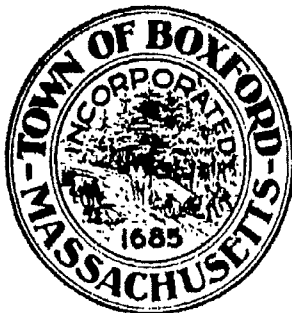


TOWN OF BOXFORD

**Warrant for Annual Town Meeting
Tuesday, May 13, 2014
7:00 p.m.**

**Masconomet Regional High School
Auditorium
20 Endicott Road
Boxford, MA 01921**



**PLEASE BRING THIS WARRANT FOR THE ANNUAL TOWN
MEETING WITH YOU ON MAY 13, 2014 - MEETING AT
MASCONOMET REGIONAL HIGH SCHOOL AUDITORIUM,
20 ENDICOTT ROAD AT 7:00 P.M.**

WARRANT FOR ANNUAL TOWN MEETING
MAY 13, 2014 - 7:00 P.M.

MASCONOMET REGIONAL HIGH SCHOOL – AUDITORIUM

Commonwealth of Massachusetts
Essex s.s.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in Town affairs to meet at the **Masconomet Regional High School**, on **Tuesday the thirteenth day of May next at 7:00 P.M.**, then and there to act on the following articles, viz:

ARTICLE 1. To receive and place on file the reports of the Town Officers and Committees without ratification of any action taken or authorization of any action proposed; or take any other action thereon.

Sponsored and Supported by the Board of Selectmen

ARTICLE 2. To see if the Town will authorize the establishment of the following **revolving accounts** as authorized by Chapter 44, § 53E½ of the Massachusetts General Laws, contingent upon an annual report to the Town on the total receipts and expenditures of each account for each Fiscal Year:

1) **Recycling Revolving Account** under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee, with the approval of the Board of Health, to expend funds not to exceed **\$35,000** for Fiscal Year 2015 from said account for the operation and maintenance of the Town Recycling Center;

2) **Printing Revolving Account** under the direction of the Board of Selectmen and used for the deposit of receipts and fees collected on the sale of printed official documents as required by law by several of the elected and appointed committees, commissions, and boards as well as legal advertisements which are reimbursed to the Town; and further to allow the Board of Selectmen to expend funds not to exceed **\$5,000** for Fiscal Year 2015 from said account for the costs to the Town for printing supplies, equipment and reimbursable advertising;

3) **Library Photocopy Machine Revolving Account** under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at the Boxford Village library; and further to allow the Board of Library Trustees to expend fees not to exceed **\$5,000** for Fiscal Year 2015 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies;

4) **Conservation Revolving Fund** under the direction of the Conservation Commission and used for the deposit of receipts collected through fees, including fees collected from applications related to the Town of Boxford Wetlands Protection Bylaw, by direction of the Conservation Commission and further to allow the

Conservation Commission, with the written approval of the Selectmen, to expend fees not to exceed **\$20,000** for Fiscal Year 2015 from said account for management of land under Conservation Commission control, and for other Conservation Commission expenses approved by a majority of the Commission;

5) **Council on Aging Transportation Revolving Account** under the direction of the Council on Aging and used for the deposit of receipts collected through fees collected from users of the Council's transportation equipment; and further to allow the Board of Selectmen to expend fees not to exceed **\$5,000** for Fiscal Year 2015 from said account for the maintenance of the Council's transportation equipment and other related expenses including driver compensation as may be approved by a majority of the Council on Aging;

6) **Town Building Rental Revolving Account** under the direction of the Board of Selectmen and used for the deposit of receipts collected from public use of the various town buildings; and further to allow the Board of Selectmen to expend fees not to exceed **\$10,000** for Fiscal Year 2015 from said account for the ongoing administrative expenses, portion of cleaning expenses, utilities, building maintenance and repairs;

7) **Tick Control Product Revolving Account** under the direction of the Board of Health and used for the deposit of receipts collected for tick control products; and further to allow the Board of Health to expend fees not to exceed **\$20,000** for Fiscal Year 2015 from said account for the purchase of tick control products and associated expenses;

or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 3. To see if the Town will vote to adopt the expanded **Classification Plan and Compensation Plan** for FY 2015, as submitted by the Personnel Board under Chapter 23 of the Town Code; said Classification Plan and Compensation Plan as printed on pages 15 through 17 of this warrant; or take any other action thereon.

