

TOWN OF BOXFORD

Minutes of the Boxford Planning Board February 21, 2018

Adopted June 20, 2018

The Planning Board meeting was called to order at 7:30 PM at the Boxford Town Hall.

Present: Robert Gore, Pat Canonica, Angela Steadman, Ellen Nestervich, Holly Langer, Ross Povenmire (Planning Agent)

Absent: Christian Wise, John Adams

It was stated that this meeting is being recorded and broadcast on Boxford Cable Access Television

Discussion: Proposed Zoning Changes relating to the Elderly Housing District proposed by Boxford Housing Partnership, schedule public hearing for March 21.

Peter Delaney and Joe Hill, members of the Boxford Housing Partnership, were in attendance regarding the proposed zoning changes relating to the elderly housing district. Each by-law change was presented and discussed.

On March 21 a public hearing will be held at the Planning Board meeting to address all the proposed changes and it was also stated that maybe change the name from “elderly” to “senior.”

There was discussion to be more specific about the expectations of the appearance of the buildings.

Upon a motion made by Holly L. and seconded by Angela S. it was moved to have a public hearing at the next Planning Board meeting to address the proposed zoning changes relating to the Elderly Housing District; the motion was approved by unanimous decision.

There was a discussion of the Price Property and about redefining the parcel of land as an elderly housing district.

Upon a motion made by Holly L. and seconded by Angela S. it was moved to have a public hearing at the next Planning Board meeting to further define the parcel of land known as the Price Property and to possibly rezone from residential to an elderly housing district; the motion was approved by unanimous decision.

Further material will be provided to the Board for review at least a week in advance of the next meeting.

Driveway Permit: Lot 8 Washington Street, 9-1-17.1, Saitta & Delani

John Morin of the Morin Cameron Group was in attendance regarding the driveway permit for Lot 8 at Washington Street for Elizabeth Saitta and Peter Delani. A septic system was put on the property but a house was not put on the property. The property was maintained but never developed.

The drainage was presented and this is acceptable. There is an existing culvert and the proposed driveway complies with the driveway by-law. The plans were presented and discussed. John Dold visited the site and he went through the list on the by-law and found all to be acceptable. This has also been reviewed by the Fire and Police department and was found to be acceptable. Pictures of the site were reviewed and the location was discussed.

Upon a motion made by Bob G. and seconded by Pat C. it was moved to approve the driveway permit for Lot 8 Washington Street according to the plans presented; the motion was approved by unanimous decision.

Continuance of the Glendale Road tree area

Upon a motion made by Ellen N. and seconded by Holly L. it was moved to continue the tree hearing for the Glendale Road tree area to the March 21 Planning Board meeting; the motion was approved by unanimous decision.

Discussion: Task Force presentation of Municipal Facilities Master Plan

It was stated that the Task Force members have recently had meetings with the COA, the Library Trustees and the residents at the Four Mile Village. There was discussion about 10 Elm Street and that the COA and Community Center. There was discussion of the renovation of the town hall and the library.

It was stated that the proposal for the DPW is still being considered and the potential locations were presented and discussed. It was stated that any recommendation has to be made from the Planning Board regarding the Master Plan, and will have to be voted on at the March 21 meeting. There is going to be another public forum on April 28.

It was stated that this entire package will then be presented to at the town meeting for one vote.

Invoices

Upon a motion made by Holly L. and seconded by Angela S. it was moved to pay the invoice received from the Harriman Group in the amount of $11,550.00; the motion was approved by unanimous approval.

Upon a motion made by Holly L. and seconded by Angela S. it was moved to ratify the request that the Task Force made to request the Finance Committee provide the additional funds for the unexpected additional work necessary to prepare for the presentation for the town meeting; the motion was approved by unanimous decision.

Upon a motion made by seconded it was moved to approve the invoice from Gatehouse Media in the amount of $95.32 for advertising for the Tree Hearing that will take place on March 21, 2018; the motion was approved by unanimous decision.

Upon a motion duly made and seconded, it was unanimously voted to adjourn at 8:34 PM.

Respectfully submitted,

Phaedra Doucette, Minutes Secretary