

**Minutes of the BOXFORD CONSERVATION COMMISSION
TOWN HALL MEETING ROOM #1
December 5, 2019 7:30 PM**

Present: Peter Delaney, Natasha Grigg, Kerri Lummus, Mark Mitsch

Absent: Frank Di Luna, Alan Fowler, David Smallman

Others Present: Planning/Conservation Director Ross Povenmire, Minutes Secretary Judi Stickney, Chris Olbrot, Barbara Jessel, Chief Jim Riter, Greg Hochmuth

7:30 PM With a quorum present, Chair Delaney called the meeting to order.

7:30 PM SCHEDULED HEARINGS AND DISCUSSIONS:

Discussion: Brookview Road Bridge Repair

Supporting Docs

- **MasterMatrix UW450 Anti-Washout Admixture**
- **MassDOT Underwater Operations Team: Divers Activity Report, 11/27/19**
- **WPA Emergency Certification Form: Brookview Road over Fish Brook**
- **Massachusetts Department of Transportation: Structures Inspection Field Report, Routine and Special Member Inspection, 11/26/19**
- **MassDOT Underwater Operations Team: Bridge Repair Proposal**
 - *Scope of Work*
 - *Plans*
 - *Section Views*
 - *Material List*

Chris Olbrot, Town Engineer/DPW Superintendent, met with the Conservation Commission with a proposal to repair the Brookview Road bridge under an Emergency Certification. Olbrot provided the Commission with several supporting documents and photos to view as he made his presentation. In addition, Olbrot read aloud letters he received from fire chief with his recommendations on proposed road closures or detours if the bridge is made impassable for repairs. Olbrot continued with his presentation, detailing the repairs proposed by MassDOT. A brief discussion ensued on how the resource area would be protected during construction and the request was made to have the details of the plan to protect resources submitted to the Commission which will be included in the Emergency Certification, such as the use of a turbidity curtain. After discussion, the Commission took the following action:

On a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to issue the Emergency Certification for the temporary repair of the emergency condition of the Brookview Road bridge over Fish Brook, under the Act and the Bylaw.

Discussion: Enforcement Order: 17 Pye Brook Lane, Ovanes: Greg Hochmuth, Williams & Sparages, representing the homeowner, met with the Conservation

Commission to discuss the Enforcement Order issued at 17 Pye Brook Lane. Hochmuth provided photos and drawings for the Commissioners to view as he made his presentation on the outdoor kitchen project which was in the process of being built with a building permit, but the Conservation Commission filing was overlooked. Hochmuth added that the impact is 0, as all work is being done on an existing patio and chimney. After discussion, the Commission advised Hochmuth to determine if there are any other projects the homeowners are planning so they can better know which filing to recommend. The Director provided photos for the Commissioners to view as he explained that the site has been closed down completely, with all material removed, until the Conservation Commission determines how they should proceed.

On a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to ratify the Enforcement Order issued by the Director for 17 Pye Brook Lane, under the Act and the Bylaw.

Continued NOI 114- : 30 Arrowhead Farm Road, 37-1-31, Carnes Supporting Docs

- **Notice of Public Hearing:** *Notice of Intent by applicant Barry Carnes, for the property located at 30 Arrowhead Farms Road, Assessor's Map 37- 1- 31. Construction of 1:1 boulder slope, grading, loam & seeding within 100 feet of Bordering Vegetated Wetlands.*
- **WPA Form 3 – Notice of Intent**
- **NOI Wetland Fee Transmittal Form**
- **Affidavit of Service**
- **Notification to Abutters Under the Wetlands Protection Act**
- **Town of Boxford Abutter List: 30 Arrowhead Farms Road**
- **USGS Map: 30 Arrowhead Farms Road**
- **Site Plan of Land in Boxford, Massachusetts, 30 Arrowhead Farms Road:** *Prepared by The Morin-Cameron Group, stamped by John M. Morin, dated 11/6/19*

The Director advised that he received a request to continue this hearing to the next meeting on December 19th and the Commission took the following action:

At the request of the applicant and on a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to continue the hearing for 30 Arrowhead Farms Road until December 19th, under the Act and the Bylaw.

8:35 PM PENDING ACTION ITEMS

- **COC 114-997: 9 School Street, 26-31-1, Annese:** The Director advised this was for a septic system upgrade which was approved 13 years ago. He has made a site visit, but there was snow on the ground. He provided photos for the Commissioners to view as he explained the work that was done on the property. He recommended the issuance of the Certificate of Compliance, and the Commission took the following action:

At the recommendation of the Director, and on a **MOTION** made by **Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to execute and issue the Certificate of Compliance for DEP file 114-997, 9 School Street, 26-31-1, Annese, under the Act and the Bylaw.

- **Minutes Review/Approval:** After a brief review of the minutes of November 21, 2019, the Commissioners took the following action:
On a **MOTION** made by **Grigg/Mitsch**, second by **Lummus**, the Conservation Commission **VOTED** unanimously to accept the minutes of November 21, 2019, as printed.

8:41 PM ADJOURN

With no further business, on a **MOTION** made by **Grigg**, second by **Mitsch**, the Conservation Commission **VOTED** unanimously to adjourn at 8:41 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Judith A. Stickney', written in a cursive style.

Judith A. Stickney
Minutes Secretary