**Minutes of the BOXFORD CONSERVATION COMMISSION**

**TOWN HALL MEETING ROOM #1**

**September 21, 2017 7:30PM**

*Present: Peter Delaney, Natasha Grigg, David Smallman, Alan Fowler*

*Absent: Frank Di Luna, Mark Mitsch, Lana Spillman*

*Others Present: Conservation Director Ross Povenmire*

**Meeting Called to Order:**

With a quorum present, Chairman Peter Delaney called the meeting to order at 7:38PM.

**7:32PM PUBLIC HEARINGS AND DISCUSSIONS**

* **RDA 2017-10: 9 Crooked Pond Drive, 40-2-8, Woodman**
* **Amendment NOI 114-1245: Lot 2 Berry Patch Lane (a.k.a. 186 Main Street), Gore**

**Documents Submitted:**

* + **Legal Notice:** to construct a new single-family home with associated site improvements, portions of which would be located within 100 feet of a bordering vegetated wetland.
	+ **WPA Form 3 – Notice of Intent**
	+ **Plan Submitted:** Berry Patch Lane Septic System, Prepared by ASB Design Group, LLC, prepared for Judy and Bob Gore, stamped by Thad D. Berry, dated 6/12/17
	+ **9 Photos**
* **Extension 114-1115: 325 Ipswich Road, 18-2-15, Markuns**
* **COC 114-1244: 11A Lake Shore Drive, 3-1-13, McManus**
* **Discussion: Weed control at turtle habitat area, Boxford Common; Punch list of action items for Boxford CommonDNI 2017-16: 18 Parish Lane, 10-2-47, Leahy**

**Documents Submitted:**

* + **E-Mail from Linda Leahy, 18 Parish Lane:** *Re: Request to remove trees, 8/31/17*
	+ **5 Photos**
* **DNI 2017-15: 4 Pond Street, 26-6-7, Sheehan**

**Documents Submitted:**

* **E-Mail from Mike Sheehan:** *Re: 4 Pond Street, Request to remove brush, 8/28/17*
* **9 Photos**
* **DNI 2017- 14: 21 Porter Road, 13-2-56, McManus**

**Documents Submitted:**

* + **E-Mail from Dennis McManus, 21 Porter Road:** *Request to remove bushes and rhododendrons, 8/16/17*
	+ **6 Photos**
* **RDA 2017-11: 56 Great Pond Drive, 19-3-16.30, Tingle**

**Documents Submitted:**

* **Public Notice:** *To reconfigure an existing deck and install footings for a spa.*
* **WPA Form 1 – Request for Determination of Applicability:** *Kristen Tingle, 56 Great Pond Drive*
* **6 Photos**
* **OOC 114- : 3 Rock Brook Way, 10-2-21.1, Alberta**

**Documents Submitted:**

* **Public Notice*:*** *for the construction of a garage, driveway extension, walkway, patio, plantings retaining wall and site grading.*
* **WPA Form 3 –****Notice of Intent:** *Joseph Alberta, 3 Rock Brook Way*
* **Proposed Plan:** *3 Rock Brook Way, property of Joseph Alberta & Kimberly Jackson Alberta, prepared by Donohoe Survey, Wetlands Flagging: Rimmer Environmental Consulting LLC, dated June 16, 2017*
* **8 Photos**
* **COC 114-1244: 11A Lake Shore Drive, 3-1-13, McManus**

**Documents Submitted:**

* **3 Photos**
* **Extension Permit 114-1188: 27C Sagamore Lane, 42-1-17.1, Grasso**

**Documents Submitted:**

* **4 Photos**
* **Discussion: Wildcat Conservation Area Forest Management Plan**
* **Discussion: BTA/BOLT, Inc. Trails Committee, Boxford Common trails**
* **Violation: 427B Ipswich Road, 14-1-21.3, Smith**

**Documents Submitted:**

* **3 Photos**
* **Permission requested for Pumpkin Hunt October 29th on Cargill Field**

**7:56PM** **OTHER BUSINESS**

* **Minutes: 3/17/17, 7/6/17:** After a brief discussion, the Conservation Commission took the following action:

On a **MOTION** made by **Mitsch,** second by **Di Luna,** the Conservation Commission **VOTED** unanimously to approve the minutes of March 17, 2017 and July 6, 2017, as edited by Spillman.

**8:14PM ADJOURN**

On a **MOTION** made by **Di Luna**, second by **Mitsch,** the Conservation Commission **VOTED** unanimously to adjourn at 8:14PM.

Respectfully Submitted,

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*Judith A. Stickney*

*Minutes Secretary*