

DRAFTBOXFORD TOWN LIBRARY TRUSTEES' MEETING

JANUARY 13, 2020, 7:00 P.M.

TOWN HALL, CONFERENCE ROOM TWO

PRESENT: Jeanette Glesmann, Chair, Jayne Smallman, Vice-Chair, Carole Davis, Stephen Harvey, John Paul Ryan, Kevin Bourque, Director

ABSENT: Elizabeth Mullard, Antigioni Woodland

CALL TO ORDER: Chair Glesmann called the meeting to order at 7:00 p.m. noting that the meeting is being audio and video recorded.

SECRETARY'S MINUTES: Charlene Mead

Boxford Town Library Trustees' Meeting Minutes of December 16, 2019

J. Smallman made a motion seconded by J. P. Ryan to accept the minutes of the Boxford Town Library Trustees' meeting of December 16, 2019, as presented. The vote was unanimous.

Boxford Town Library Trustees' Joint Meeting with Selectmen on January 6, 2020

C. Davis made a motion seconded by J. Smallman to accept the minutes of the Boxford Town Library Trustees' Joint Meeting with Selectmen on January 6, 2020, as presented. The vote was unanimous.

DIRECTOR'S REPORT: K. Bourque

- **Circulation**
 - Music & Movement for Kids funded by CFCE of the North Shore
 - Has no impact on circulation
 - Last year showed a jump in circulation
 - We continue on an upward movement in circulation
- **Upcoming Programs:**
 - Crime Lab Case Files with Paul Zambella on Saturday, February 1 at 1 p.m.
 - Medicare 101 for Seniors on Wednesday, February 12 at 6:30 p.m.
- K. Bourque will be out of town from Thursday, January 30 at noon through Monday, February 3, 2020.
- Friday January 17 the library will close at 1 p.m. for Staff Training on The Five Languages of Appreciation in the Workplace

FRIENDS OF THE BOXFORD TOWN LIBRARY UPDATE: C. Davis

- Books in Bloom will have an Olympic Theme this year
- A Library Luncheon is being planned
- Book Sale will be held in conjunction with Earth Day

UPDATES FROM THE POLICY REVIEW SUBCOMMITTEE: J. P. Ryan

- Policy on Library Accounts & Cards

J.P. Ryan made a motion seconded by C. Davis to accept the Policy on Library Accounts & Cards as amended. The vote was unanimous.

- Policy on Photography and Videography

J.P. Ryan made a motion seconded by J. Smallman to accept the Policy on Photography and Videography as presented. The vote was unanimous.

UPDATE ON TOWN HALL/LIBRARY FACILITY: K. Bourque & J. Glesmann

- PBC (Permanent Building Committee) meeting on Thursday, January 16 at 7:30 p.m. at the Police Station
- We will have updates then

OTHER BUSINESS:

MVLC (Merrimack Valley Library Consortium): K. Bourque

- Macmillan Publishers is prohibiting libraries from purchasing more than one copy of their eBooks for 8 weeks after the titles become available to the public.
 - For the Merrimack Valley Library Consortium, this means only one eBook copy would be available to library users across all of its 36 communities.
 - We will not be able to meet user demand with such a restrictive policy.
 - MVLC has chosen to boycott all Macmillan eBooks that have been released since the embargo was implemented.
 - MVLC will revisit this policy after six months unless Macmillan ends its embargo against library purchases sooner.
 - This boycott does not apply to Macmillan products in other formats, such as print books, audio CD's, and digital audio books, which are not impacted by Macmillan's embargo
- **OUTDOOR MOVIE:** J. P. Ryan
 - Revisit outdoor movie this year
 - Form a subcommittee
 - Pursue private donors

J. Smallman made a motion seconded by J.P. Ryan to endorse a subcommittee to explore an outdoor event for the summer of 2020. The vote was unanimous.

- **REMINDER:** J. P. Ryan
 - The proposed reconfiguration of the library will not result in additional taxes for taxpayers

ADJOURNMENT: *J. Smallman made a motion seconded by J.P. Ryan to adjourn the meeting. The vote was unanimous. The meeting adjourned at 8:18 p.m.*

NEXT MEETING: February 10, 2020

Respectfully submitted,

Charlene Mead

Charlene Mead, Minutes Secretary

Documents/exhibits discussed at the meeting:

Director's Report

Policy on Photography and Videography

Policy on Library Accounts & Cards

MVLC January 8, 2020 Communication "MVLC Announces Boycott of Macmillan Publishing"

Accepted as presented on: February 10, 2020