Sponsored and Supported by the Personnel Board
Finance Committee recommends adoption of this article
Board of Selectmen recommends adoption of this article

ARTICLE 4. To **act on the proposed budget** and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for Fiscal Year 2015, to wit: General Government, Financial Administration, Public Safety, Education, Public Works, Health & Human Services, Culture & Recreation, Employee Benefits, Debt Service, and all other necessary proper expenses during said fiscal year; and authorize expenditure of these funds under the direction of the appropriate listed department; or take any other action thereon.

Sponsored and Supported by the Finance Committee
Estimate: **\$28,835,614.**
The proposed budget is printed on pages 18 and 19 of this warrant.
Board of Selectmen recommends adoption of this article

NOTE: At this time, we anticipate that **Article #5** will be offered as a "contingent debt exclusion." This means that although the debt appropriation could be approved at the Annual Town Meeting, that appropriation would be fully contingent upon successful passage of the related Proposition 2½ ballot question. Should the exclusion question fail at the election, the Town Meeting debt appropriation would be rendered null and void.

ARTICLE 5. To see if the Town will vote to appropriate \$7,600,000 [estimate] to pay costs of architectural, engineering, renovation, construction, landscaping, furnishing and equipping and all other related expenses to construct a new Boxford Village Library and fund demolition of a portion of, and preserve through the restoration of a historically compatible exterior closure to, the current Cummings House, both located at 10 Elm Street and for the payment of all other costs incidental and related thereto, and that to meet this appropriation: 1) to transfer the sum of **\$240,000** from a donation gift fund established for this purpose; 2) to appropriate the sum of **\$19,415** from the unexpended balance of the Community Preservation Committee Historic Fund appropriation and debt authorization approved for the historic renovation of Lincoln Hall in Article #14, of the Special Town Meeting October 23, 2007; 3) to appropriate the sum of **\$95,832** from the Community Preservation Committee Historic Fund; 4) to appropriate the sum of **\$34,753** from the Community Preservation Committee Undesignated Fund and, 5) that the Treasurer, with the approval of the Selectmen, is authorized to borrow **\$7,210,000** under and pursuant to Chapter 44, Sections 7(3); 7(3A) and 7(21) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided however that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to pay for any bonds or notes issued pursuant to this vote from the limitations of Chapter 59, section 21C of the General Laws, also known as Proposition 2 1/2; and that in order to aid in the funding of said project, that the Board of Library Trustees be permitted to seek, receive and accept grants, donations or reimbursements for this purpose and to authorize the Board of Library Trustees and the Permanent Building Committee to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town of Boxford to affect the construction of said project; said funds to be expended under the direction of the Permanent Building Committee and the Community Preservation Committee, or take any other action thereon.

Sponsored and supported by the Library Trustees
Sponsored and supported by the Community Preservation Committee
Permanent Building Committee recommends adoption of this article
Finance Committee recommends adoption of this article
Capital Budget Committee: "A" Essential
Board of Selectmen recommends adoption of this article

ARTICLE 6. To see if the Town will vote to appropriate \$300,000 [estimate] to pay costs of architectural, engineering, renovation, construction, equipping and all other related expenses to historically preserve through the renovation and rehabilitation of some interior components of a portion of the current Cummings House, located at 10 Elm Street and for the payment of all other costs incidental and related thereto, said interior restoration to include, but not be limited to, installation of a limited use/limited application elevator, installation of accessible rest room facilities, installation of new fire alarm annunciator system, and other miscellaneous mechanical improvements; and that to meet this appropriation, the Treasurer with

the approval of the Selectmen shall be authorized to issue debt in the amount of **\$300,000** under the Community Preservation Program for the rehabilitation of historic resources, pursuant to Massachusetts General Laws Chapter 44B and under and pursuant to Massachusetts General Laws Chapter 44, Section 7(3A) and 7(21), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that in order to aid in the funding of said project, that the Board of Library Trustees and Boxford Cultural Council be permitted to seek, receive and accept grants, donations or reimbursements for this purpose and to authorize the Board of Library Trustees, and the Permanent Building Committee to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town of Boxford to affect the construction of said project; said funds to be expended under the direction of the Permanent Building Committee and the Community Preservation Committee; provided however that no funds may be expended hereunder unless and until the Town shall have voted to exclude the amounts required to pay for any bonds or notes issued pursuant to Article # 5 of this warrant from the limitations of Chapter 59, section 21C of the General Laws, also known as Proposition 2 1/2; or take any other action thereon.

