visit our website: [www.boxfordma.gov/employmentopportunities](http://www.boxfordma.gov/employmentopportunities)

# **TOWN OF BOXFORD COMMUNITY NEWSLETTER - SUMMER 2022**



**Happy Summer!**

**Stay up to date on what is happening in the  
Town of Boxford!**

**View our Summer 2022 Community  
Newsletter on our website:**

**[www.boxfordma.gov/CommunityNewsletterSummer22](http://www.boxfordma.gov/CommunityNewsletterSummer22)**

# NEWS FROM THE BAA

Stiles Pond Beach has been open for about a month. Just a reminder: You must be a Boxford resident or town employee to purchase a summer membership or day pass for the beach, and any guests must be accompanied by a Boxford resident, town employee, or beach member. Memberships are available online at [baasports.com](http://baasports.com) and day passes/guest passes are available at the lifeguard stand for \$5 per person per day.

Coming this fall, the BAA is excited to partner with Inclusion Sports to pilot a small-group, non-competitive sports program for children ages 3-10 years old. This is a truly inclusive program that encourages fun, movement, and community engagement for kids of all abilities! Details and registration will be available soon on the BAA website.



### **Board of Health Update, August 5, 2022**

Statewide, new Covid cases decreased slightly last week to 19,619 compared to 20,014 two weeks ago (-2% compared to +3% two weeks' ago).

Last week, new hospitalizations for Covid decreased by 9% as compared to those hospitalized two weeks ago, with those in ICUs increasing from 48 to 57. Of the 560 hospitalized, 334 (60%) were fully vaccinated but still became infected.

Over the past week, there were 8 new cases of Covid-19 in Boxford, as compared to 6 cases two weeks' ago (1,612 total to date).

**SELECT BOARD PRESENTATION  
BOXFORD HOUSING PARTNERSHIP  
AUGUST 8, 2022**

**INTRODUCTION**

This presentation to the Select Board is a summary of the current activities of the Boxford Housing Partnership.

**SENIOR GRANT PROGRAM**

The article to establish the Boxford Small Repair Grant Trust (approved at the May Town meeting) has been submitted to the State Legislature for approval. It appears that Senator Tarr has planned to put this on a fast track because, on June 21, 2022, the Joint Committee on Municipalities and Regional Government requested a written testimony for the article by June 24. It was submitted in a timely manner and we are currently waiting for a response on the status.

In preparation for the approval of the article, the Boxford Housing Partnership (BHP) is requesting that the Select Board identify a proposed slate of trustees. There is a significant amount of work that has to be done in setting up the detail steps of the program. This time before the trust is established would allow the proposed trustees to become familiar with the process and provide input on the work done to date. Once the trust is established, the trustees will then have to create the grant agreement that the recipient will be required to sign. At that point, the grant program can go live. We have already received inquiries about the status of the grant program.

**BOXFORD COMMONS ARCHITECTURAL STUDY**

At the annual Town meeting, the CPC awarded \$34,200 to the BHP to hire an architect for several purposes: to inform the voters of a possible development on Boxford Commons, address uncertainties in that development and identify possible cost-effective designs that fit with Boxford. A development on the community housing portion of Boxford Commons is particularly challenging since Boxford Board of Health septic regulations limit the development to 12 senior units, far less than many developers have interest. If we do not do this study, we may not get a realistic bid from private developers to build and manage such a development. This study will allow the Town to generate a focused RFP for the development and establish reasonable evaluation criteria. Just to be clear, this is not a Town owned and controlled development.

This will be a 2-phase program: The first is a feasibility phase to examine cost effective configurations of housing on a parcel purchased with CPA funds in an Elderly Housing District. During this time, input from Town boards and committees will be solicited, such as the Planning Board and the Historical District Committee. A financial analyst will be hired to examine the numbers and determine if these are consistent with the income levels of eligible residents. This study is only for the construction of the housing units since it is assumed that the development infrastructure (well, septic, road, sidewalks, lighting, landscaping, backup generator, etc.) would be subsidized by CPA funds restricted to community

housing. The financial analysis would determine what additional subsidy (if any) would be needed for the housing.

It is important to perform this financial review since this development is substantially different than standard elderly developments in the area, which are multi story structures with hallways, stairways and elevators. Developers are quick to use a normalized development cost of approximately \$350/ sq. ft., which should not apply to the proposed single story structures. This study will be an educational process both for the Town as well as the developer.

