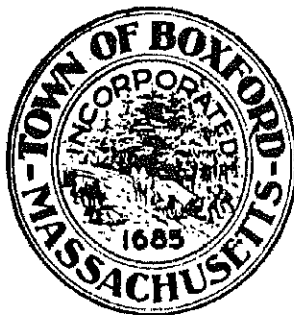


# **TOWN OF BOXFORD**

**Warrant for Annual Town Meeting  
May 8, 2012  
7:00 p.m.**

**Masconomet Regional High School  
Auditorium  
20 Endicott Road  
Boxford, MA 01921**



**PLEASE BRING THIS WARRANT FOR THE ANNUAL TOWN  
MEETING WITH YOU ON MAY 8, 2012 - MEETING AT  
MASCONOMET REGIONAL HIGH SCHOOL AUDITORIUM,  
20 ENDICOTT ROAD AT 7:00 P.M.**

WARRANT FOR ANNUAL TOWN MEETING  
MAY 8, 2012 - 7:00 P.M.

MASCONOMET REGIONAL HIGH SCHOOL – AUDITORIUM

Commonwealth of Massachusetts  
Essex s.s.

To either of the Constables of the Town of Boxford in said County,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in Town affairs to meet at the **Masconomet Regional High School**, on **TUESDAY the eighth day of May next at 7:00 P.M.**, then and there to act on the following articles, viz:

**ARTICLE 1.** To receive and place on file the reports of the Town Officers and Committees without ratification of any action taken or authorization of any action proposed; or take any other action thereon.

**ARTICLE 2.** To see if the Town will authorize the establishment of the following **revolving accounts** as authorized by Chapter 44, § 53E½ of the Massachusetts General Laws, contingent upon an annual report to the Town on the total receipts and expenditures of each account for each Fiscal Year:

1) **Recycling Revolving Account** under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee, with the approval of the Board of Health, to expend funds not to exceed **\$35,000** for Fiscal Year 2013 from said account for the operation and maintenance of the Town Recycling Center;

2) **Printing Revolving Account** under the direction of the Board of Selectmen and used for the deposit of receipts and fees collected on the sale of printed official documents as required by law by several of the elected and appointed committees, commissions, and boards as well as legal advertisements which are reimbursed to the Town; and further to allow the Board of Selectmen to expend funds not to exceed **\$10,000** for Fiscal Year 2013 from said account for the costs to the Town for printing supplies, equipment and reimbursable advertising;

3) **Library Photocopy Machine Revolving Account** under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at the Boxford Village library; and further to allow the Board of Library Trustees to expend fees not to exceed **\$5,000** for Fiscal Year 2013 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies;

4) **Conservation Revolving Fund** under the direction of the Conservation Commission and used for the deposit of receipts collected through fees, including fees collected from applications related to the Town of Boxford Wetlands Protection Bylaw, by direction of the Conservation Commission and further to allow the Conservation Commission, with the written approval of the Selectmen, to expend fees not to exceed

**\$20,000** for Fiscal Year 2013 from said account for management of land under Conservation Commission control, and for other Conservation Commission expenses approved by a majority of the Commission;

5) **Highway Safety Revolving Account** under the direction of the Board Selectmen and used for the deposit of receipts collected through fines assessed against commercial motor vehicles by the Commercial Vehicle Enforcement Unit; and further to allow the Board of Selectmen to expend fees not to exceed **\$10,000** for Fiscal Year 2013 from said account for the purchase and maintenance of equipment related to highway safety;

6) **Council on Aging Transportation Revolving Account** under the direction of the Council on Aging and used for the deposit of receipts collected through fees collected from users of the Council's transportation equipment; and further to allow the Board of Selectmen to expend fees not to exceed **\$10,000** for Fiscal Year 2013 from said account for the maintenance of the Council's transportation equipment and other related expenses including driver compensation as may be approved by a majority of the Council on Aging;

7) **Town Building Rental Revolving Account** under the direction of the Board of Selectmen and used for the deposit of receipts collected from public use of the various town buildings; and further to allow the Board of Selectmen to expend fees not to exceed **\$10,000** for Fiscal Year 2013 from said account for the ongoing administrative expenses, portion of cleaning expenses, utilities, building maintenance and repairs;

or take any other action thereon.

