#### Minutes of the BOXFORD CONSERVATION COMMISSION REMOTE PARTICIPATION ONLY April 15, 2021 7:00 PM

Present: Peter Delaney, Natasha Grigg, David Smallman, Mark Mitsch, Alan Fowler (7:27 PM), Frank Di Luna (7:50 PM)

#### Absent: Kerri Lummus

Others Present: Conservation Director Ross Povenmire, Minutes Secretary Judi Stickney, DPW Superintendent/Town Engineer Chris Olbrot, Kara Adams, Nik Andreas, Justin Hirsch, Carolyn Bellefeuille, Harvey Rosen, Greg Hochmuth, Joanna Daniel, John Morin, Jonathan Casey, Colleen Kennedy, Liz Murphy, Meredith Harris, Billy Hansen, Scott Cameron, Andrew Gori, George Zambouras, David Cowell, Liz Murphy, Don Borenstein, Richard Lombardo, Garbrielle Burnham, Greg Kokorda, Pam Blaquiere, Scott Miccile, Lance Cluster/BCATv, and others

**7:03 PM** With a quorum present, Chair Peter Delaney called the meeting to order.

#### 7:04 PM SCHEDULED HEARINGS AND DISCUSSIONS:

**DNI 2021-7: 83 High Ridge, Adams:** The Director advised the Commission that this is an application for the planting of five 5'-8' hemlock trees, adjacent to a wetland area. He provided photos for the Commissioners to view as he described the wetland boundary. He noted that it is within the 25' no-disturb zone, but it is a planting rather than disturbing. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to issue a DNI letter for 2021-7, 28 High Ridge Road, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

Yes
Yes
Yes
Yes

**DNI 2021-8: 28 Lawrence, Andreas:** Nik Andreas met with the Conservation Commission to get approval to install a picket fence to replace an existing wire fence. The Director provided photos for the Commissioners to view. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to issue a DNI letter for 2021-8, 28 Lawrence Road, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Peter Delaney:	Yes

# Continued RDA 2021-3: 32 Olde Farms Road, 23-2-2, Hirsch, replace deck Supporting Docs

- Notice of Public Hearing: Request for Determination of Applicability for applicant Justin Hirsch, for the property located at 32 Olde Farms Road, Boxford: Map 23, Block 2, Lot 2; to replace an existing deck with an expanded deck within 100-feet of Bordering Vegetated Wetland and Cedar Pond.
- Certified Mail Receipts
- WPA Form 1 --- Request for Determination of Applicability

The Director advised he got more information in email from the applicant answering the Commission's questions. Justin Hirsch provided revised photos and drawings for the Commissioners to view as he made his brief presentation on changes that were made. After a brief discussion, Hirsch requested to close the hearing, and the Commission took the following action:

At the request of the applicant an on a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote Smallman/Mitsch to close the hearing for RDA 2021-3: 32 Olde Farms Road, 23-2-2, Hirsch, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Negative Determination checking box 3, for RDA 2021-3, 22 Olde Farms Road, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

## NOI 114-1322: 181 Topsfield Road, 38-1-25, Lombardo Supporting Docs

• Notice of Public Hearing: Notice of Intent by applicant Richard Lombardo for the property located at: 181 Topsfield Road, Map 38, Block 1, Lot 25 to construct a two-story addition to an existing single-family residence within 100-feet of Bordering Vegetated Wetland.

The Director read aloud the Notice of Public Hearing to open the hearing. Richard Lombardo met with the Conservation Commission for authorization to construct a two-story addition. Lombardo provided drawings and plans for the Commissioners to view as he made his brief

presentation. The Chair requested they make a site visit on 5/4, at 5:30PM. Mr. Lombardo requested to continue the hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1322, 181 Topsfield Road to May 6<sup>th</sup>, with a site walk on May 4<sup>th</sup>.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

# Continued NOI 114-1315: 8 Whittier Terrace, 10-2-33, Burnham Supporting Docs

• Plan to Accompany Notice of Intent: Prepared for David Burnham by Hancock Associates, stamped by Joseph D. Peznola, dated 1/6/2020

David Cowell, representing the applicant, met with the Conservation Commission with plans and drawings for a proposed detached garage in a single-family residence. Cowell provided a brief presentation on the project, including taking 42 trees out. At the Chair's request, Cowell will provide additional information on the plans, as discussed, and requested to continue the hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1315, 8 Whittier Terrace, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

