

***Application for Boxford Community Preservation Act Funding***

Name of Applicant:

Sponsoring Organization:

(if applicable)

Mailing Address:

City, State, Zip:

Daytime phone:

Email:

Name of Proposal:

CPA Category

Open space

Historic preservation

(circle all that apply):

Recreation

Community housing

CPA Funding Requested:

Total Cost of Proposed Project:

**Project Description**

7A Spofford Road  
Boxford, MA, 01921

Attach answers to the following questions.  
Include supporting materials as necessary.

1. **Goals:** What are the goals of the proposed project?
2. **Community Need:** Why is this project important? Does it address needs identified in existing town plans?
3. **Community Support:** What is the nature and level of support for this project? Include letters of support, if any.
4. **Timeline:** What is the schedule for project implementation, including a timeline for all critical elements?
5. **Credentials:** How will the experience of the applicant contribute to the success of this project?
6. **Success Factors:** How will the success of this project be measured? Be as specific as possible.
7. **Budget:** What is the total budget for the project and how will CPA funds be spent? All items of expenditure must be clearly identified. Distinguish between hard and soft costs.

**Submit to:**

Boxford Community Preservation Committee  
Boxford Town Hall

8. **Other funding:** The Boxford CPA Committee expects that applicants will offer alternative sources of funding to cover a portion of the total cost of the project. What additional funding sources are available, committed or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project.
9. **Maintenance:** If ongoing maintenance is required for your project, how will it be funded?
10. **Preservation:** CPA projects require deed restrictions limiting the use of the interest to the purpose for which it was acquired. Please attach a copy of your proposed deed restriction.

### ***Additional Information***

Provide the following additional information, as applicable:

11. Documentation that you have or will have control over the site, such as Purchase and Sale Agreement, option or deed.
12. Evidence that the project does not violate any zoning ordinance or any other laws or regulations.
13. Evidence that the proposed site is free of hazardous materials or that there is any plan for remediation in place.
14. Evidence that appropriate professional standards will be following if construction, restoration or rehabilitation is proposed.