Sponsored and Supported by the Board of Selectmen  
Finance Committee recommends adoption of this article

**ARTICLE 3.** To see if the Town will vote to adopt the **Classification Plan and Compensation Plan** for FY 2013, as submitted by the Personnel Board under Chapter 23 of the Town Code; said Classification Plan and Compensation Plan as printed on page 12 of this warrant; or take any other action thereon.

Sponsored and Supported by the Personnel Board  
Finance Committee recommends adoption of this article  
Board of Selectmen recommends adoption of this article

**ARTICLE 4.** To **act on the proposed budget** and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for Fiscal Year 2013, to wit: General Government, Financial Administration, Public Safety, Education, Public Works, Health & Human Services, Culture & Recreation, Employee Benefits, Debt Service, and all other necessary proper expenses during said fiscal year; and authorize expenditure of these funds under the direction of the appropriate listed department; or take any other action thereon.

Sponsored and Supported by the Finance Committee  
Estimate: **\$ 26,780,078**  
The proposed budget is printed on pages 13 and 14 of this warrant.  
Board of Selectmen recommends adoption of this article

\*\*\*\*\*  
**NOTE:** At this time, we anticipate that **Article 5** will be offered as a "contingent appropriation." This means that although the appropriation could be approved at the Annual Town Meeting, that appropriation would be fully contingent upon successful passage of the related Proposition 2½ ballot question. Should the override question fail, the appropriation would be rendered null and void, and the Masconomet Regional School District budget would be rejected (the district budget must be accepted by at least two of the three member communities).  
\*\*\*\*\*

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$238,000 for additional funding for the Fiscal Year 2013 Masconomet Regional School District Assessment**, for the purpose of completing the funding required to meet the total assessment and approve the district certified budget, provided that the appropriation authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called; or take any other action thereon.

Sponsored and Supported by the Finance Committee  
Board of Selectmen recommends adoption of this article

\*\*\*\*\*  
**NOTE:** At this time, we anticipate that **Articles 6 & 7** will be offered as a "contingent debt appropriations." This means that although the debt appropriation could be approved at the Annual Town Meeting, that appropriation would be fully contingent upon successful passage of the related Proposition 2½ ballot question.  
\*\*\*\*\*

**ARTICLE 6.** To see if the Town will vote to appropriate **\$430,000 in equipment purchase costs, debt acquisition expenses, legal costs and any other expenses, to purchase a new pumper tanker for the Fire Department**, and authorize the Treasurer with the approval of the Board of Selectmen **to borrow said funds** pursuant to M.G.L. Chapter 44, Section 7(9) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided that no funds shall be expended hereunder unless and until the Town shall have voted to exclude the amount needed to repay any bonds or notes issued pursuant to this vote from the limitations of M.G.L. Chapter 59, Section 21C; said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Sponsored and supported by the Board of Selectmen  
Finance Committee recommends adoption of this article  
Capital Budgeting Committee recommendation: "B" High Priority

**ARTICLE 7.** To see if the Town will vote to appropriate **\$205,000 in equipment purchase costs, debt acquisition expenses, legal costs and any other expenses, to purchase a new six-wheel heavy duty truck with dump/spreader body and wing plow for the Department of Public Works,** and authorize the Treasurer with the approval of the Board of Selectmen **to borrow said funds** pursuant to M.G.L. Chapter 44, Section 7(9) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided that no funds shall be expended hereunder unless and until the Town shall have voted to exclude the amount needed to repay any bonds or notes issued pursuant to this vote from the limitations of M.G.L. Chapter 59, Section 21C; said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Sponsored and supported by the Board of Selectmen  
Finance Committee recommends adoption of this article  
Capital Budgeting Committee recommendation: "A" Essential

**ARTICLE 8.** To **act on the list of proposed capital purchases** for FY 2013 and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for fiscal year 2013 (except as noted), and authorize expenditure of these funds under the direction of the appropriate listed department; or take any other action thereon.