The second phase of the program will be one of public education in preparation for the annual Town meeting. This will be an opportunity to obtain public input on the approach and show the rationale for the proposed solutions along with financial backup and possible elevations of a typical design. This work will hopefully facilitate a Town vote to rezone the area as an Elderly Housing District and a vote to transfer the property to the care and custody of the Select Board for development. A draft of the RFP for an architect has been submitted to the Town Administrator for his review.

Respectfully submitted,

Joe Hill, Chair

Jim Barnes

Ted Ritter

Boxford Housing Partnership

External Sender

Hello Imihalchik,

Jane Rumrill ([jane@ecga.org](mailto:jane@ecga.org)) has sent you a message via your contact form (<https://www.town.boxford.ma.us/user/27/contact>) at Boxford MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.town.boxford.ma.us/user/27/edit>.

Message:

Dear Leanne,

I hope you are having a nice summer! I'm reaching out about this year's Tour de Greenbelt cycling fundraiser, planned for Sat., Sept. 17. I just submitted a sign request, but wanted to make sure there aren't any other applications that Boxford requires.

We expect about 100-150 riders, spread out during the late morning, to pass through Boxford, coming South on Baldpate Road, turning left on Ipswich Road, plus about 50 Gravel Bike riders going south on Rt. 97 then turning onto Kelsey Rd and then joining the Ipswich Road route. The Gravel riders would then turn up Old Bare Hill Road and Pye Brook Lane before turning onto the Border to Boston Trail. I'm attaching screenshots of the routes.

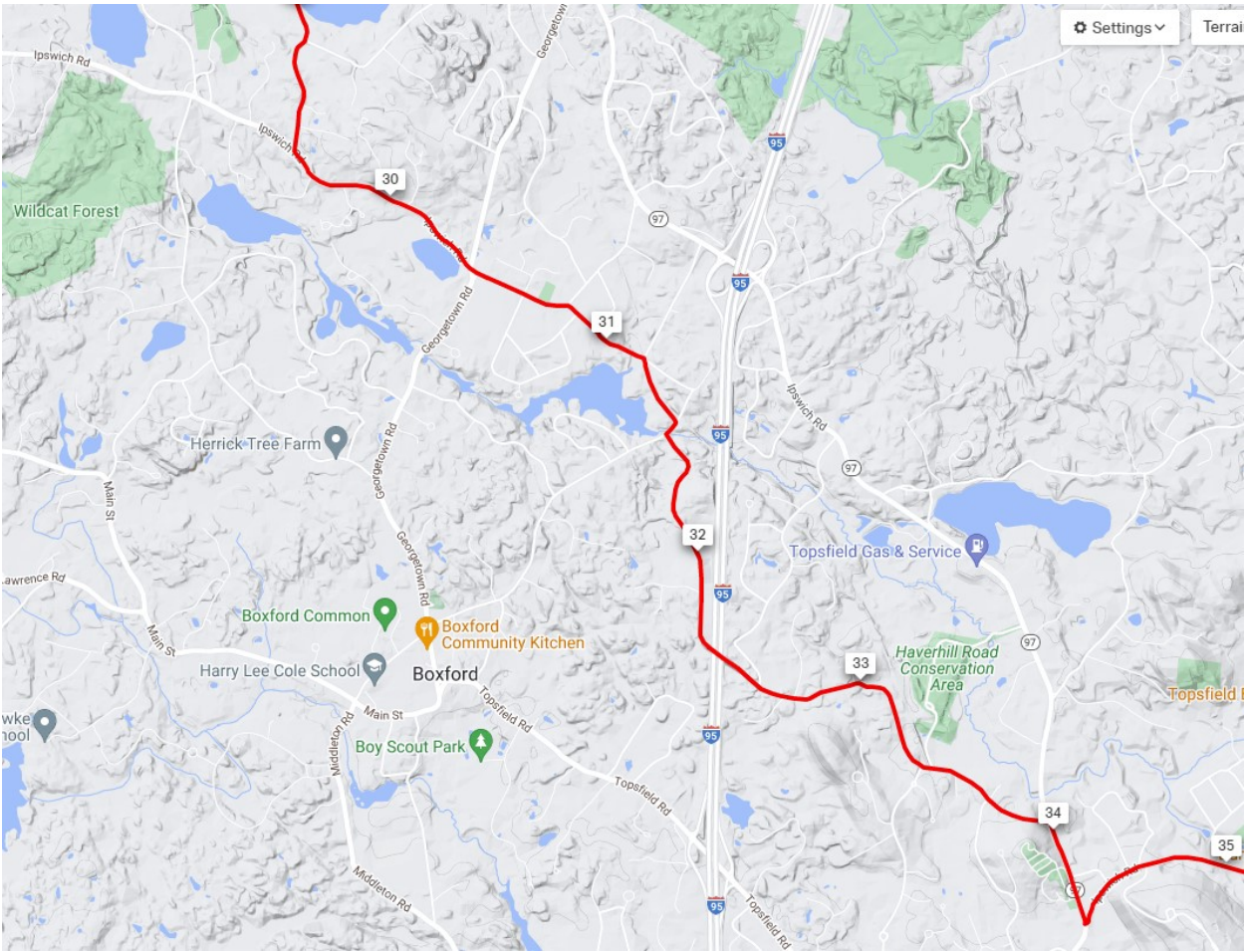
Thank you for your help.

