

**Minutes of the BOXFORD CONSERVATION COMMISSION
TOWN HALL MEETING ROOM #1
October 17, 2019 7:30 PM**

Present: Mark Mitsch, Frank Di Luna, Natasha Grigg, David Smallman

Absent: Peter Delaney, Kerri Lummus, Alan Fowler

Others Present: Planning/Conservation Director Ross Povenmire, Minutes Secretary Judi Stickney, Frank Dalissandro, Tim Kachel, Jessica Kachel, and others

7:32 PM With a quorum present, acting Chair Mark Mitsch called the meeting to order.

7:32 PM SCHEDULED HEARINGS AND DISCUSSIONS:

Continuation: Violation 19 King George Drive, Cronin:

Supporting Docs:

- **Plans Submitted:** *Plan of Land in Boxford, Mass. Showing 19 King George Drive, Boxford, MA; Prepared by Northpoint Survey Services, Inc., prepared for Michael & Karen Cronin, stamped by Gregory L. Bowden, dated 7/16/19*
- **Buffer Zone Restoration Plan:** *Prepared by Seekamp Environmental Consulting, Inc., prepared for Michael Cronin, dated July 9, 2019, revised July 19, 2019*

The Director reported that the pile of loam/debris has been removed and the area has been raked over. The issue has been resolved. He will make another site visit in the Spring and report back to the Commission.

DNI 2019-8: 67A Topsfield Road, 33-2-30, Kachel:

The Director advised that this is a DNI for the Kachels to fill in some potholes in their paved driveway. Mr. Kachel provided the Commission with information on his project. He wants to smooth out the driveway and regrade the potholes. The Director provided photos for the Commissioners to view and added that the Kachels were issued a DNI in 2010 for the professional regrading of the entire driveway. Kachel will use an excavator with a rake/grader attachment. A brief discussion ensued, and the Commissioners agreed that straw wattles should be used for erosion control where needed. After discussion, the Commissioners took the following actions:

At the request of the applicant, and on a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to close the hearing for DNI 2019-8, under the Act and the Bylaw.

On a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to direct the Director to prepare a letter of

Negligible Impact, requiring pre- and post-inspections, and erosion control in place for 67 Topsfield Road.

DNI 2019-9: 21 Whitney Road, 29-3-23.13, Dalissandro: The Director advised that this is a request to build a deck off the house. He provided photos and plans for the Commissioners to view, as he described the project that is being proposed. Frank Dalissandro added to the discussion, describing how the balcony/deck will be supported. A discussion ensued on whether this may be an issue with the Board of Health, due to the proximity of the soil absorption system and the sanitary disposal system. Mr. Dalissandro will check with the Board of Health and requested to continue the discussion to November 7th.

At the request of the applicant, and on a **MOTION** made by **Smallman**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to continue the hearing for DNI 2019-9, to November 7th, under the Act and the Bylaw.

RDA 2019-8: 112 Ipswich Road, Moore (requested to be withdrawn): The Conservation Commission acknowledged the withdrawal of the application.

7:56 PM PENDING ACTION ITEMS

DOA 2019-7: 64 Woodcrest, 20-10-10, Hilton

Supporting Docs:

- **Notice of Public Hearing:** *Request for Determination of Applicability for applicant John A. Hilton, for the property located at: 64 Woodcrest Road, Assessor's Map 20, Block 10, Lot 10, to fill in an existing pool and remove pool fence within 100-feet of a Bordering Vegetated Wetland.*
- **WPA Form 1 – Request for Determination of Applicability**

After a brief discussion, the Conservation Commission took the following action:

On a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to execute and issue a Determination of Applicability as drafted, under the Act and the Bylaw.

OOC 114-1285: 85 Pinehurst Drive, 33-3-13, Gomes

Supporting Docs:

- **Notice of Public Hearing:** *Notice of Intent by applicant Fabio Gomes, for the property located at 85 Pinehurst Drive, Map 33, Block 3, Lot 13, to permit after-the-fact installation of a shed, also to permit construction of a swimming pool, also restoration of altered wetland and altered wetland buffer areas.*
- **Notice of Intent Package:** *Prepared for Fabio Gomes, prepared by Williams & Sparages LLC, W&S Project #BOXF-0065, dated 8/19/19*
 - *WPA Form 3 – Notice of Intent*
 - *NOI Wetland Fee Transmittal Form*
 - *Locus Map 85 Pinehurst Dr., Boxford, Massachusetts*

- *Project Narrative*
- *MassDEP Bordering Vegetated Wetland (310 CMR 10.55) Delineation Field Data Form*
- *New England Wetland Plants, Inc.: New England Wetmix (Wetland Seed Mix)*
- *New England Wetland Plants, Inc.: New England Logging Road Mix*
- *Affidavit of Service*
- *Town of Boxford Abutter List*
- **Plans Submitted:** *Plan to Accompany A Notice of Intent, 85 Pinehurst Dr., Boxford, Mass., prepared by Williams & Sparages, LLC, stamped by John J. O'Rourke III, dated 8/21/19*

The Director advised that the Vegetation Management Plan will be available for the next meeting and they have requested to continue the hearing for November 7th. After a brief discussion, the Conservation Commission took the following action:

At the request of the applicant, and on a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to continue the hearing for file #114-1285, under the Act and the Bylaw.

OOC 114-1287: 4 Wildmeadow Road, 40-1-71, DeAmbrose

Supporting Docs:

- **Notice of Public Hearing:** *Notice of Intent by Applicant Keith & Kellie DeAmbrose, for the property located at: 4 Wildmeadow Road, Map 40, Block 1, Lot 71. Owner is proposing to install a water supply well within 100-feet of a Bordering Vegetated Wetland and Pond.*
- **WPA Form 3 – Notice of Intent**
- **Exhibit Plan of Land:** *4 Wildmeadow Road, Boxford, Mass., prepared for Keith DeAmbrose, prepared by Hancock Survey Associates, checked by JMS, dated 7/31/19*

The Director advised that the notation of the trees to be removed has been added to the Order of Conditions. After a brief discussion, the Conservation Commission took the following action:

On a **MOTION** made by **Di Luna**, second by **Smallman**, the Conservation Commission **VOTED** unanimously to execute and issue the Order of Conditions for file #114-1287, under the Act and the Bylaw.

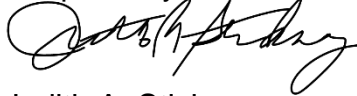
8:03 PM ROUTINES

- **Minutes Approval:** After a brief discussion on amendments to the October 3, 2019 minutes, the Commission took the following action:
On a **MOTION** made by **Di Luna** second by **Smallman**, the Conservation Commission **VOTED** unanimously to approve the minutes of October 3rd, as amended.

8:05 PM ADJOURN

With no further business, on a **MOTION** made by **Smallman**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to adjourn at 8:05 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Judith A. Stickney', written in a cursive style.

Judith A. Stickney
Minutes Secretary