Sponsored and supported by the Library Trustees
Sponsored and supported by the Community Preservation Committee
Permanent Building Committee recommends adoption of this article
Finance Committee recommends adoption of this article
Capital Budget Committee: "A" Essential
Board of Selectmen recommends adoption of this article

NOTE: At this time, we anticipate that **Article 7 & 8** will be offered as a "contingent appropriations." This means that although the appropriation could be approved at the Annual Town Meeting, that appropriation would be fully contingent upon successful passage of the related Proposition 2½ ballot question. Should the override question fail, the appropriation would be rendered null and void, and in the case of Article #7, the Masconomet Regional School District budget would be rejected (the district budget must be accepted by at least two of the three member communities).
.....

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$413,940 for the purposes of additionally funding the Fiscal Year 2015 Masconomet Regional School District Assessment**, thereby completing the funding required to meet the total assessment and approving the district certified budget, provided that the appropriation authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called; or take any other action thereon.

Sponsored by the Masconomet Regional School Committee
Finance Committee recommends adoption of this article
Board of Selectmen recommends adoption of this article

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$394,975 for the purposes of additionally funding the Fiscal Year 2015 Elementary School Budget**, provided that the appropriation authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called; or take any other action thereon.

Sponsored by the Elementary School Committee
Finance Committee recommends adoption of this article
Board of Selectmen recommends adoption of this article

ARTICLE 9. To **act on the list of proposed capital purchases** for FY 2015 and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for fiscal year 2015, and authorize expenditure of these funds under the direction of the appropriate listed department and authorize the Board of Selectmen to dispose of any equipment declared surplus if replaced; or take any other action thereon.

Sponsored and supported the Board of Selectmen
Estimate: **\$503,346.**
Finance Committee recommends adoption of this article
Capital Budget Committee Recommendations as noted
Permanent Building Committee Recommendations as noted
The proposed capital budget is printed on page 14 of this warrant.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of **\$300,000 [estimate]** to pay costs for the construction, engineering oversight, traffic safety plan and other expenses related to the repair, reconstruction and **replacement of a stormwater culvert on Main Street at Glendale Road**, and that to meet this appropriation or a portion thereof, the Treasurer with the approval of the Board of Selectmen, is hereby authorized to borrow a sum under and pursuant to Chapter 44, Section 7, Clause (1) of the General Laws or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Sponsored and supported by Board of Selectmen
Finance Committee to make recommendation at Town Meeting
Capital Budget Committee: "B" High Priority

ARTICLE 11. To see if the Town will vote to set the **annual curbside solid waste collection fee** at \$2.50 for each 32-gallon bag or container (each use); or take any other action thereon.

Sponsored by the Board of Health
Finance Committee recommends adoption of this article
Board of Selectmen recommends adoption of this article

ARTICLE 12. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$25,000 to fund the Compensated Absence fund**, or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$20,625 to fund an existing retirement bonus benefit equal to 50% of accumulated, but unused sick days available to retiring employees with more than twenty-five years consecutive service with the Town of Boxford**, said funds to be expended under the direction of the Board of Selectmen, or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 14. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$20,000 to engage consulting services to assist with the candidate screening, assessment process and candidate background investigation to hire the next Fire Chief**, or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 15. To see if the Town will vote to amend the Zoning Bylaw, Town Code Chapter 196, reducing the required minimum acreage for the Elderly Housing District, by deleting from Town Code 196-24B(4) the language, "The minimum area of a lot within the Elderly Housing District shall be 24 acres", an inserting in place thereof the language, "The minimum area of a lot within the Elderly Housing District shall be 12 acres", or take any other action thereon.