Best,

Jane Rumrill

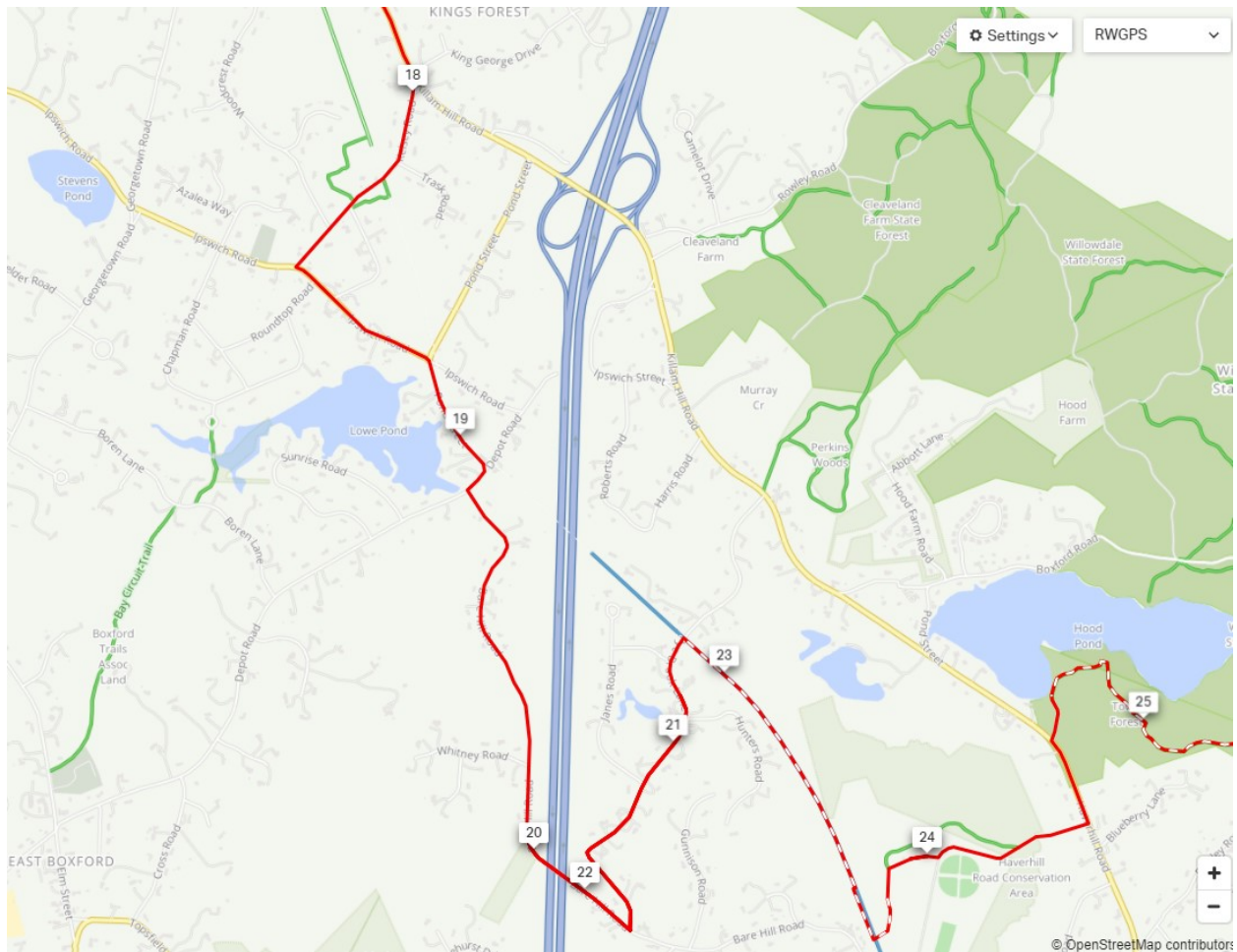
Greenbelt Events Manager

Road Route





## Gravel Route



**From:** James Riter <JRiter@town.boxford.ma.us>

**Sent:** Wednesday, August 3, 2022 11:17 AM

**To:** Leanne Mihalchik <LMihalchik@town.boxford.ma.us>

**Subject:** Re: [Boxford MA] Tour de Greenbelt Sept. 17, request (Sent by Jane Rumrill, jane@ecga.org)

No issues they stay away from the east village.

