

**AGENDA**  
**BOXFORD TOWN LIBRARY TRUSTEES' MEETING**  
**September 13, 2021, 07:00 PM**  
**Virtual via Zoom**

Virtual Meeting Information:

Topic: Library Board of Trustees

Time: Sept 13, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting: <https://us02web.zoom.us/j/85927157371>

Meeting ID: 859 2715 7371

**CALL TO ORDER:** *John Paul Ryan*

**SECRETARY'S MINUTES:** *Charlene Mead*

**DIRECTOR'S REPORT:** *Kevin Bourque*

**LIBRARY TRUSTEE SUBCOMMITTEE CHAIR & MEMBER SELECTION:** *John Paul Ryan, Kevin Bourque*

**UPDATE ON TOWN HALL/LIBRARY FACILITY:** *Kevin Bourque*

**UPDATE FROM LIBRARY RENOVATION WISH LIST ADHOC COMMITTEE:** *Jayne Smallman, Kevin Bourque*

**REQUESTS TO MODIFY LIBRARY'S SCHEDULE FOR THANKSGIVING, AND CHRISTMAS & NEW YEARS DAY:** *Kevin Bourque*

**OTHER BUSINESS**

**ADJOURNMENT**

**NEXT MEETING:** October 18, 2021, at 7:00 pm

**Public attendance at this meeting is only possible remotely by following the directions below.**

To Watch a recording of this meeting

go to the BCATV website at

<http://www.boxfordcabletv.com/dnn7>

To Participate Remotely:

**If you plan to participate and view the presentation, you will need to use one of the following two options** Please note the Chair will choose whether or not to allow comments from the public. Participants will be asked to raise their hand electronically in the program to be called upon to speak.

1. If you are using a computer that has sound capabilities and a microphone, please click the link under Join Zoom Meeting.

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If you are using a computer to view the meeting, but want to use your phone for audio or your computer does not have a microphone, please complete the following steps (a & b):

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b. Use the phone numbers provided on screen for connecting via telephone to the audio.

**For members of the general public who wish to listen but not participate in a public hearing.**

The public can view the meeting on BCATV live as noted above or see it on demand via

Boxford's website <http://www.boxfordma.gov> after a couple days.

If you are using your smartphone, use the one tap mobile option.

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/kcL4bHQkoJ>