# Continued NOI 114-1314:21 Valley Road, 19-1-36.1, Casey Supporting Docs

• **Proposed Site Plan of Land:** Prepared by Hancock Associates for Rebecca Casey, stamped by Scott R. Jalbert, dated 12/24/2020

David Cowell, representing the applicant, met with the Conservation Commission with an NOI to install an inground swimming pool. Cowell provided plans and drawings for the Commissioners to view as he made his presentation. The Chair requested that the construction sequence be included on the plans. Cowell advised he could get that completed in a day or two and requested the Commission close tonight and issue the Order of Conditions pending the additional information on the plans. The Chair advised that they could not do that but would be willing to issue the Order of Conditions the night of the next meeting on May 6<sup>th</sup>. Cowell agreed and requested to continue the hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1314:21 Valley Road, 19-1-36.1, Casey, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

# Continued NOI 114-1321: Lot 17, 0 Appleton Lane, 19-2-31, Kocia, lot development Supporting Docs

- Notice of Public Hearing: Notice of Intent by applicants Andrzej & Aleksandra Kocia for the property located at: Lot 17, 0 Appleton Lane, Map 19, Block 2, Lot 31 to install a water supply well and service within a 200-foot Riverfront Area and within 100-feet of Bordering Vegetated Wetland.
- Sanitary Disposal System Plan: Prepared by The Morin-Cameron Group for Andrzez Kocia, stamped by John M. Morin, dated 3/11/2021

John Morin of the Morin-Cameron Group, met with the Conservation Commission to answer any additional questions they may have after their recent site walk. Morin described the project for the Commission, and, after a brief discussion, requested to close the hearing. The Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for NOI 114-1321, Lot 17 0 Appleton Lane, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Order of Conditions for NOI 114-1321, Lot 17 0 Appleton Lane, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes

Frank Di Luna:	Yes
Peter Delaney:	Yes

### Continued NOI 114-1318: 9 Hood Circle, 30-3-14, Rosen Supporting Docs

- Notice of Public Hearing: Notice of Intent by applicant, Harvey & Marie Rosen, for the property located at: 9 Hood Circle, Map 30, Block 3, Lot 14; to install an addition to an existing residence and associated walkway within 100-feet of Bordering Vegetated Wetland.
- Notice of Intent Package: Prepared by Williams & Sparages, for Harvey & Marie Rosen, dated 2/11/21
  - WPA Form 3 Notice of Intent
  - NOI Wetland Fee Transmittal Form
  - o Job Narrative
  - United States Geologic Survey Locus Map
  - Wetland Determination Data Form
  - o Affidavit of Service
  - 9 Hood Circle Boxford Abutters List
- Plan to Accompany Notice of Intent: Prepared by Williams & Sparages, stamped by John J. O'Rourke III, dated 2/11/21

Greg Hochmuth, Williams & Sparages, representing the applicant, met with the Conservation Commission with a Notice of Intent and revised plans to show two trees that will be replaced with mountain laurel. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to waive the 7-day requirement for the receipt of the revised information for this project.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

After the vote, Hochmuth requested to close the hearing and the Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for NOI 114-1318: 9 Hood Circle, 30-3-14, Rosen, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes

Peter Delaney: Yes

The Director provided an Order of Conditions for the Commissioners to view for this project. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Order of Conditions for NOI 114-1318: 9 Hood Circle, 30-3-14, Rosen, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

# Continued NOI 114-1316: Main Street Road R.O.W. near 545 Main Street, Boxford DPW: Supporting Docs

- Notice of Public Hearing: Notice of Intent by applicant Chris Olbrot, Boxford Department of Public Works, for the property located at Main Street Road Right of Way near 545 Main Street; to repair and replace an existing drainage structure including a catch basin, conduit and headwall.
- Notice of Intent Package: Prepared by TEC, Inc. for Town of Boxford DPW, dated January 15, 2021
  - WPA FORM 3
  - o 1 NARRATIVE
  - INTRODUCTION AND PURPOSE
  - EXISTING CONDTIONS
  - PROPOSED IMPROVEMENTS
  - RESOURCE AREAS
  - CONSTRUCTION SEQUENCE
  - o MITIGATION
  - CONCLUSION
  - 2 WETLAND DELINEATION REPORT
  - 3 STORMWATER MEMO
  - 4 SUPPORTING MAPS AND DATA
  - 5 PHOTO LOG
  - 6 LOCAL FORMS AND CHECKLISTS
  - 7 ABUTTERS INFORMATION
  - o 8 MESA CHECKLIST
  - 9 NHESP PROOF OF MAILING
- Plans Submitted:
  - o Proposed Drainage Improvements Construction Plan
  - Proposed Drainage Improvements Construction Details