Sent from my Verizon, Samsung Galaxy smartphone

Get [Outlook for Android](#)

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External Sender

Hello Leanne,

On behalf of Neurofibromatosis Northeast, I am seeking permission to include Boxford once again on the route for the 11<sup>th</sup> Annual Coast to the Cure bike ride to benefit Neurofibromatosis Northeast. Coast to the Cure takes place on Saturday, September 10, 2022. The ride starts and finishes at Stage Fort Park in Gloucester. The event consists of three routes (24, 50, and 100 miles) encompassing Boxford and 16 other communities

I can assure you that all participants will wear helmets, travel in an organized fashion on public roads, never on private property, and will obey the rules of the road. The cyclists will leave Stage Fort Park in staggered starts beginning at 7am. We anticipate approximately 50 riders in total traveling in packs of 3-6 people over a period of two hours through your community. The following streets in Boxford are on the route: Lily Pond Rd, Main Street and Glendale Rd.

In addition to including Boxford on the 100 mile route, I am also seeking permission to set up a rest stop at the West Boxford Fire Station. We would also like to use the restrooms at the fire station. Please let us know if you require a Certificate of Insurance.

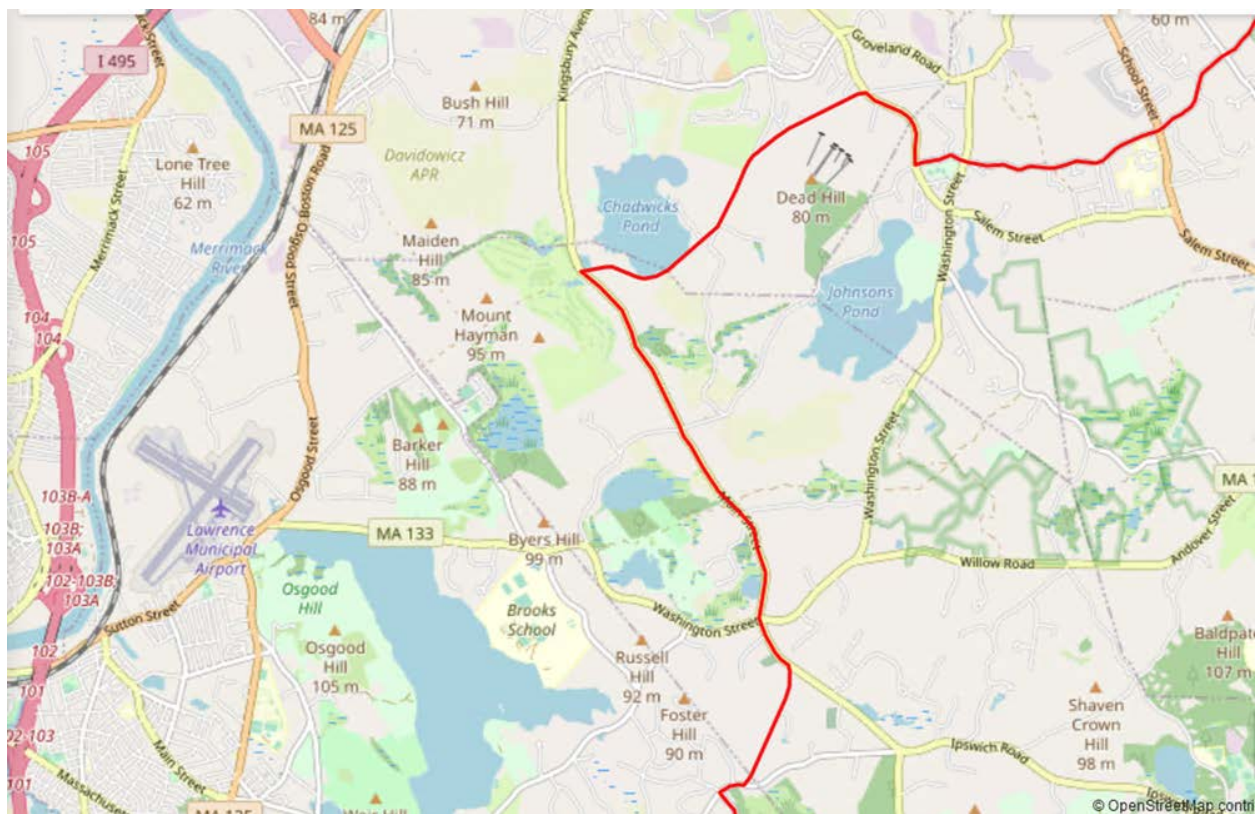
Proceeds from the event benefit Neurofibromatosis Northeast and support our mission of finding a cure and treatment for neurofibromatosis by promoting scientific research, creating awareness, and supporting those who are affected by NF.