Sponsored and supported by the Board of Selectmen  
Estimate: **\$ 344,805**  
Finance Committee recommends adoption of this article  
Capital Budget Committee Recommendations as noted  
Building Committee Recommendations as noted  
The proposed capital budget is printed on page 15 of this warrant.

**ARTICLE 9.** To see if the Town will vote to appropriate the sum of \$126,000.00 plus \$4,000.00 acquisition costs and expenses for a total appropriation of **\$130,000 costs and expenses to pay the costs of acquiring, by gift, purchase, or eminent domain, for general municipal purposes, a certain parcel of land located off of Spofford Road, consisting of 18 acres,** more or less, owned by the various heirs of Raymond and Ester Perley, being a portion of Parcel 19-3-28 on Assessor's Map 15, and more particularly described as a portion of property described in a deed recorded with the Essex South District Registry of Deeds in Book 3236, Page 277; that such land be managed and controlled by the Board of Selectmen; and, as funding for such acquisition and costs related thereto, to raise and appropriate, or transfer from available funds, or borrow, or any combination thereof, said sum of money, and further, to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or take any other action thereon.

Sponsored and supported by the Board of Selectmen  
Finance Committee recommends adoption of this article  
Capital Budgeting Committee recommendation: "B" High Priority

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **money to acquire by gift, purchase, eminent domain, or otherwise** a certain 293' long, 20' wide drainage easement on a parcel of land located at 12 Meadowood Road, said easement shown as a portion of Map 37, Block 1, Lot 14 on the records of the Boxford Assessors, as shown on a plan entitled "Easement Plan 12 Meadowood Road, Boxford, MA" dated March 12, 2012, on file with the Town Clerk, and to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town of Boxford to affect the acquisition of said easement; said funds to be expended under the direction of the Board of Selectmen; or take any other action thereon.

Estimate: **\$5,000** (appraisal will be complete by Town Meeting)  
Sponsored by the Board of Selectmen  
Board of Selectmen to make recommendation at Town Meeting  
Finance Committee to make recommendation at Town Meeting

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$250,000** to fund the Other Post Employment Benefits Trust Fund established under Article #14 of the October 22, 2011 Special Town Meeting, pursuant to M.G.L. Chapter 32B §20, or take any other action thereon.

Sponsored and supported by Finance Committee  
Board of Selectmen recommends adoption of this article

**ARTICLE 12.** To see if the Town will vote to set the **annual curbside solid waste collection fee** at **\$2.50** per 32-gallon bag or container (each use); or take any other action thereon.

Sponsored by the Board of Health  
Finance Committee recommends adoption of this article  
Board of Selectmen recommends adoption of this article

**ARTICLE 13.** To see if the Town will vote to appropriate or reserve from the **Community Preservation Fund** FY 2013 estimated annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses in Fiscal Year 2013, with each item to be considered a separate appropriation:

**Appropriations:**

From FY 2013 estimated annual revenues for Sawyer-Richardson Open Space Bond expense	<b>\$208,285</b>
From FY 2013 estimated annual revenues for Lincoln Hall Historic Renovation Bond expense	<b>\$ 56,000</b>
From FY 2013 estimated annual revenues for Haynes Land Purchase Bond expense	<b>\$160,000</b>
From FY 2013 estimated annual revenues for Committee Administrative Expenses	<b>\$ 36,250</b>

**Reserves:**

From FY 2013 estimated annual revenues for Historic Resources Reserve	<b>\$ 16,500</b>
From FY 2013 estimated annual revenues for Community Housing Reserve	<b>\$ 72,500</b>
From FY 2013 estimated annual revenues for Budgeted Reserve	<b>\$175,000</b>

or take any other action thereon.