Chris Olbrot, DPW Superintendent/Town Engineer, met with the Conservation Commission to discuss the wetland flags that were recently placed, as requested by the Conservation

Commission. They will be replacing the pipe in its entirety and add a head wall to make the slope less severe to minimize erosion. They would like to get this completed as soon as possible, so they can schedule the paving. Olbrot requested to close the hearing:

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for NOI 114-1316: Main Street Right of Way near 545 Main Street, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

The Director provided an Order of Conditions for the Commissioners to view for this project. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Order of Conditions for NOI 114-1316: Main Street Right of Way near 545 Main Street, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

### Continued NOI 114-1313: Willow Road, 6-2-2.2, Toll Bros., Inc. Supporting Docs:

• https://www.town.boxford.ma.us/conservation-commission/pages/willows-boxford

#### \*\* Commissioner Frank Di Luna recused himself from this hearing. \*\*

Scott Cameron of the Morin-Cameron Group, along with Scott Miccile met with the Conservation Commission to provide additional information to the Commission. After a brief discussion, Cameron requested to continue the hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1313: Willow Road, 6-2-2.2, Toll Bros., Inc., under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman: Yes Conservation Commission

Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

#### Continued Discussion of Conservation Restriction: Willow Road, 6-2-2.2, Toll Bros., Inc.

#### \*\* Commissioner Frank Di Luna recused himself from this hearing. \*\*

Brian Madden of LEC Environmental, representing the applicant, advised the Commission that Natural Heritage had no issues with the bicycle trails but had questions on the signage planned for the public access trails and habitat areas. They may be proposing rope gates for the habitat management areas to keep the public out. Madden added that Natural Heritage preferred option 1 for the trail head parking and recommended Willow off of Pine, as opposed to Pine Plain Road. After a brief discussion, the Chair requested a site walk to view the proposed parking areas before their next meeting on May 6<sup>th</sup>. The Commissioners agreed to April 20<sup>th</sup>, at 5:30PM. They will meet at the old farm stand. The Chair requested that Madden send along the revised information to the Commission as soon as he could. Madden provided drawings of the habitat management area for the Commissioners to view as he made a brief presentation on it. Madden requested to continue the hearing to May 6<sup>th</sup> and the Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1313: Willow Road, 6-2-2.2, Toll Bros. to May 6<sup>th</sup>, under the Act and the Bylaw, with a site walk scheduled for April 20<sup>th</sup>.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Peter Delaney:	Yes

## Continued SWMP 2021-1: 10 Elm Street, 29-2-1, Boxford COA/Community Center: Supporting Docs

• https://share.nitscheng.com/?ShareToken=0F13F209D3747A97BD9498B555B53D0F...

The Chair asked for an overview of what's been changed due to the peer review. David Conway of Nitsch Engineering, along with Billy Hansen of Roux Associates, provided the Commission with a brief summary of how they've been working together to answer the review by Roux Associates. After a brief discussion, Conway requested to close the hearing.

At the request of the applicant and on a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to close the hearing for SWMP 2021-1: 10 Elm Street, 29-2-1, Boxford COA/Community Center, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

Yes

David Smallman: Conservation Commission

Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

The Director provided an Order of Conditions for the Commissioners to view for this project. After a brief discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to execute and issue the Order of Conditions for SWMP 2021-1: 10 Elm Street, 29-2-1, Boxford COA/Community Center, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

