

**Minutes of the BOXFORD CONSERVATION COMMISSION
TOWN HALL MEETING ROOM #1
August 1, 2019 7:30 PM**

Present: Peter Delaney, Alan Fowler, Frank Di Luna, Natasha Grigg

Absent: Kerri Lummus, Mark Mitsch, David Smallman

*Others Present: Planning/Conservation Director Ross Povenmire, DPW
Superintendent/Town Engineer Chris Olbrot, Bree Sullivan, Hans & Shan Jeppesen,
Stanislav Tokarev, Ann McMenemy, Kristal Collamore, Joseph Famolare*

7:33 PM With a quorum present, Chair Delaney called the meeting to order.

7:33 PM SCHEDULED HEARINGS AND DISCUSSIONS:

Discussion: 45A Crooked Pond Drive, Jeppesen: The Director advised he was at a pre-construction site visit at 45B Crooked Pond Drive, for a driveway installation, when he noted issues at 45A Crooked Pond Drive and asked Mr. Jeppesen to attend the next meeting to address the issues. Hans and Shan Jeppesen advised the Commission that the contractor for the property next door met with them to ask them to clear the rocks from the edge of the driveway. Unknowingly, they moved the rocks and debris to the buffer zone. The contractor was able to stabilize the area and the silt sock was moved to accommodate the issues. The Director advised the area has been stabilized and there is no longer an issue there. The Chair asked that any information on these issues be added to the file.

DNI 2019-5: Tree at Spofford/Ipswich Intersection, Olbrot: Chris Olbrot, DPW Director, met with the Conservation Commission with photos of the tree they would like to remove for site line improvements at the intersection. Olbrot added that he has met with the Board of Selectmen and they approved the plan and he is now requesting approval from the Conservation Commission. He will also be meeting with the Planning Board on it as well. After a brief discussion on whether the stump would be removed or not, the Commission took the following action:

On a **MOTION** made by **Di Luna**, second by **Grigg**, the Conservation Commission **VOTED** unanimously to issue a Determination of Negligible Impact for the tree removal at the intersection of Spofford/Ipswich intersection, with the stump being ground, under the bylaw.

NOI 114-: Lockwood Lane Bridge, Olbrot

Supporting Docs:

- **Public Meeting Notice:** Notice of Intent by Applicant Christopher Olbrot c/o Town of Boxford, for the property located at: Lockwood Lane over Fish Brook/Mill Race to construct a replacement bridge on Lockwood Lane over Fish Brook/Mill Race.
- **Notice of Intent Package:** *Prepared by Bayside Engineering, prepared for Town of Boxford, stamped by Bree Sullivan, dated July 2019:*

- WPA Form 3/NOI Wetland Fee Transmittal Form
- Attachment 1 USGS Map with Project Location
- Attachment 2 Orthophoto with Project Location
- Attachment 3 Natural Resource and NHESP Habitat Map
- Attachment 4 Flood Map
- Attachment 5 Project Photos
- Attachment 6 Project Description
- Attachment 7 Stormwater Checklist
- Attachment 8 Operation and Maintenance
- Attachment 9 Assessors Map
- Attachment 10 Certified Abutters List/Abutter Notification
- Attachment 11 Wetland Resource Evaluation
- **Hydraulic Study Report:** Prepared by Bayside Engineering, prepared for Town of Boxford, stamped by Bree Sullivan, dated July 2019
- **Plans Submitted:** Bridge Replacement Lockwood Lane Over Fish Brook Boxford, Massachusetts: Prepared by Bayside Engineering, prepared for Town of Boxford, stamped by Bree Sullivan, dated July 10, 2019, consisting of six sheets

The Director read aloud the public meeting notice and collected proof of abutter notifications. Bree Sullivan, of Bayside Engineering, met with the Conservation Commission with plans, photos, and drawings of the bridge they are proposing to replace on Lockwood Lane, over Fish Brook. Sullivan provided the Commission with background information on the history of the bridge issues and how they became involved with the rebuild. They are proposing to replace the entire structure with a structure that meets the stream crossing and river front standards. Sullivan added that they'd like to have the new bridge in place in December. After Sullivan's presentation, the Commission discussed a site visit and scheduled it for Thursday, August 8th, at 6PM. Sullivan requested to continue the hearing for August 15th.

On a **MOTION** made by **Di Luna**, second by **Grigg**, the Conservation Commission **VOTED** unanimously to continue the hearing for NOI 114-, Lockwood Lane Bridge to August 15th, under the Act and the Bylaw.

NOI 114-1282: 76 Surrey Lane, 34-1-57 & 30A, 38-2-24, Wheeler

The Director advised he had a written request to continue this hearing to the August 15th meeting.

On a **MOTION** made by **Grigg**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to continue the hearing for NOI 114-1282, 76 Surrey Lane, to August 15th, under the Act and the Bylaw.