Please don't hesitate to contact me if you have questions. I can be reached at (617) 797-5575 or [ktrainor@nfnortheast.org](mailto:ktrainor@nfnortheast.org).

Thanks so much for your consideration.

Sincerely,

Kim



Link to map: <https://ridewithgps.com/routes/40163890>

Thank you,

Kim

**Kim Trainor**  
Neurofibromatosis Northeast  
9 Bedford Street  
Burlington, MA 01803  
Tel. 617-797-5575  
[www.nfnortheast.org](http://www.nfnortheast.org)

From: James Riter <JRiter@town.boxford.ma.us>  
Sent: Wednesday, August 3, 2022 11:14 AM  
To: Leanne Mihalchik <LMihalchik@town.boxford.ma.us>  
Subject: Re: Coast to the Cure 2022 - Boxford

No issues

Sent from my Verizon, Samsung Galaxy smartphone  
Get Outlook for Android

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**From:** [Ross Povenmire](#)  
**To:** [Matt Coogan](#)  
**Cc:** [Bob Gore](#); [Natasha Grigg](#); [David Smallman](#); [Brendan Sweeney](#)  
**Subject:** Open Space and Recreation Plan and Committee  
**Date:** Monday, August 1, 2022 3:27:01 PM  
**Attachments:** [OPENSOURCE&RECPLAN2015-RevisedJan262016.pdf](#)  
[Boxford Master Plan.pdf](#)

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Hello Matt, The Open Space & Recreation Plan (OS&RP) for Boxford expires in December of 2022. The Select Board typically appoints a committee to undertake the preparation of this document. The most recent members of the OS&RP Committee were Natasha Grigg, Jon Schwartz, and Dennis Pyburn.

The town's Master Plan was last updated in 2008, is effective for 10 years, and is therefore expired. The Master Plan is typically updated with the help of a Master Plan Steering Committee appointed by the Select Board, who in turn may engage a consultant to provide technical assistance in the preparation of the plan. The most recent members of the Master Plan Steering Committee were Holly Langer, Steve Merriam, Clint Condon, Mary Ellen Iorio, Randy Johnson and Mark Mudgett.

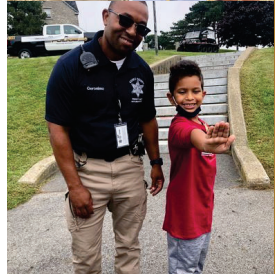
If the town wishes to apply for state grants to help fund the purchase of open space, it will have to show that the town's OS&RP and Master Plan are both in effect. There does not currently appear to be a land purchase in contemplation that would rely upon grant funding, however it would seem to be prudent to update the OS&RP and Master Plan in order to preserve the option of doing so. It would seem that the first step in the process of updating these documents is to identify individuals who are willing to serve on the committees. By this email I hope to begin an effort to reconstitute the OS&RP and Master Plan Steering Committees.

Ross

“I move to detail a sufficient number of police officers for the polling location at every election to preserve order and to protect the election officers and supervisors from any interference with their duties and to aid in enforcing the laws relating to elections.

Further, I move to designate the Police Chief the authority to assign specific police officers according to his best judgment.”





THE ESSEX COUNTY SHERIFF'S DEPARTMENT

# 2021 Annual Report



Sheriff Kevin F. Coppinger



## Sheriff's Message



Welcome to the 2021 Essex County Sheriff's Department Annual Report.

2021 was a busy year for us and, like the rest of the world, we still had to cope with the COVID-19 pandemic. While we did see some additional cases within our facilities, the pre-cautions and screening/testing protocols we have put in place allowed us to continue our operations and our efforts to better serve those in our custody and the residents of our communities.