# Continued SWMP 2021-3: 6 Gunnison Road, 34-1-43, Cogley Supporting Docs

- Notice of Public Hearing: Stormwater Management Bylaw Application by applicant, Michael Cogley, for the property located at: 6 Gunnison Road, Map 34, Block 1, Lot 43, to authorize grading and landscaping, partially after-the-fact, in accordance with the requirements of the Boxford Stormwater Management Bylaw.
- Letter and Related Material from Atlantic Engineering to Conservation Commission, Re: Stormwater Management Application - Enforcement Order – 2020-1SWMP, Michael Cogley, 6 Gunnison Road, Assessors Parcel 34-1-43, dated 2/10/21
  - o Stormwater and Hydrologic Report
  - o Permit Plan
  - o Abutters List
  - o Permit Fee
  - Legal Notice Billing Authorization
- **Permit Plan at 6 Gunnison Road:** Prepared for Michael Cogley, prepared by Atlantic Engineering & Survey Consultants, stamped by George J. Zambouras, dated 2/5/21
- Stormwater & Hydrologic Report for Site Regrading: Located at 6 Gunnison Road Boxford, Massachusetts 01921, Prepared For Michael Cogley & Alissa Stuckey; prepared by Atlantic Engineering & Survey Consultants, dated 2/8/21

Attorney Don Borenstein, representing the applicants, met with the Conservation Commission with a report on their meeting with the Board of Health and neighbors, the Connertys. Mrs. Connerty reported that their attorney advised them to not agree to anything until their property is restored. A lengthy discussion ensued on whether a peer review should be ordered for this project. Abutter Andrew Gori suggested that a peer review would be an unbiased review of the project. He strongly suggested that a peer review be done. He and Mr. Connerty expressed concern with

water run-off affecting the water levels on their properties. After a very lengthy discussion between the Commissioners, Attorney Borenstein, the Connerty's and George Zambouras of Atlantic Engineering regarding property lines, tree cutting, earth moving, and other activities on Cogley's and Connerty's properties, the Chair suggested that they continue this hearing until the Commissioners are comfortable that their questions are answered. Mr. Zambouras will work on construction sequencing and stockpile management, as well as an agreement between the property owners.

On a **MOTION** made by **Mitsch**, second by **Smallman**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for SWMP 2021-3: 6 Gunnison Road, 34-1-43, to May 6<sup>th</sup>, under the Act and the Bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

# Continued SWMP 2021-2: Harry Lee Cole School at 28 Middleton Road, 32-1-21, Stephen Clifford for the Town of Boxford Supporting Docs:

 https://www.town.boxford.ma.us/conservation-commission/pages/harry-lee-cole-schoolproject

The Director advised he had a written request to continue this hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for SWMP 2021-2: Harry Lee Cole School at 28 Middleton Road, to May 6<sup>th</sup>.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

# Continued NOI 114-1319: Spofford Pond School at 31 Spofford Road, 15-1-4, Stephen Clifford for the Town of Boxford

- Supporting Docs:
- https://www.town.boxford.ma.us/conservation-commission/pages/spofford-pond-schoolproject

The Director advised he had a written request to continue this hearing to May 6<sup>th</sup>.

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously by roll call vote to continue the hearing for NOI 114-1319: Spofford Pond School at 31 Spofford Road, to May 6<sup>th</sup>.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

#### 10:10 PM Tree Permits:

• **24 Batchelder Road, Damon:** The Director advised that he issued an Administrative Tree Permit for the removal of three trees, a gray birch in a serious state of decline, a red maple with a broken top, located at the end of the lawn area, and a larger oak which at one time had the top broken off. A large oak next to it would benefit from the other tree being removed. Povenmire requested that the Commission ratify the permit.

On a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to ratify the administrative tree permit for 24 Batchelder Road, under the bylaw.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

#### 9:24 PM OTHER BUSINESS

• **Minutes Review/Approval:** After a brief review of the Minutes of April 1<sup>st</sup>, the Commission took the following action:

On a **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to approve the minutes of April 1<sup>st</sup>, 2021, as submitted.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

• **Bills Payable:** \$1,460 for traffic study for The Willows at Boxford: The Director advised this would come out of the escrow account from the applicant's peer review fund.

On a **MOTION** made by **Mitsch**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to authorize the payment of \$1,460 for the traffic study for The Willows at Boxford, from the applicant's peer review fund.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Abstain
Peter Delaney:	Yes

#### 10:16 PM ADJOURN

With no further business, on **MOTION** made by **Smallman**, second by **Grigg**, the Conservation Commission **VOTED** unanimously by roll call vote to adjourn at 10:16 PM.

#### Roll Call (Called by Chair Delaney):

David Smallman:	Yes
Mark Mitsch:	Yes
Natasha Grigg:	Yes
Alan Fowler:	Yes
Frank Di Luna:	Yes
Peter Delaney:	Yes

Respectfully submitted,

Judith A. Stickney Minutes Secretary