



**SELECT BOARD
TUESDAY, JANUARY 18, 2022
Virtual Attendance Only**

- **This meeting is audio and video recorded**
- **Join Zoom Meeting <https://us02web.zoom.us/j/84029731127?pwd=Wi9RWkg4aTVUbmNSZnFPL29TUFRUT09> Meeting ID: 840 2973 1127 Passcode: 615566 +1 929 436 2866**

7:00PM CALL TO ORDER

7:02PM ANNOUNCEMENTS

7:05PM Public Hearing, Boxford Electric Aggregation Plan

- Boxford Community Electricity Program

7:20PM Meeting with Public Safety Departments

- Medical Response Pilot Report
- Fire Department Update, Chief Gieger
- Communications Department Update, Communications Director Warren Gould

7:50PM REPORT OF THE TOWN ADMINISTRATOR

- Salary Adjustment Request for Assistant Town Clerk
- Discussion on Town's priorities for Community One Stop Letter of Interest
- Discussion on Rail Trail Funding Opportunities
- Discussion of Town Administrator Office Staffing Change
- Inspector of Buildings Update - December, 2021
- Any other business to come before the Town Administrator and the Board not anticipated at the time of this posting

8:15PM ROUTINES

- Appointments
- Correspondence
- Sign School and Non School Warrants
- Approval of Minutes

8:25PM ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:30PM EXECUTIVE SESSION

- Pursuant to G.L. c. 30A, sec. 21(a)(6) to consider the purchase, exchange, lease or value of real property - 27 Main Street

- To discuss strategy with respect to collective bargaining, AFSCME Local 939 Boxford Public Works Employees

ADJOURN

NEXT MEETING - January 31, 2022



David Harris
Inspector of Buildings
Town of Boxford

January 3, 2022

To: Boxford Board of Selectmen

From: David Harris
Inspector of Buildings

Dear Members,

The following permits were issued by Inspectional Services for the month of December 2021:

PERMITS	FEES COLLECTED	VALUE
51 Building Permits (26 Inspections)	\$20,679.49	\$1,384,820.87
41 Building Permits (43 Inspections)	December 2020 Comparison \$25,112.00	\$1,917,861.00
20 Electrical Permits (16 Inspections)	\$6,651.00	
16 Electrical Permits (25 Inspections)	December 2020 Comparison \$5,215.00	
11 Plumbing Permits (13 Inspections)	\$2,417.00	
12 Plumbing Permits (11 Inspections)	December 2020 Comparison \$3,791.00	
13 Gas Permits (22 Inspections)	\$1,100.00	
18 Gas Permits (13 Inspections)	December 2020 Comparison \$1,265.00	
TOTAL FEES COLLECTED	\$30,847.49	
2020 Comparison	December 2020 Comparison	
TOTAL FEES COLLECTED	\$35,383.00	

All inspectors have used full precaution, and follow the Massachusetts safety guideline PPE when inspections are conducted.

Respectfully Submitted,

David Harris
cc: Town Administrator
Board of Assessors

INSPECTOR OF BUILDINGS

I am pleased to submit my report for the Building Department activity during the calendar year of 2021. The inspectors conducted a total of 1159 inspections during the year.

In the past year our Building Department has seen a significant rise in permitting and inspectional services from 475 permits issued in 2020 to 516 permits issued in 2021. We have also met many challenges brought forth by the Covid-19 pandemic. I would like to thank my staff for their dedication to Boxford residents during this trying time.

We now have office hours at Town Hall – 8am – 10am Monday thru Thursday.

Building Inspector ----- David Harris
Electrical Inspector ----- Douglas Small
Plumbing/Gas Inspector ----- Richard Danforth
Secretary-----

2021 DEPARTMENT ACTIVITY

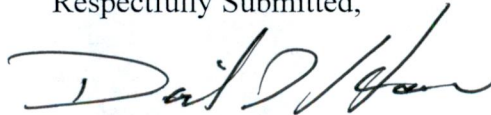
<u>PERMITS</u>	<u>FEES</u>	<u>VALUE</u>
Building: 516	\$285,633.65	\$26,175,274.42
Electrical: 280	\$45,518.75	
Plumbing: 117	\$19,235.50	
Gas: 162	\$14,180.00	

TOTAL PERMITS ISSUED: 1,075

TOTAL FEES COLLECTED: \$364,567.90

TOTAL INSPECTIONS PERFORMED: 1,159

Respectfully Submitted,



David Harris
Inspector of Buildings and Zoning Enforcement Officer

2021	TOTALS
New Home	3
Addition	34
Renovations/Repairs	103
Accessory Building	22
Siding/Roofing	104
Windows/Doors	54
Insulation/Weatherization	76
Solar	25
HVAC	25
Generator	26
Masonry	8
Pool	17
Solid Fuel Burning	7
Temporary Tents	4
Other	8
TOTAL	516

Town of Boxford
Open Board/Committee Positions
December 30, 2021

Boxford Housing Partnership

Position	Expiration Date	Status	Note
Member	12/22/2022	Vacant	

Cable Television Advisory Committee

Position	Expiration Date	Status	Note
Member	6/30/2022	Vacant	
Member	6/30/2022	Vacant	
Member	6/30/2022	Vacant	
Member	6/30/2022	Vacant	

Computer Management Committee

Position	Expiration Date	Status	Note
Member	6/30/2022	Vacant	
Member	6/30/2023	Vacant	

Forest Committee

Position	Expiration Date	Status	Note
Member	6/30/2024	Vacant	

Friends of the Ackerman Playground Committee

Position	Expiration Date	Status	Note
Member	6/30/2023	Vacant	
Member	6/30/2022	Vacant	
Member	6/30/2022	Vacant	
Member	6/30/2023	Vacant	

Historic Districts Commission/ Historical Commission

Position	Expiration Date	Status	Note
Alternate	6/30/2022	Vacant	
Member	6/30/2024	Vacant	Architect

Lakes, Ponds and Streams Committee

Position	Expiration Date	Status	Note
Member	6/30/2023	Vacant	
Member	6/30/2023	Vacant	
Member	6/30/2022	Vacant	
Member	6/30/2022	Vacant	

Land Committee

Position	Expiration Date	Status	Note
Member	6/30/2022	Vacant	

Personnel Board

Position	Expiration Date	Status	Note
Member	6/30/2023	Vacant	

Recreation Committee

Position	Expiration Date	Status	Note
Member	6/30/2023	Vacant	
Member	6/30/2023	Vacant	
Member	6/30/2022	Vacant	

Zoning Board of Appeals

Position	Expiration Date	Status	Note
Alternate	6/30/2023	Vacant	
Alternate	6/30/2022	Vacant	

Executive Session Motion

I move that the Select Board enter into executive session pursuant to G.L. c. 30A, sec. 21(a)(6) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the Board on the following address:

- 27 Main Street, Boxford MA

The Select Board will adjourn upon conclusion of the executive session and not return to open session.