We embarked on several new initiatives to help our incarcerated population obtain the necessary supports they need to succeed and thrive upon release. The cornerstone of this effort is our new Supporting Transitions And Reentry (STAR) program. This community-based corrections program is aimed at keeping people out of jail and from ever returning to custody again.

It was an idea borne out of my days as Lynn Police Chief, where too often I would see the same people cycling in and out of the justice system. I knew these individuals needed help, not only in the jail but back in their communities where we've identified vital supports so critical to their rehabilitation. It was just a matter of connecting them. For two years, a team of the brightest and most creative people on our staff sat down to develop this connection program and built out the plans for it during 2021. In early 2022, we opened STAR offices in both Lynn and Lawrence with the help of \$850,000 in federal funds secured by U.S. Congressman Seth Moulton.

Our initiatives to help those already incarcerated also grew and flourished. One program of note is our Opening Avenues to Reentry Success (OARS). This program dedicates specific housing units to those who want to better themselves and take advantage of the numbers of educational and vocational programs we offer. Those participating get several hours of classroom instruction and group programming daily and then take what they learned back to their housing unit where the individuals continue to learn and teach each other. Some of the programming offered includes HiSET preparation, college level classes from Northern Essex Community College and Merrimack College, and peer tutoring programs. We offer individual certifications in OSHA and ServSafe, as well as training in hardscaping, cable wiring, fiber optics, and so much more.

In conclusion, COVID-19 has had a devastating impact on us all. In December 2021, we lost one of our brothers to the pandemic, Deputy Sheriff Anthony Pasquarello. He was a 15-year veteran of our Department, a loving father, and a dutiful son. He was only 37 when COVID took him from us, and our hearts, prayers and support remain with the Pasquarello family. He will be forever remembered and missed.

I would like to thank our staff for such a wonderful job they do every day. I would also like to thank you for your continued support of our Department. It is an honor to serve you.

Kevin F. Coppinger  
Sheriff

**REQUEST FOR REAPPOINTMENT FY23**  
**COMMITTEES/BOARD**  
**August 8, 2022**

<b>BOARD</b>	<b>NAME</b>	<b>TERM</b>	<b>EXPIRATION DATE</b>
Agricultural Commission	Louis Athanas	3 years	6/30/2025
Border to Boston Trail Committee	Mark Phelan	1 year	6/30/2023
Conservation Commission	Alan Fowler	3 years	6/30/2025
Finance Committee	Christopher Wakeman	3 years	6/30/2025
Sustainability Committee	Keith Sampson	1 year	6/30/2022

**Minutes of the TOWN OF BOXFORD SELECT BOARD**  
**April 4, 2022 7:00 PM**  
**Virtual Attendance Due to Coronavirus Pandemic**

*Select Board Members Present Remotely: Barbara Jessel, Peter Perkins, Mary Anne Nay, Chuck Costello,*

*Others Present Remotely: Town Administrator Matt Coogan, Minutes Secretary Kathleen Valinch, Meredith Shaw, BCAtv Lance Cluster, and others*

**7:00 PM CALL TO ORDER**

Remote Call to Order

**7:01 PM ROLL CALL**

**Town Administrator Matt Coogan called the roll:**

**Present:**

Select Board Member Chuck **Costello**

Select Board Member Mary Anne **Nay**

Select Board Vice-Chair Peter **Perkins**

Select Board Chair Barbara **Jessel**

**7:02 PM ANNOUNCEMENTS**

- **Boxford Earth Day:** The Boxford Village Garden Club and the Boxford Recycling Committee present Boxford Earth Day, which is to be held on Saturday, April 30<sup>th</sup> from 11am-3pm. Residents are invited to collect litter around town and drop off at the Recycling Center behind Town Hall. No household trash permitted. Participants will receive a free Benson's Ice Cream after drop-off. Paper shredding also to be held from 11:30 am- 2:30pm, one 1'x1'x2' box free per resident. This is a rain or shine event.
- **Rapid Covid Tests Available:** The Town of Boxford has acquired additional rapid at-home COVID antigen tests that are available for residents at no cost. The iHealth COVID-19 antigen rapid kits each contain 2 tests. Due to the limited number of tests currently available, residents will be limited 4 kits per household. Tests can be picked in person on the following days and times: Monday through Thursday, 9AM to 3 PM at the Health Department at Town Hall, 7A Spofford Rd. Boxford seniors also have the option to pick up tests through the COA directly during regular hours of operation.
- **Board of Health Update, April 1, 2022:** Statewide, new Covid cases increased last week to 10,931 compared to 8,787 new cases two weeks ago (+24%% compared to -6% two weeks ago). New hospitalizations for Covid decreased by 0.6% as compared to those hospitalized two weeks ago. Over the past week, there were 9 new cases of Covid-19 in Boxford, as compared to 7 cases two

weeks' ago (1,354 total to date). The FDA and CDC have approved a second Covid booster for those over the age of 50 and those younger than 50 with coexisting conditions.