Sponsored and supported by the Community Preservation Committee  
Finance Committee recommends adoption of this article  
Board of Selectmen recommends adoption of this article

**ARTICLE 14.** To see if the Town will vote to create a floodplain overlay zoning district by amending its Zoning Bylaws by deleting the existing section Article IV – New Construction and New Uses, § 196 -12 Flood Hazard Areas and by adding the following new section, Article V – Use Regulations, § 196 – 22.1 Floodplain District:

**A. Floodplain District Boundaries**

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Boxford designated as Zone A or AE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Boxford are panel numbers 25009C0226F, 25009C0227F, 25009C0229F, 25009C0231F, 25009C0233F, 25009C0234F, 25009C0241F, 25009C0242F, 25009C0244F, 25009C0253F, 25009C0254F, 25009C0261F, 25009C0262F, 25009C0263F, 25009C0264F, and 25009C0401F dated July 3, 2012. The exact boundaries of the District are defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, the Planning Board and the Conservation Commission.

**B. Base Flood Elevation and Floodway Data**

1) **Floodway Data.** In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

2) **Base Flood Elevation Data.** Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

**C. Notification of Watercourse Alteration**

In a riverine situation, the Conservation Director shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104
- NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor  
Boston, MA 02110

#### **D. Use Regulations**

The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Sections of the Massachusetts State Building Code (780 CMR), as may be currently in effect, which address construction in floodplain areas;
- Wetlands Protection Regulations; Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

- 1) In Zone AE, along watercourses that have a regulatory floodway designated on the Essex County FIRM encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- 2) All subdivision proposals must be designed to assure that:
  - a) such proposals minimize flood damage;
  - b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
  - c) adequate drainage is provided to reduce exposure to flood hazards.

#### **E. Permitted Uses**

The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

- 1) Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
- 2) Forestry and nursery uses.
- 3) Outdoor recreational uses, including fishing, boating, play areas, etc.
- 4) Conservation of water, plants, wildlife.
- 5) Wildlife management areas, foot, bicycle, and/or horse paths.
- 6) Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
- 7) Buildings lawfully existing prior to the adoption of these provisions.

Or take any other action thereon

Sponsored by the Planning Board  
Board of Selectmen recommends adoption of this article



**ARTICLE 15.** To see if the Town will vote to **amend the Town Zoning Map** and re-zone the recently acquired Town property known as the Colby Property, as shown on the records of the Assessors as Map 10, Block 2, Lot 6, currently in the "R-A Residence Agricultural District" to now be in the "O – Official or Open Space District", as shown on a plan on file with the Town Clerk; or take any other action thereon.

Sponsored and Supported by the Board of Selectmen

**ARTICLE 16.** To see if the Town will vote to amend its bylaws and add the following new section:

Article XI Tree Warden §19-25 Appointment. A Tree Warden shall be appointed in accordance with MGL, c 41, §106, as amended.

Or take any other action thereon.

Sponsored and Supported by the Board of Selectmen

**ARTICLE 17.** To see if the Town will vote to transfer the sum of **\$43,019.40 from Receipts Reserved from Appropriation – Insurance Losses (Fund 2090) to Town Hall Construction (Fund 3045)** to pay for repairs to the Town Hall fire pump vault completed and subsequently reimbursed by insurance payment to the Town, or to take any other action thereon.

Sponsored and Supported by the Board of Selectmen  
Finance Committee recommends adoption of this article

**ARTICLE 18.** To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn voters to meet in the TOWN HALL, 7A Spofford Road, Boxford, MA, on Tuesday, the fifteenth day of May next, polls open from 7:00 a.m. to 8:00 p.m., for the following purposes, viz: to choose by ballot the following Town Officers for the ensuing year: **Selectmen**, two members for three years; **Assessor**, one member for three years; **Board of Commissioners of Trust Funds**, one member for three years; **Masconomet Regional District School Committee**, one member for three years; **Boxford School Committee**, two members for three years; **Board of Health**, two members for three years; **Planning Board**, two members for five years; **Trustees of the Boxford Town Libraries**, three members for three years, and to vote on the following questions:

**QUESTION #1** Shall the Town of Boxford be allowed to assess an additional \$238,000 in real estate and personal property taxes for additional funding for the Fiscal Year 2013 Masconomet Regional School District Assessment, for the purpose of completing the funding required to meet the total assessment and approve the district certified budget, for the fiscal year beginning July first, two thousand twelve?