8:05 PM OTHER BUSINESS

Discussion: Violation: Shed Relocation, 28 Topsfield Road, Tokarev: Stanislav Tokarev met with the Conservation Commission for an update on his proposal to relocate the shed on his property. He advised the Commission he had contacted the contractor and Engineer Greg Hochmuth to prepare a Notice of Intent. In the meantime, Tokarev had additional questions on trees that would need to be removed. The Chair advised him

that the Commission has not received an NOI filing from him yet, noting that Hochmuth advised him that the NOI would be filed in time for the August 15th meeting.

8:09 PM CONTINUED HEARINGS

Continued NOI 114-1275: 317 Middleton Road, 42-1-13 & 14, Collamore

Supporting Docs:

- **Notice of Public Hearing:** *Notice of Intent by Applicant Andrew T. and Kristal R. Collamore for the property located at: 317 Middleton Road, Map 42, Block 1 Lot 13 & 14. Owner is proposing to construct an addition to an existing dwelling to include an In-law apartment and garage space, also to construct a barn and make other associated improvements to the property within 100 feet of a bordering vegetated wetland.*
- **Notice of Intent Package:** *Prepared by Hancock Associates, prepared for Andrew T. and Kristal R. Collamore, HA Job Number: 16199, dated May 2019*
 - *NOI Checklist*
 - *Project Description*
 - *WPA Form 3a - Notice of Intent*
 - *Filing Fee Information*
 - *Fee Transmittal Form*
 - *Copy of Checks*
 - *Abutter Information*
 - *Certified List of Abutters*
 - *Abutter Notification*
 - *Locus Map*
 - *FEMA Map*
- **Plan Submitted:** *Permit Site Plan: prepared by Hancock Associates, prepared for Andrew Collamore, drawn by TJR, stamped by Deborah L. Colbert Environmental, dated 4/23/19, revised: 4/29/19, 6/6/19, 6/7/19, 7/17/19*

The Director advised the Commission he had a written request to continue this hearing to August 15th.

On a **MOTION** made by **Grigg**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to continue the hearing for NOI 114-1275, 317 Middleton Road, to August 15th, under the Act and the Bylaw.

8:11 PM PENDING ACTION ITEMS

OOC 114-1281: 201 Georgetown, 20-10-8, Famolare

Supporting Docs:

- **Notice of Public Hearing:** *Notice of Intent by applicant Joseph & Cynthia Famolare for the property located at: 201 Georgetown Road, Map 20, Block 10 Lot 8. Proposed work within the 100-foot wetland buffer zone includes construction of portions of additions, deck, patio, portions of a driveway, re-grading, installation of a septic vent and installation of an access riser on the existing septic tank.*

- **Notice of Intent Application Package:** Submitted by The Morin-Cameron Group, prepared for Joseph & Cynthia Famolare, dated June 6, 2019:
 - WPA Form 3 – Notice of Intent
 - NOI Wetland Fee Transmittal Form
 - Affidavit of Service
 - Notification to Abutters
 - Abutter List
 - USGS Locus Map: 201 Georgetown Road
 - Letter and related materials from DeRosa Environmental to The Morin-Cameron Group: Re: Wetland Delineation Letter, 201 Georgetown Road, 6/5/19
- **Site Plan of Land: 201 Georgetown Road:** Prepared by The Morin-Cameron Group, prepared for Joseph & Cynthia Famolare, drafted by WAS, stamped by John M. Morin, dated June 6, 2019

The Director provided the Commission with the Order of Conditions which included a condition, as requested at the last meeting, that official certification be filed stating that there is no evidence of contamination or hazardous waste material on site before a Certificate of Compliance will be issued.

On a **MOTION** made by **Di Luna**, second by **Grigg**, the Conservation Commission **VOTED** unanimously to execute and issue the Order of Conditions for DEP file #114-1281: 201 Georgetown, under the Act and the Bylaw.

8:15 PM OTHER BUSINESS

- **Travel Expenses for Director: \$100.34:**

On a **MOTION** made by **Grigg**, second by **Di Luna**, the Conservation Commission **VOTED** unanimously to reimburse the Director for travel expenses in the amount of \$100.34.
- **Correspondence:** The Commissioners acknowledged a comment letter from an abutter of Small Oxx Farm and will discuss it at the next meeting.
- **Boxford Common Conservation Restriction:** Commissioner Natasha Grigg advised the Commission that BTA/BOLT will be meeting with the Board of Selectmen at their second meeting in August for their signatures, then it will go to Natural Heritage for them to sign-off and then it will be complete.

8:18 PM ADJOURN

With no further business, on a **MOTION** made by **Fowler**, second by **Grigg**, the Conservation Commission **VOTED** unanimously to adjourn at 8:18 PM.

Respectfully submitted,



Judith A. Stickney
Minutes Secretary