**7:05 PM MEETING WITH TRI-TOWN COUNCIL**

- **Discussion on Community-Wide Initiative:** Meredith Shaw from the Tri-Town Council spoke about their community-wide initiative, "Chasing Childhood". This movement believes that childhood free play and independence are absent in today's world, resulting in unprecedented anxiety and childhood depression. "Chasing Childhood" is a film that details psychologists, activists, and leaders of the "free play" movement fight to bring back to benefits of a less curated life for our kids that can lead to a stronger foundations and healthier life outcomes. Interested parties can screen the film on demand from April 28<sup>th</sup> – May 5<sup>th</sup> and share thoughts via an online form. Register at: [tinyurl.com/TTCCChasingChildhood](https://tinyurl.com/TTCCChasingChildhood).

**7:13 PM MEETING WITH THE COMMUNITY PRESERVATION COMMITTEE**

- **Review CPC Recommended Projects and Town Warrant Meeting Articles:** Ross Povenmire lead the discussion on Warrant Articles 11-16 and the Select Board took the following actions:

On a **MOTION** made by **Nay**, second by **Perkins**, the Select Board **VOTED** unanimously by roll call vote to recommend adoption of Article 11 as presented.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello:	Yes
Mary Anne Nay:	Yes
Peter Perkins:	Yes
Barbara Jessel:	Yes

On a **MOTION** made by **Perkins**, second by **Jessel**, the Select Board **VOTED** 3:1 to recommend adoption of Article 12.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello:	Yes
Mary Anne Nay:	No
Peter Perkins:	Yes
Barbara Jessel:	Yes

On a **MOTION** made by **Costello**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to recommend adoption of Article 14.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made by **Costello**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to recommend adoption of Article 15.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made by **Nay**, second by **Costello**, the Select Board **VOTED** unanimously by roll call vote to recommend adoption of Article 16.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

**8:24 PM MEETING WITH PERSONNEL BOARD CHAIR TIM FEENEY**

- **Compensation Plan FY23:** The Personnel Board is proposing a 2% COLA increase for those non-union, non-benefit eligible employees in addition moving the scales 2% for the benefit-eligible employees. They are working with HRGOV which is an HR consultant to provide a salary study. This will be useful for the Select Board and for the Personnel Board to make further recommendations as far as any salary adjustments or performance evaluations beginning in July for the next fiscal year.

On a **MOTION** made by **Costello**, second by **Perkins**, the Select Board **VOTED** unanimously by roll call vote to recommend adoption of Article 3.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes

Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

**8:30 PM REPORT OF THE TOWN ADMINISTRATOR**

- **Approval of Common Victualler's License West Village Provisions, Boxford House of Pizza, and Benson's Ice Cream:**

On a **MOTION** made by **Costello**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to approve the licenses as presented for West Village Provisions, Boxford House of Pizza, and Benson's Ice Cream.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

- **31<sup>st</sup> Annual 2022 Boxford July 4<sup>th</sup> Road Race, BAA, Monday July 4, 2022:**  
The BAA's Road Race Director, Tobi Schaap, is requesting the Annual Fourth of July Road Race be held on Monday, July 4<sup>th</sup> 2022. He had originally requested Saturday July 2, but then spoke with police Chief Riter and learned that the Planning Committee would prefer the race be held on July 4<sup>th</sup> to coincide with the parade. The Select Board would like to confirm approval of the plans for the race by the police Chief and the fire Chief and will revisit this proposal on the meeting of April 25, 2022.
- **Community Project Funding Request:** Congressman Seth Moulton reached out to municipalities organizations in the district to see if there were potential projects to receive earmarks in the next federal fiscal budget. Coogan spoke with a representative from Moulton's office, Kelly Bovio who is our liaison and discussed projects that may fit. The Cole School Project would be a good candidate for funding due to the need for accessibility, ADA compliance, storm water management and traffic safety and circulation. Another candidate could be one of the culverts on the critical culvert list. Congressman Moulton's office recommended no more than two projects and not more than \$1.5 million. Coogan has reached out to the schools so they can start prepping the language to apply and reached out to Chris Olbrot to see which of the culverts would be shovel ready to apply for funding.

