

**Minutes of the BOXFORD CONSERVATION COMMISSION
TOWN HALL MEETING ROOM #1
December 19, 2019 7:30 PM**

Present: Kerri Lummus, Mark Mitsch, David Smallman, Frank Di Luna, Alan Fowler

Absent: Peter Delaney, Natasha Grigg

Others Present: Planning/Conservation Director Ross Povenmire, Minutes Secretary Judi Stickney, Kathy Penna, Richard Penna, John Morin, Joey Zambouras

7:37 PM With a quorum present, acting Chair Frank Di Luna called the meeting to order.

**7:37 PM SCHEDULED HEARINGS AND DISCUSSIONS:
Continued NOI 114-1290: 30 Arrowhead Farm Road, 37-1-31, Carnes
Supporting Docs**

- **Notice of Public Hearing:** *Notice of Intent by applicant Barry Carnes, for the property located at 30 Arrowhead Farms Road, Assessor's Map 37- 1- 31. Construction of 1:1 boulder slope, grading, loam & seeding within 100 feet of Bordering Vegetated Wetlands.*
- **WPA Form 3 – Notice of Intent**
- **NOI Wetland Fee Transmittal Form**
- **Affidavit of Service**
- **Notification to Abutters Under the Wetlands Protection Act**
- **Town of Boxford Abutter List: 30 Arrowhead Farms Road**
- **USGS Map: 30 Arrowhead Farms Road**
- **Site Plan of Land in Boxford, Massachusetts, 30 Arrowhead Farms Road:**
Prepared by The Morin-Cameron Group, stamped by John M. Morin, dated 11/6/19

John Morin, of the Morin-Cameron Group, met with the Conservation Commission to discuss the Notice of Intent of his client Barry Carnes for the Construction of 1:1 boulder slope, grading, loam & seeding within 100 feet of Bordering Vegetated Wetlands. Morin advised the only change made to the plans was the addition of a picket fence, as suggested by Commissioner Peter Delaney. The Director advised that he spoke with Commissioner Delaney regarding his site visit and Delaney advised he could see no issues with the work proposed. With no questions, Morin requested to close the hearing and the Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Smallman**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to close the hearing for 30 Arrowhead Farms Road, under the Act and the Bylaw.

On a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to execute and issue the Order of Conditions for DEP File #114-1290: 30 Arrowhead Farm Road as drafted, under the Act and the Bylaw.

7:41 PM **Commissioner Mitsch joined the meeting and took over as Chair.**

7:42 PM **PENDING ACTION ITEMS:**

COC 114-981: 32 Partridge Lane, 28-2-16.2, Penna: Joey Zambouras, Atlantic Engineering, met with the Conservation Commission to request a Certificate of Compliance for a concrete wall. The Order of Conditions expired in 2013. Zambouras had submitted an As-Built plan and photos for the Commissioners to view as he explained what's taken place on the property to revegetate the area. The Director also provided photos for the Commissioners to view showing the area has revegetated, and he recommended issuance of the Certificate of Compliance.

Predicated on the recommendation of the Director, on a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to execute and issue the Certificate of Compliance for file #114-981, 32 Partridge Lane, as drafted, under the Act and the Bylaw.

COC 114-1226: 14 Bare Hill Road, 25-5-16, Fogarty: John Morin, The Morin-Cameron Group, met with the Conservation Commission to request a Certificate of Compliance for his client Seamus Fogarty. Morin noted that everything is in compliance, with a few minor changes from the original plans. The Director provided photos for the Commissioners to view and recommended that the Certificate of Compliance be issued.

Predicated on the recommendation of the Director, on a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to execute and issue the Certificate of Compliance for file #114-1226: 14 Bare Hill Road, under the Act and the Bylaw.

- **Minutes Review/Approval:** After a brief review of the minutes of December 5, 2019, the Commissioners took the following action:
On a **MOTION** made by **Lummus**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to accept the minutes of December 5, 2019, as printed.
- **Travel Expenses:** Commissioner Mitsch advised the Commissioners that there is a travel expense reimbursement request from the Director in the amount of \$67.86.
On a **MOTION** made by **Smallman**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to approve the payment of \$67.86, as submitted by the Director for travel expenses.

7:56 PM ADJOURN

With no further business, on a **MOTION** made by **Lummus**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to adjourn at 7:56 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Judith A. Stickney", written in a cursive style.

Judith A. Stickney
Minutes Secretary