Yes \_\_\_\_

No \_\_\_\_

**QUESTION #2** Shall the Town of Boxford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs of purchasing a new pumper tanker for the Fire Department?

Yes \_\_\_\_

No \_\_\_\_

**QUESTION #3** Shall the Town of Boxford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs of purchasing a new six-wheel heavy duty truck with dump/spreader body and wing plow for the Department of Public Works

Yes \_\_\_\_

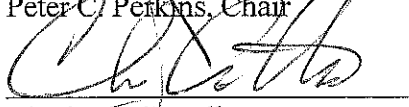
No \_\_\_\_


And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days, at least, before the time of holding said meeting.

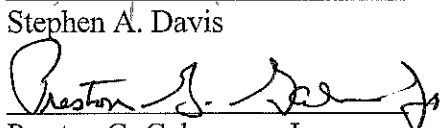
Hereof, fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this ninth day of April in the year of our Lord, two thousand twelve.

  
Peter C. Perkins, Chair

  
Charles J. Costello

  
Stephen A. Davis

  
Preston G. Galarneau, Jr.

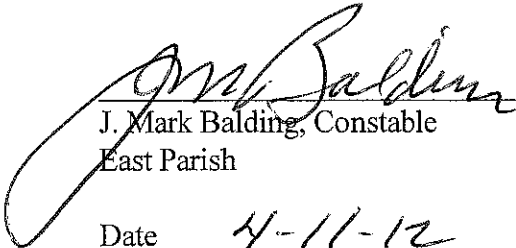
  
Mary Anne Nay

**BOARD OF SELECTMEN**

I have served this warrant by posting attested copies thereof on each of the meeting houses in said Town of Boxford seven days, at least, before the time of holding said meeting.

  
David A. Smallman, Constable  
West Parish

Date 4-10-12

  
J. Mark Balding, Constable  
East Parish

Date 4-11-12

**TOWN OF BOXFORD – COMPENSATION PLAN for  
CLASSIFICATION PLAN EMPLOYEES  
FISCAL YEAR 2013**

<b>HOURLY EMPLOYEES CLASSIFICATION</b>	<b>HOURLY RATE FY 2013</b>
1. Library Personnel	
Circulation Attendant	9.17
Library Assistant	12.12
2. Minutes Secretary	12.96
3. Administrative Assistant	22.91
4. Clerical Associate I	12.56
Clerical Associate II	14.79
5. Assistant Animal Control Officer	12.18
6. Alternate Building Inspector	24.18
7. Recycle Attendant	14.92
8. Election Officers	
Wardens	8.80
Inspectors	8.43
9. Plumbing/Gas Inspector	18.53
10. Wiring Inspector	18.53
11. DPW Summer Help	
Starting	8.81
After 30 days	9.42
Returning 2 <sup>nd</sup> Year	10.07
Each Successive Returning Yr	+.30/hr.
12. Outreach Worker	15.69
13. Van Driver	13.20
14. Payroll/Benefits Administrator	23.59

**SALARIED EMPLOYEES  
CLASSIFICATION**

	<b>ANNUAL SALARY FY 2013</b>	
	<u>Minimum</u>	<u>Maximum</u>
Director, Council on Aging	36,759	43,203
Director of Conservation	47,431	58,103
Planner/Administrator (10 hrs/wk)	26,214	29,599
Director of Assessment	47,431	61,313