Sponsored and supported by Housing Partnership Committee
Planning Board recommends adoption of this article

ARTICLE 16. To see if the Town will **vote to re-zone from Zoning District Class "O" Official or Open Space District to Zoning District Class "E-H" Elderly Housing District a portion of the property located on Middleton Road and shown as Parcel 2 on a plan entitled "Plan of Land in Boxford, MA property of Charles W. Haynes, Trustee Elmlea Partnership Trust,"** dated November 12, 2007, prepared by Donohoe and Parkhurst, Inc. and recorded with the Essex South Registry of Deeds in Plan Book 411, Plan 10; said portion containing 13.4 acres, more or less, and being shown as "Land Use Area 3," the approximate boundaries of which are depicted on a plan filed in the Town Clerk's office entitled "Conservation Restriction and Use Area Plan," dated April 8, 2010, prepared by Donohoe and Parkhurst, Inc.; or take any other action thereon.

Sponsored and supported by the Housing Partnership Committee
Planning Board recommends adoption of this article

ARTICLE 17. To see if the Town will vote to **transfer from the care, custody and control of the Board of Selectmen as currently held for one or more of the purposes authorized under the Community Preservation Act to the care, custody and control of the Board of Selectmen for the purpose of community housing**, a portion of the property located on Middleton Road and shown as Parcel 2 on a plan entitled "Plan of Land in Boxford, MA property of Charles W. Haynes, Trustee Elmlea Partnership Trust," dated November 12, 2007, prepared by Donohoe and Parkhurst, Inc. and recorded with the Essex South Registry of Deeds in Plan Book 411, Plan 10; said portion containing 13.4 acres, more or less, and being shown as "Land Use Area 3," the approximate boundaries of which are depicted on a plan filed in the Town Clerk's office entitled "Conservation Restriction and Use Area Plan," dated April 8, 2010, prepared by Donohoe and Parkhurst, Inc. (the "Restriction Plan"), and further **to authorize the Board of Selectmen to convey an affordable housing restriction to be placed upon said property and to grant such restrictions as required by the provisions of M.G.L. ch. 44B, section 12(a)** limiting the use of the aforesaid property shown on the Restriction Plan as restricted area "H" to community housing purposes; or take any other action thereon.

Sponsored and supported by the Housing Partnership Committee

ARTICLE 18. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$10,000 to engage consulting services to assist with the preparation and mandatory update of the Town's Open Space and Recreation Plan**, or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 19. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$2,500 to engage consulting services to assist with the preparation and mandatory update of the Town's other post-employment benefit (OPEB) liability report**, or take any other action thereon.

Sponsored and Supported by the Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 20. To see if the Town will vote to appropriate or reserve from the **Community Preservation Fund** annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses in Fiscal Year 2015, with each item to be considered a separate appropriation:

Appropriations:

From FY 2015 estimated annual revenues for Sawyer-Richardson Open Space Bond expense	\$201,365
From FY 2015 estimated annual revenues for Lincoln Hall Historic Renovation Bond expense	\$ 53,725
From FY 2015 estimated annual revenues for Haynes Land Purchase Bond expense	\$153,500
From FY 2015 estimated annual revenues for Committee Administrative Expenses	\$ 48,371

Reserves:

From FY 2015 estimated annual revenues for Historic Resources Reserve	\$ 43,017
From FY 2015 estimated annual revenues for Community Housing Reserve	\$ 96,742
From FY 2015 estimated annual revenues for Budgeted Reserve	\$370,000

or take any other action thereon.

Sponsored and supported by the Community Preservation Committee
Finance Committee recommends adoption of this article

ARTICLE 21. To see if the Town will vote to appropriate **\$8,500 from the Community Preservation Committee Undesignated Fund** to fund the rehabilitation of farmland soils on the Cargill Field, the appropriated funds to be expended under the direction of the licensees for the Cargill Field and the Community Preservation Committee; or take any other action thereon.

