



**Town of Boxford  
Meeting Minutes of the Board of Health**

**August 19, 2019**

**Present:** Richard Fahrner, Richard Taylor, Heather Forand  
Kendell Longo, Kristin Kwiatek

**Absent:** Alex Constan, Hans Jeppesen

**Meeting called to order at 7:30 by R. Fahrner**

**Announcements:** Annual Flu clinic with CVS on September 11, 2019 at Town Hall 10:30-12:00 and at the Council on Aging 12:30-2:30. Registration forms are available in the Health Department at Town Hall and will also be posted on the Town's website. Household Hazardous Waste collaborative with surrounding Towns available to Boxford residents. Locations and dates are on the Town's website.

**7 Elm Street Variance**

There was a request made to the Board by the engineer that variance be postponed. **D. Taylor motioned** to postpone the variance for 7 Elm Street, **seconded by H. Forand. Approved unanimously.**

**D. Taylor** requested to see the cost for the two proposed systems prior to the next meeting for the requested variance at 7 Elm Street.

**Small Package Waste Water Treatment Plant Proposed Regulation Discussion**

The discussion to be continued to the next Board meeting.

### **Proof of Mailing**

Jim Scanlan a civil engineer from Scanlan Engineering spoke before the Board to discuss proof of mailing to notify abutters when a variance is being requested. The Board discussed the difference between certificate of mailing and certified mail with return receipts. A variance from Title 5 that does not follow under local upgrade approval, abutters still have to be notified with certified return receipt. **D. Taylor motioned** to do the certificate of mailing in lieu of certificate with return receipt for a trial period of 6 months, **seconded** by **H. Forand**. Approved **unanimously**.

### **Directors Update**

The asbestos was removed from the recycling center and the report was sent out. Still waiting on a date for the removal at the school house. The Superintendent's office will be notified.

### **Little Red School House-Asbestos**

**D. Taylor** mentioned the time frame on when the asbestos study would be completed. **K. Longo** suggested to have a local emergency planning committee meeting which would have all parties involved that could discuss creating a protocol. **K. Longo** stated that only approving authorities would be issuing permits. **D. Taylor** stated that the whole incident has to be investigated and put in writing. **D. Taylor** discussed hazardous material training courses and having the proper equipment. **R. Fahrner** and **D. Taylor** to put together a summary of steps to take in response to a hazardous material. There needs to be a chain of command.

**K. Longo** informed the Board of the hornet or wasp hives at the Boxford Commons. **D. Taylor motioned** for the DPW Director to exterminate the hives, **seconded** by **H. Forand**. Approved **unanimously**.

### **Other Business**

**D. Taylor** stated that he had met with the new DPW Director Chris Olbrot and discussed a few issues under the Health Board's jurisdiction.

**H. Forand** mentioned the public interest of a new playground and questioned whether it could be constructed. **D. Taylor** stated that the first step is to have a sketched plan. **D. Taylor** to draft a letter to the DEP with questions on digging for a playground or a bridge.

### **Recycling Center Security**

**D. Taylor** suggested the Board get some bids for a chain-link fence and a gate with key card access. The Recycling Center security to be addressed towards the end of the year closer to the town meeting date.

### **Andrews Farm Water**

Nothing new to report.

### **Directors Update**

A letter was written to the Board from a resident with a complaint of a neighbor whose house appears to not have running water, an inoperable toilet, and is disposing of waste in the yard. The Boxford Chief of Police advised the Board that he does not want the Health Agent to inspect the property. **D. Taylor** to have a discussion with the Chief of Police and a letter will be drafted to the resident.

**Minutes:** Minutes were reviewed from the July 31, 2019 meeting. **Motion** by **D. Taylor** to accept minutes as amended, **seconded** by **H. Forand**. Approved **unanimously**.

**Bills:** Bills were signed

### **Adjourn 9:00pm**

The next meeting date to be determined and with no further business there was a **motion** made by **D. Taylor**, **seconded** by **H. Forand** the Board voted **unanimously** to adjourn.

Respectfully Submitted,

Kristin Kwiatek  
Minutes Secretary































































