	Actual Expended FY10	Actual Expended FY11	Budget FY12	Proposed FY13 Budget	\$ Change FY12 to FY13	% Change FY12 to FY13
<b>General Government</b>						
Selectmen & Administrator	170,775	170,282	177,811	179,426	1,616	0.9%
Legal	129,361	120,701	118,361	118,361	0	0.0%
Technology	122,933	132,540	162,504	163,615	1,111	0.7%
Town Clerk	94,264	98,702	99,960	102,807	2,847	2.8%
Land Committee	0	450	500	500	0	0.0%
Conservation Committee	42,268	43,469	74,063	74,768	705	1.0%
Planning Board	13,854	14,048	15,303	15,378	75	0.5%
Board of Appeals	10,700	10,579	11,399	11,509	110	1.0%
Utilities & General Maintenance	278,405	282,539	301,390	301,390	0	0.0%
General Liability Insurance	192,863	201,412	225,000	231,750	6,750	3.0%
<b>Total General Government</b>	1,055,423	1,074,722	1,186,291	1,199,504	13,213	1.1%
<b>Financial Administration</b>						
Finance Committee	261	365	600	1,000	400	66.7%
Finance Committee Reserve	175,000	175,000	175,000	175,000	0	0.0%
Municipal Finance Departments	386,365	384,371	430,218	432,836	2,618	0.6%
<b>Total Financial Administration</b>	561,626	559,736	605,818	608,836	3,018	0.5%
<b>Public Safety</b>						
Police Salary	1,060,778	1,091,032	1,131,378	1,163,127	31,749	2.8%
Police Non Salary Expenses	53,930	50,851	52,161	56,951	4,790	9.2%
Fire Salary	405,791	379,918	358,073	361,582	3,509	1.0%
Fire Non Salary Expenses	73,061	73,917	73,920	78,448	4,528	6.1%
Ambulance Service	25,000	0	0	0	0	
Building Inspection Departments	96,474	100,027	102,885	103,855	970	0.9%
Sealer of Weights & Measures	350	350	407	411	4	1.0%
Animal Inspector	5,279	5,279	5,520	5,575	55	1.0%
Animal Control Officer	38,672	39,404	40,905	41,288	383	0.9%
Communications Salary	247,518	254,428	269,301	271,010	1,709	0.6%
Communications Non Salary Exp.	67,024	70,472	82,824	82,824	0	0.0%
<b>Total Public Safety</b>	2,073,877	2,065,678	2,117,374	2,165,072	47,699	2.3%
<b>Education</b>						
Elementary Schools	9,115,560	9,135,753	9,297,836	9,536,791	238,955	2.6%
North Shore Vocational School Assessment	132,799	158,369	124,320	109,842	-14,478	-11.6%
Masconomet Operational Assessment	7,151,571	7,424,528	7,465,696	7,717,557	251,861	3.4%
<b>Total Education</b>	16,399,930	16,718,650	16,887,852	17,364,190	476,338	2.8%

	Actual Expended FY10	Actual Expended FY11	Budget FY12	Proposed FY13 Budget	\$ Change FY12 to FY13	% Change FY12 to FY13
<b>Public Works</b>						
Cemeteries	500	34	500	500	0	0.0%
Trash/Recycling Pickup & Disposal	481,666	495,994	506,383	516,383	10,000	2.0%
Snow & Ice Removal	247,409	355,597	83,000	133,000	50,000	60.2%
Fuel Depot	71,421	100,715	112,000	112,000	0	0.0%
DPW Salaries	452,648	437,350	453,600	459,029	5,429	1.2%
DPW Non Salary Expense	314,118	273,790	281,448	290,617	9,169	3.3%
<b>Total Public Works</b>	1,567,762	1,663,480	1,436,931	1,511,529	74,598	5.2%
<b>Human Services</b>						
Board of Health	115,119	114,179	120,872	121,677	805	0.7%
Council on Aging	87,903	90,122	91,371	92,158	787	0.9%
Veterans' Benefits	27,151	29,338	32,000	32,000	0	0.0%
HAWC Program	2,000	2,000	2,000	2,000	0	0.0%
Tri Town Council	27,614	27,614	27,614	27,614	0	0.0%
<b>Total Human Services</b>	259,787	263,253	273,857	275,448	1,592	0.6%
<b>Culture &amp; Recreation</b>						
Library Salaries	255,785	247,087	268,954	272,895	3,941	1.5%
Library Non Salary Expense	102,361	109,014	110,649	114,663	4,014	3.6%
Recreation Committee	2,675	2,419	2,925	2,925	0	0.0%
Cultural Council	2,700	2,875	3,000	3,000	0	0.0%
Historic District Commission	0	0	375	375	0	0.0%
<b>Total Culture &amp; Recreation</b>	363,521	361,395	385,903	393,858	7,955	2.1%
<b>Employee Benefits</b>						
Health Insurance (non school)	554,454	586,344	643,489	685,366	41,877	6.5%
Essex County Retirement Assessment	673,892	734,332	752,155	785,596	33,441	4.4%
Life Insurance	1,790	1,745	3,000	3,000	0	0.0%
Employer Medicare	139,208	136,175	150,000	152,250	2,250	1.5%
LTD Insurance	4,204	4,133	7,500	7,500	0	0.0%
Unemployment Insurance	30,000	48,201	30,000	30,000	0	0.0%
Salary Reserve	0	0	0	6,576	6,576	
<b>Total Employee Benefits</b>	1,403,548	1,510,930	1,586,144	1,670,288	84,144	5.3%
<b>Debt Service</b>						
Non School Debt Service	985,366	927,776	926,336	849,802	-76,534	-8.3%
Elementary School Debt Service	46,530	51,456	365,685	328,435	-37,250	-10.2%
Masconomet Debt Assessment	406,467	411,933	396,319	413,116	16,797	4.2%
<b>Total Debt Service</b>	1,438,363	1,391,165	1,688,340	1,591,353	-96,987	-5.7%
<b>Total Budget</b>	25,123,837	25,609,009	26,168,509	26,780,078	611,569	2.3%