Sponsored and supported by the Community Preservation Committee
Finance Committee recommends adoption of this article

ARTICLE 22. To see if the Town will vote to **transfer care, custody, management, and control** of a parcel of Town-owned land shown on Assessor's Map 19, Block 3, Parcel 28 **from the Board of Selectmen and/or the Board of Health for landfill purposes to the Board of Health for the purposes of landfill site assignment oversight and post closure operation and to the Board of Selectmen for the joint purposes of general municipal use and for conveyance by leasing of such property for renewable energy uses;** and to authorize the Board of Selectmen to lease such property for the installation, operation and maintenance of a privately-owned, ground-mounted solar photovoltaic facility **for a term of up to twenty-five (25) years** on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to convey all necessary interests, including easements, for all purposes relating to such lease; **FURTHER, to authorize the Board of Selectmen to enter into a renewable energy power purchase and/or net metering credit purchase agreement,** including an agreement for power and net metering credits generated by a solar photovoltaic facility, for a term of up to twenty-five (25) years, on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town; and **FURTHER, to authorize the Board of Selectmen to negotiate and enter into an agreement for payments-in-lieu-of-taxes ("PILOT")** pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for both real property and personal property associated with a privately

owned and operated solar photovoltaic facility to be located on the Town's landfill property as shown on Assessor's Map 19, Block 3, Parcel 28 for a term of up to twenty-five (25) years on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town; and further to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town of Boxford to undertake the purpose of this article, or take any other action thereon.

Sponsored and supported by Board of Selectmen
Finance Committee recommends adoption of this article

ARTICLE 23. To see if the Town will adopt a plan entitled "Town of Boxford Zoning Map August 2012" as the official town Zoning Map; or take any other action thereon.

Sponsored and supported by Planning Board

ARTICLE 24. To see if the Town will vote to amend the Zoning Bylaw, Town Code Chapter 196, by deleting the "C Conservancy District" and making clerical corrections to various section references, as follows:

Listing of Sections: delete the language, "C Conservancy District" and insert in place thereof the word, "reserved"

Section 196-2: delete from the opening paragraph the language, "Zoning Map, dated May 10, 1977" and insert in place thereof the language, "Town of Boxford Zoning Map August 2012"; delete from the opening paragraph the word "nine" and insert in place thereof the word "eight"; delete under the heading "Special Districts" the language, "C Conservancy District (§ 196-17)"

Section 196-13B(1): delete from the phrase "Subsection B(11)(o) of this section" the letter "o" and insert in place thereof the letter "l" so that the phrase reads, "Subsection B(11)(l) of this section" [editor's note: this is a lower case letter l, not the number 1].

Section 196-13D, Farm stand activities: Change section heading to read "E. Farm Stand Activities"

Section 196-13D, Farm stand activities, (2): delete from the phrase, "as described in Section D(3)" the letter "D" and insert in place thereof the letter "E" so that the phrase reads, "as described in Section E(3)".

Section 196-13D, Farm stand activities, (3)(b): delete from the phrase, "the information required by Section D.3.a" the letter "D" and insert in place thereof the letter "E" so that the phrase reads, "the information required by Section E.3.a".

Section 196-14, B-1 Retail Business District, B(1): delete from the phrase, "All uses permitted in § 196-13B(2), (3), (5), (6), (9), (11)(h), (11)(i) and (11)(n)" the language, "(11)(i) and (11)(n)" and insert in place thereof the language "and (11)(i)" so that the phrase reads, "All uses permitted in § 196-13B(2), (3), (5), (6), (9), (11)(h), and (11)(i)."

Section 196-16, M Manufacturing or Industrial District, B(5): delete the language“, subject to § 196-31” therein.

Section 196-17, C Conservancy District: delete the section heading and the text from this section in its entirety and replace therewith the language, “§ 196-17. Reserved”;

or take any other action thereon

Sponsored and supported by Planning Board

ARTICLE 25. To see if the Town will vote to withdraw from membership in the Essex County Mosquito Control District, pursuant to the provisions of Chapter 516 of the Acts of 1958; or take any other actions thereon.

