



Town of Boxford

Meeting Minutes of the Board of Health

April 20, 2020

NO PUBLIC ATTENDANCE - REMOTE PARTICIPATION ONLY

6:00PM

Virtual Participation Only

**This meeting will be audio and video recorded
To View: FIOS #39; Comcast #22; BCATv website
For Directions to Participate via Zoom Click Here
ZOOM Meeting ID: 942 7441 5915**

Present: Richard Fahrner, Richard Taylor, Heather Forand, Alex Constan, Public Health Director
Kendell Longo, Lance Cluster, Susan Inman, Kristin Kwiatek, Bob Grasso, Alan Benson, Judi
Stickney

Absent: Hans Jeppeson

Meeting opened at 6:00PM by D. Taylor

Roll call indicated that the following members of the Board of Health were present remotely: **D. Taylor, R. Fahrner, H. Forand, A. Constan.**

Announcements

D. Taylor provided updates and information on the following: Trash stickers are available at the two stores, Nasons's Farm, online via the Town website, and by mail. Tick tubes are available at both stores.

Minutes

Minutes were reviewed from the March 04, 2020 meeting. A **Motion** was made by **H. Forand** to accept minutes, **seconded** by **A. Constan**. Approved unanimously by a roll call vote.

Minutes were reviewed from the March 16, 2020 meeting. A **Motion** was made by **R. Fahrner** to accept the minutes, **seconded** by **H. Forand**. Approved unanimously by a roll call vote.

Minutes were reviewed from the March 30, 2020 meeting. A **Motion** was made by **R. Fahrner** to accept the minutes, **seconded** by **H. Forand**. Approved unanimously by a roll call vote.

Bills

D. Taylor reviewed with the Board the current bills payable. The Board of Health approved all bills payable unanimously with a roll call vote:

Weston & Sampson: Landfill monitoring total \$4,540.00 accepted unanimously

JRM: recycling: total \$2535.95 accepted unanimously

Waste Management: 51,502.69 **D. Taylor** we really need someone to dig into these invoices from Waste Management since July 2018, so we can understand it better. **K. Longo** will reach out to other towns' Public Health Directors to see how Waste Management calculates their invoices. Accepted unanimously

Variance 11 Saddle Hill Road

Variance for the soil absorption system from 150-foot setback to 120 feet. **K. Longo** provided additional information on the variance request. Bob Grasso, Engineering Land Services, added to the discussion, noting that it meets Title V standards, but does not meet local setbacks. After a brief discussion, the Board took the following action:

On a **Motion** made by **A. Constan**, second by **H. Forand**, the Board of Health **voted** unanimously by roll call vote to approve the variance requested for 11 Saddle Hill Road to allow the soil absorption system to be placed not less than 115 feet.

COVID-19 Update and Discussion: **D. Taylor** advised the Board that the total number of cases is still at 22, noting that there are 10 active and 22 cumulative. **K. Longo** is expecting an update from the Visiting Nurse tomorrow and will notify the Board.

Ambulance Issue Resolved: **D. Taylor** advised the Board that the ambulance issue has been straightened out. They wanted the addresses of those who tested positive for COVID-19. **D. Taylor** advised that they will not get them unless they have a call there.

Tick Tubes Availability: **K. Longo** advised the Board that she had ordered another 15 cases of tick tubes, but due to the pandemic, they couldn't give her an expected date of delivery.

Senior Center Food Prep: **D. Taylor** advised the Board that the Director of Senior Services contacted the Board of Health for permission and protocols to follow to allow them to prepare meals for a growing number of older people, and handicapped. **D. Taylor** developed procedures, noting that they are tougher than usual, due to COVID-19. He added that the Director has looked over the procedures and doesn't have any issues with it. **R. Fahrner** noted that the procedures outlined puts the task onto the volunteers. He asked if the COA should be taking the temps of the volunteers before they prepare food?

The Public Health Director advised the Board that she has forehead no-touch thermometers that she can give the COA, if the Board decides they should have one.

After a brief discussion, the BOH decided that the COA should take the temp of the volunteer before they prepare meals, and the Board took the following action:

On a **Motion** made by **R. Fahrner**, second by **H. Forand**, the Board of Health **voted** unanimously by roll call vote to ratify the Board of Health recommendations for procedures for the Council on Aging to follow for all food preparation for seniors.

Other Business:

Joint Amendment/Order: The Board was provided with a copy of the amended Order for discussion. **D. Taylor** proposed that when the Board of Health is ready to move forward, that it should be a joint amendment between the Board of Selectmen and the Board of Health. A lengthy discussion ensued, and the Board agreed that a joint statement from the Board of Health and the Board of Selectmen would hold more weight. **D. Taylor** would like to discuss the language with Town Counsel before voting on it. He will get a final version from Town Counsel to the Board as soon as possible. **D. Taylor** suggested that the Board vote to accept the final version of the Order, and, secondly, that the Board of Selectmen also accept whatever the final version becomes, then the Board can vote to agree to go forward with the Order.

A **motion** was made by **A. Constan**, second by **H. Forand**, the Board of Health **voted** unanimously by roll call vote to authorize **D. Taylor** to work with Town Counsel offline and notify the Board members of the final version through email.

Keep Donating Food: Board member **A. Constan** reminded everyone to keep stockpiling the food pantry at the Boxford Police Station. There is a lot less food there now than there was a couple of weeks ago.

Mask Requirement: At the request of Town Administrator Alan Benson, the Board discussed whether they should formally announce an advisory for all residents to wear masks when in public. A discussion ensued with members noting that they are already seeing many residents already wearing masks. At their next update, they may mention that everyone should wear a mask when they are out.

Adjourn 6:55

With no further business, on a **motion** made by **A. Constan**, second by **R. Fahrner**, the Board of Health **voted** unanimously by roll call vote to adjourn.

Respectfully submitted,

Kristin Kwiatek
Minutes Secretary