

**BOXFORD TOWN LIBRARY TRUSTEES' SPECIAL MEETING**

**JULY 20, 2020, 7:00 P.M.**

**MEETING VIA ZOOM**

**PRESENT:** John Paul Ryan, Chair, Jayne Smallman, Vice-Chair, Glenn Ayer, Carole Davis, Antigoni Woodland, Kevin Bourque, Director

**CALL TO ORDER:** J. P. Ryan, Chair

I call this meeting to order at 7:02 p.m. and inform all that this meeting is being video and audio recorded and that in accordance with the Governor's emergency orders of March 12<sup>th</sup> and 15<sup>th</sup>, 2020, this public meeting/hearing will be conducted via remote participation. No in-person attendance by members of the public will be permitted, HOWEVER, the public is able to listen to and/or view this meeting virtually through the remote participation link provided on this meeting's agenda as posted on the Town's website calendar. The agenda provides a meeting specific ID number required for virtual attendance via Zoom. In addition, all members please be aware that all votes must be roll call votes.

**ATTENDANCE ROLL CALL:** Davis yes, Smallman yes, Ryan yes, Woodland yes.

**MINUTES:** Charlene Mead

The minutes of the July 13, 2020, Boxford Town Library Trustees' SPECIAL Meeting were sent electronically to the Trustees on July 15, 2020, need to be approved.

**MOTION:** *C. Davis made a motion seconded by J.P. Ryan to accept the minutes of the July 13, 2020, Boxford Town Library Trustees' SPECIAL Meeting*

**ROLL CALL:** Davis yes, Smallman yes, Ryan yes, Woodland yes.

**INTERVIEW WITH POTENTIAL LIBRARY TRUSTEE APPOINTED CANDIDATES:** K. Bourque

The three potential library trustee candidates are:

- Denae Ramos-Pachucki
- Tiffany Bartke
- Amanda LaMantia

Each candidate was asked the following questions by the trustees:

- How do you envision your first year on the Board of Library Trustees?
- Advocating for the Library is an important role of the Trustee. How would you go about advocating for the library in the community?
- What steps would you take to educate yourself on what it means to be a Library Trustee?

**DISCUSSION AND SELECTION OF CANDIDATES TO BRING FORWARD TO THE BOARD OF SELECTMEN FOR APPOINTMENT:**

**MOTION:** *A. Woodland made a motion, seconded by J. P. Ryan to nominate Denae Ramos-Pachucki as a Library Trustee.*

**ROLL CALL:** Ayer yes, Davis no, Smallman yes, Ryan yes, Woodland yes.

**MOTION:** *C. Davis made a motion, seconded by J. Smallman to nominate Amanda LaMantia as a Library Trustee.*

**ROLL CALL:** Ayer no, Davis yes, Smallman yes, Ryan yes, Woodland yes.

**PROCEDURE:** K. Bourque

- Contact Assistant Town Administrator with names of the two candidates and their applications.
- Confirm Selectmen's Agenda for Tuesday, July 28, 2020
- Notify Board of Library Trustees
- Notify all candidates
- Joint Meeting with Selectmen:
  - Chair, J.P. Ryan will present the two candidates to the Selectmen
  - Selectmen have an opportunity to ask questions
  - Motion is made by Selectmen
    - Roll Call votes by both Selectmen and Library Trustees
      - Candidates contact Town Clerk, Robin Phelan to be sworn in
      - New trustees will participate in the August 10, 2020, Board of Library Trustees' meeting

J. P. Ryan suggested that the Friends of the Boxford Town Library reach out to all the candidates

**ADJOURNMENT:**

**MOTION:** *J. Smallman made a motion, seconded by J. P. Ryan to adjourn.*

**ROLL CALL:** Ayer yes, Davis yes, Smallman yes, Ryan yes, Woodland yes

The meeting adjourned at 7:59 p.m.

**NEXT MEETING:** August 10, 2020

Respectfully submitted,

Charlene Mead, Minutes Secretary

Documents/exhibits discussed at the meeting:

Minutes of the July 13, 2020, Boxford Town Library Trustees' SPECIAL Meeting

Accepted at presented on: August 10, 2020

