

Minutes of the BOXFORD CONSERVATION COMMISSION
Thursday, March 19, 2020
Virtual - No Public Attendance Due to Coronavirus Pandemic

This meeting is audio and video recorded
To view: FIOS #39; Comcast #22; BCATv website
To participate virtually: <https://zoom.us/j/723343411> Meeting ID: 276 339 184

Present: Peter Delaney (in person)

Present Remotely: Natasha Grigg, Mark Mitsch, David Smallman, Kerri Lummus, Frank Di Luna

Absent: Alan Fowler

Others Present: Conservation Director Ross Povenmire (in person)

Others Present Remotely: Kaitlyn Shaw, Tim McManus, Peter Blaisdell, Jocelyn Duffy, and others

7:30 PM With a quorum present, Chair Peter Delaney called the meeting to order.

7:30 PM SCHEDULED HEARINGS AND DISCUSSIONS:

Continued Public Hearing: Amendment to the Boxford Stormwater Management Bylaw and Regulations: *Town Code Ch. 160-6(B)(3) & 295-2(B)(2), to delete an exemption from the requirement to obtain a stormwater permit currently applicable to projects receiving an Order of Conditions under the Boxford Wetlands Protection Bylaw.*
Supporting Docs

- **Notice of Public Hearing:** *Amendment to the Boxford Stormwater Management Bylaw and Regulations, Town Code Ch. 160-6(B)(3) & 295-2(B)(2), to delete an exemption from the requirement to obtain a stormwater permit currently applicable to projects receiving an Order of Conditions under the Boxford Wetlands Protection Bylaw.*
- **Chapter 160: Stormwater Management**
- **Chapter 295: Stormwater Management Regulations**

Recording secretary's notes: There was no audio of the discussion on this hearing. Audio came in for the following motions:

On a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously by roll call vote to recommend adoption of the revisions to the Stormwater Management Bylaw, as presented.

On a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously by roll call vote to recommend adoption of the revisions to the Stormwater Management Regulations, as presented.

After the vote, the Chair and the Director determined that the Conservation Commission will vote to amend the bylaw and regulations after Town Meeting.

Continued Discussion: Conservation Restriction Proposed for the Haynes Subdivision, Main Street

Supporting Docs

- **Concept Plan:** *Conservation Plan in Boxford, Massachusetts; prepared by The Morin-Cameron Group, prepared for Elmlea Partnership Trust, drafted by WAS, dated 1/7/2020, Rev. 2/6/20, 2/11/20*

The Director advised that the applicant has requested to continue this discussion. They are working on revisions to the plan and will request to come in at a later date.

Discussion: Boxford Study of Selected Culverts on Pye Brook and Request for Access:

Supporting Docs

- **Municipal Vulnerability Preparedness Grant Program Application Form:** *RFR ENV 20 MVP 02 Revised 01/14/20:*

Kaitlyn Shaw of the Ipswich River Watershed met remotely with the Conservation Commission to advise that when the surveyors were out there to survey the culverts on Pye Brook, many residents were suspicious of their activity there. She requested that the Conservation Commission notify the abutters to let them know the surveyors would be out there and allow them to do their work, which is a necessary component for the grant.

Discussion: Proposal by Lockwood Lane Bridge contractor for temporary natural gas pipe relocation: The Director advised that the DPW Superintendent was not on the call to present and he requested to pass over this discussion.

Discussion: Request for Emergency Certification for Pending Corrective Action at Glendale Road Culvert: The Director advised the Commissioners that this is the culvert near McDonald Drive, and it is in very bad condition. He added that the DPW Superintendent was to have a presentation ready for tonight's meeting but is not on the call. He suggested that the Commissioners pass over this discussion.

Continued DNI 2020-1: 5 Lantern Lane, 28-2-5, Regan

Supporting Docs

- **3 Photos**

The Director advised that the RDA has not yet been filed and suggested that the Commissioner will want to continue the hearing to a date uncertain.

On a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote to continue this hearing to a date not certain, under the Act and the Bylaw.

Stormwater Management Permit 2020-1: 41 Kelsey Road, 20-2-3, McManus Supporting Docs

- **Notice of Public Hearing:** *Stormwater Management Bylaw Application by Applicant: Tim McManus for the property located at: 41 Kelsey Road, Assessor's Map 20, Block 2, Lot 3; to provide stormwater management of a Construction Site for the redevelopment of a parcel for residential use.*
- **Letter from Williams & Sparages to Conservation Commission:** *Re: 41 Kelsey Road Stormwater Management Permit Application: ADVA Construction, Tim McManus, Owner/Applicant, 2/28/20*
- **Stormwater Pollution Prevention Plan:** *prepared by Williams & Sparages, for ADVA Construction/Design LLC, 2/23/20*
- **Stormwater Report:** *prepared by Williams & Sparages, for ADVA Construction/Design LLC, 2/25/20*
- **Letter from Williams & Sparages to Conservation Commission:** *Re: Response to Abutters, 3/17/20*
- **Drawings and Plans Submitted:**
 - **Sanitary Disposal System Design Plan:** *prepared by Williams & Sparages, for ADVA Construction/Design LLC, stamped by Peter M. Blaisdell, 2/10/20*
- **Packet of e-Mails from Abutters & Town Officials to Conservation Director,** *Re: Comments on Proposed Stormwater Management Plan for 41 Kelsey Road*

Commissioner Frank Di Luna, an abutter, recused himself from the hearing. The Director read aloud the public meeting notice to open the hearing. Peter Blaisdell, Williams & Sparages, representing the applicant, remotely met with the Conservation Commission with a Stormwater Management Permit to provide stormwater management of a construction site for the redevelopment of a parcel for residential use. Blaisdell had provided the Commissioners with plans and drawings to view as he made his brief remote presentation. After a lengthy discussion on the proposed infiltration trench, the Chair requested they schedule a site walk. A site walk was scheduled for Saturday, March 21st, at 10:30AM. The Director provided photos for the Commissioners to view, before they continued the hearing. Blaisdell requested to continue the hearing to April 2nd, and to schedule a site walk for March 21st, at 10:30AM. The Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Lummus**, the Conservation Commission **VOTED** unanimously by roll call vote to schedule a site walk on Saturday, March 21st, at 10:30AM, and to continue the hearing for the Stormwater Management Permit 2020-1: 41 Kelsey Road, 20-2-3, McManus, to April 2nd, under the Act and the Bylaw.

After the vote, Commissioner Frank Di Luna returned to the meeting.

8:37 PM ROUTINES:

- **Minutes Review/Approval:** After a brief review of the minutes of March 5, 2020, the Commissioners took the following action:

On a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously to accept the minutes of March 5, 2020, as presented.

8:39 PM ADJOURN

With no further business, on a **MOTION** made by **Smallman**, second by **Lummus**, the Conservation Commission **VOTED** unanimously by roll call vote to adjourn at 8:39 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Judith A. Stickney', written in a cursive style.

Judith A. Stickney
Minutes Secretary

From the meeting video posted online at: <http://www.boxfordcabletv.com/dnn7>