- **Health Insurance Rate Renewal 2023:**

On a **MOTION** made by **Costello**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to authorize the Town Administrator to accept the rates as published on the MIIA Health Benefits Trust schedule.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

- **Second Interim Investment Report:** Town Administrator Matt Coogan shared a memo from Ellen Geurin which includes our investment report. No further discussion or actions were taken.
- **Vote on Warrant Articles and Close May 10, 2022 Town Meeting Warrant:**

On a **MOTION** made by **Costello**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to sponsor Article 2.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made by **Nay**, second by **Perkins**, the Select Board **VOTED** unanimously by roll call vote to sponsor and support Article 7 as amended.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made by **Nay**, second by **Perkins**, the Select Board **VOTED** unanimously by roll call vote to approve and set this Warrant for Annual Town Meeting Tuesday, May 10<sup>th</sup> 2022, at Masconomet Regional High School at 7pm.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes

214 Peter Perkins: Yes  
215 Barbara Jessel: Yes  
216

218 On a **MOTION** made by **Nay**, second by **Perkins**, the Select Board **VOTED**  
219 unanimously by roll call vote to close the Warrant for the Annual Town meeting of  
220 May 10, 2022.

222 **Roll Call (Called by Minutes Secretary Kathleen Valinch):**

223 Chuck Costello: Yes  
224 Mary Anne Nay: Yes  
225 Peter Perkins: Yes  
226 Barbara Jessel: Yes

228 On a **MOTION** made by **Costello**, second by **Perkins**, the Select Board **VOTED**  
229 3:1 to reopen the Warrant.

230 **Roll Call (Called by Minutes Secretary Kathleen Valinch):**

231 Chuck Costello: Yes  
232 Mary Anne Nay: No  
233 Peter Perkins: Yes  
234 Barbara Jessel: Yes  
235

238 On a **MOTION** made by **Costello**, second by **Jessel**, the Select Board **VOTED**  
239 3:1 to not recommend adoption of Article 25 and to have this stated on the  
240 Warrant.

242 **Discussion:** Costello moves that the Select Board does not recommend  
243 adoption of Article 25 and that this be stated on the Warrant. He adds that the  
244 Board has hired qualified engineers to evaluate that intersection, as well as hiring  
245 a peer review engineer. The Merrimack Valley Planning Commission has  
246 reviewed the intersection and evaluations with their engineers, as well. Costello  
247 states that this has been a responsible process that the Board has embarked on  
248 for almost a decade. He adds that the roadway itself is in abysmal shape,  
249 culverts there are in dire condition as seen from another engineer's report where  
250 our Town Engineer and DPW Superintendent engaged in a responsible process  
251 to have those culverts evaluated and documented.  
252 Perkins states that he does not feel strongly about how that area should be  
253 controlled whether roundabout, light signal, or other, however, he states that  
254 there has been a lot of time and funding spent on this and he would not want to  
255 see it all go to waste. He notes that he has no issue with an initiative petition, as  
256 it is the residents' right. Nay states that a lot of work has already been done on



this, however, feels that as a Town Meeting, everyone has a right to put a petition on the Town Warrant and to speak at Town Meeting.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: No  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made by **Costello**, second by **Jessel**, the Select Board **VOTED** not to recommend adoption of Article 26.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

On a **MOTION** made **Costello**, second by **Nay**, the Select Board **VOTED** unanimously to close the Warrant.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

**9:19 PM ADJOURN**

On a **MOTION** made by **Jessel**, second by **Nay**, the Select Board **VOTED** unanimously by roll call vote to adjourn.

**Roll Call (Called by Minutes Secretary Kathleen Valinch):**

Chuck Costello: Yes  
Mary Anne Nay: Yes  
Peter Perkins: Yes  
Barbara Jessel: Yes

**NEXT MEETING: April 25, 2022: Regularly scheduled meeting**

Respectfully Submitted,

300 Kathleen A. Valinch  
302 Minutes Secretary

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DRAFT

“In accordance with M.G.L. Chapter 30A, Section 21(a)3, move to go into Executive Session for the purpose of discussing strategy with respect litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares:

- Dery, Trustee v. Boxford ZBA, Land Court 20 Misc. 000576
- Boxford vs. Andrews Farm Water Company and Conn, et. al.; Notice of Chapter 11 Filing – Andrews Farm Road Water Company

and declare that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiating, bargaining or litigating position of the Select Board. The Select Board will adjourn upon conclusion of the Executive Session and not be returning to open session.”