Proposed Capital Purchases for FY 2013

		Capital Budget Recommendation (only if greater than \$10,000)	Bldg Comm Recommendation
1	Fund replacement of rotted wood and re-paint 188 Washington Street (former West Branch Library)	\$ 13,118 "A" Essential	Recommend adoption
2	Fund repair of Community Center, 4 Middleton Road, handicap ramp	\$ 3,500 Not Applicable	Recommend adoption
3	Fund renovation of DPW, 7B Spofford Road, bathroom and add employee shower	\$ 20,000 "B" High Priority	Recommend adoption
4	Fund Phase II floor replacements at Cole School, 26 Middleton Road and Spofford Pond School, 33 Spofford Road	\$ 19,200 "B" High Priority	Not Applicable
5	Fund Stiles Pond Dam Engineering project	\$ 25,000 "B" High Priority	Not Applicable
6	Fund replacement of DPW and Fire Department VHF radios	\$ 25,800 "B" High Priority	Not Applicable
7	Fund new weapons for Police Department (Note: FY 2012 expenditure)	\$ 12,750 "A" Essential	Not Applicable
8	Fund replacement of DPW mower	\$ 14,700 "B" High Priority	Not Applicable
9	Fund new irrigation shed at Chadwick Soccer Field	\$ 6,700 Not Applicable	Not Applicable
10	Fund new K-6 Math Curriculum materials	\$144,037 "A" Essential	Not Applicable
11	Fund refurbishment of Fire pumper vehicle for Fire Department	\$ 60,000 "A" Essential	Not Applicable
<b>TOTAL CAPITAL PURCHASES</b>		<b>\$344,805.00</b>	

Town of Boxford  
 Capital Budgeting Committee  
 Five-Year Capital Forecast

	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
General Government*	33,118	120,000	100,000	100,000	100,000
Elementary School	163,237	676,650	130,400	61,000	12,000
Computer Committee	254,665	34,365	34,365	34,365	34,365
Library	0	0	0	0	0
DPW	479,679	304,665	276,979	141,979	214,979
Fire	480,000	17,500	40,000	38,500	40,000
Police (w/communications)	98,340	94,000	84,000	124,000	70,000
Land Acquisition	130,000				
Recreation Committee		TBD			
<b>Total Capital</b>	<b>1,639,039</b>	<b>1,247,180</b>	<b>665,744</b>	<b>499,844</b>	<b>471,344</b>



**BOARD OF SELECTMEN  
TOWN OF BOXFORD  
7A SPOFFORD ROAD  
BOXFORD, MA 01921**

**BULK RATE  
POSTAGE PAID  
PERMIT #19  
BOXFORD, MA  
01921**

**BOXHOLDER  
BOXFORD, MASS 01921  
01885**