

**Minutes of the BOXFORD CONSERVATION COMMISSION
REMOTE PARTICIPATION ONLY
April 16, 2020 7:30 PM**

Present: Peter Delaney, Natasha Grigg, David Smallman, Alan Fowler, Frank Di Luna, Mark Mitsch

Absent: Kerri Lummus

Others Present: Conservation Director Ross Povenmire, Minutes Secretary Judi Stickney, Jim Scanlan, Rich Tomczyk, Joan Regan, and others

7:30 PM With a quorum present, Chair Peter Delaney called the meeting to order.

7:30 PM SCHEDULED HEARINGS AND DISCUSSIONS:

RDA 2020-3: 5 Lantern Lane, 28-2-4, Regan

Supporting Docs

- **Notice of Public Hearing:** *Request for Determination of Applicability by applicant: Joan Regan for the property located at: 5 Lantern Lane, Assessor's Map 28, Block 2, Lot 5; to remove two leaning trees on the banks of a pond.*

Joan Regan met with the Conservation Commission with a Request for Determination of Applicability to remove one red maple. The Director provided photos for the Commissioners to view. After a very brief discussion, the applicant requested to close the hearing, and the Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for RDA 2020-3: 5 Lantern Lane, 28-2-4, Regan, under the Act and the Bylaw.

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue a Negative Determination, checking boxes 2 and 3, for RDA 2020-3: 5 Lantern Lane, 28-2-4, Regan, under the Act and the Bylaw.

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to authorize the Conservation Director to sign the Determination on behalf of the Conservation Commission.

NOI 114-1295: 15 Lantern Lane, 28-2-6, Baldassare

Supporting Docs

- **Notice of Public Hearing:** *Notice of Intent by applicant Holly Baldassare for the property located at: 15 Lantern Lane, Assessor's Map 28, Block 2, Lot 6; for a sanitary septic system upgrade, landscape wall and plantings, repairs to an existing driveway, tree removal and installation of a new well.*

- **Letter and Accompanying Materials from Scanlan Engineering to Conservation Director, Re: Notice of Intent Application: Baldassare Residence 15 Lantern Lane, Boxford, Mass. 01921**
- **Site Plan to Accompany Notice of Intent: Plan and Flow Profile: Prepared by Scanlan Engineering LLC; for Holly Baldassare, drawn by JBS, dated 3/29/20**
- **Site Plan to Accompany Notice of Intent: Details and Notes: Prepared by Scanlan Engineering LLC; for Holly Baldassare, drawn by JBS, dated 3/29/20**

Jim Scanlan, Scanlan Engineering, representing the applicant, met with the Conservation Commission with a Notice of Intent for a sanitary septic system upgrade, landscape wall and plantings, repairs to an existing driveway, tree removal and installation of a new well. Scanlan provided the Commission with photos and drawings to view as he made his brief presentation. Scanlan advised he has not yet heard from Natural Heritage. After a brief discussion, the Commission decided to schedule a site walk for Sunday, April 19th, at 9AM. Scanlan requested to continue the hearing to the first meeting in May.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1295: 15 Lantern Lane, 28-2-6, Baldassare, to May 7th, under the Act and the Bylaw.

Continued NOI 114-1292: Wildcat Conservation Area, 18-2-11, Alan Benson/Town of Boxford:

Supporting Docs

- **Notice of Public Hearing:** *By applicant Alan Benson, Town of Boxford for the property located at: Wildcat Conservation Area, Assessor's Map 18, Block 2, Lot 11 to construct a 100-foot long elevated boardwalk to carry an existing trail over a Bordering Vegetated Wetland and Intermittent Stream.*
- **WPA Form 3 – Notice of Intent**
- **Locus Map:** *Existing Conditions and Proposed Replacement Boardwalk, submitted by Donohoe Survey, Inc., stamped by Paul J. Donohoe, dated 12/3/19*

Rich Tomczyk, BTA/BOLT, Inc., met with the Conservation Commission to discuss his meeting with DEP. After talking with DEP, they felt comfortable with them building it as designed. They are now ready to move forward. After a very brief discussion, he requested to close the hearing.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for NOI 114-1292: Wildcat Conservation Area, 18-2-11, under the Act and the Bylaw.

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Order of Conditions for DEP file#114-1292: Wildcat Conservation Area, 18-2-11, under the Act and the Bylaw, as drafted.

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to authorize the Conservation Director to sign the Order of Conditions and issue it on behalf of the Commission.

8:01 PM ROUTINES:

- **Minutes Review/Approval:** After a brief review of the minutes of April 2, 2020, the Commissioners took the following action:

On a **MOTION** made by **Grigg**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to accept the minutes of April 2, 2020, as presented.

8:05 PM ADJOURN

With no further business, on a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to adjourn at 8:05 PM.

Respectfully submitted,



Judith A. Stickney
Minutes Secretary