Sponsored by Initiative Petition

ARTICLE 26. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn voters to meet in the Boxford Town Hall, 7A Spofford Road, Boxford, MA, on Tuesday, the twentieth day of May next, polls open from 7:00 a.m. to 8:00 p.m., for the following purposes, viz: to choose by ballot the following Town Officers for the ensuing year: **Board of Selectmen**, one member for three years; **Town Moderator**, one for three years; **Board of Assessors**, one member for three years, and one member for one year; **Planning Board**, one member for five years; **Board of Commissioners of Trust Funds**, one member for three years; **Masconomet Regional District School Committee**, TWO members for three years; **Boxford School Committee**, TWO members for three years; **Board of Health**, TWO members for three years; **Trustees of the Boxford Town Libraries**, TWO members for three years, **Constable, East Parish**, one for three years; **Constable, West Parish**, one for three years, and to vote on the following questions:

QUESTION #1: Shall the Town of Boxford be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs of architectural, engineering, renovation, construction, landscaping, furnishing and equipping and all other related expenses to construct a new Boxford Village Library and fund demolition of a portion of, and preserve through the restoration of a historically compatible exterior closure to, the current Cummings House, both located at 10 Elm Street?

Yes ____

No ____

QUESTION #2: Shall the Town of Boxford be allowed to assess an additional \$413,940 in real estate and personal property taxes for the purpose of **additionally funding the Fiscal Year 2015 Masconomet Regional School District Assessment**, thereby completing the funding required to meet the total assessment and approving the district certified budget, for the fiscal year beginning July 1, 2014?

Yes ____

No ____

QUESTION #3: Shall the Town of Boxford be allowed to assess an additional \$394,975 in real estate and personal property taxes for the purpose of **additionally funding the Fiscal Year 2015 Elementary School Budget**, for the fiscal year beginning July 1, 2014?

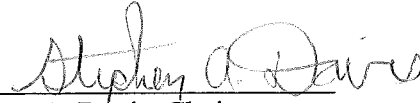
Yes ____

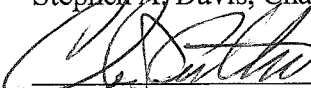
No ____

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days, at least, before the time of holding said meeting.


Hereof, fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

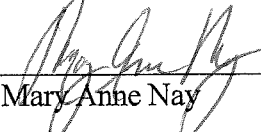
Given under our hands this seventh day of April in the year of our Lord, two thousand fourteen.

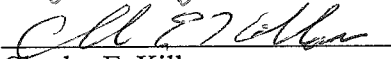

Stephen A. Davis, Chair


Charles J. Costello


BOARD OF SELECTMEN


Peter C. Perkins

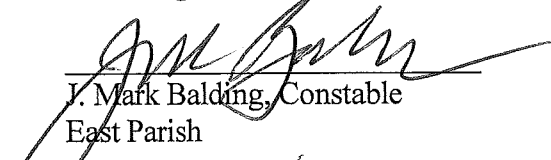

Mary Anne Nay


Charles E. Killam

I have served this warrant by posting attested copies thereof on each of the meeting houses in said Town of Boxford seven days, at least, before the time of holding said meeting.


David A. Smallman, Constable
West Parish

Date 4-8-14


J. Mark Balding, Constable
East Parish
Date 4/8/14

Proposed Capital Purchases for FY 2015Capital Budget
Recommendation
(if > \$10,000)Bldg Comm
Recommendation

1	Fund Additional security locks at Police Station	\$ 2,800	Not Applicable	Recommend adoption
2	Fund replacement chairs at Police Station	\$ 2,100	Not Applicable	Not Applicable
3	Fund sump pump at Police Station water treatment plant	\$ 5,475	Not Applicable	Recommend adoption
4	Fund replacement LED light fixtures for Police Station Lobby	\$ 3,920	Not Applicable	Recommend adoption
5	Fund repair of hot water heating system at Town Hall	\$ 18,879	"A" Essential	Recommend adoption
6	Fund replacement LED light fixtures in portion of Town Hall	\$ 5,700	Not Applicable	Recommend adoption
7	Fund replacement of doors at DPW	\$ 7,350	Not Applicable	Recommend adoption
8	Fund installation of ceiling fans at DPW	\$ 5,680	Not Applicable	Recommend adoption
9	Fund removal of discontinued communications tower at DPW	\$ 2,904	Not Applicable	Not Applicable
10	Fund replacement installation overhead door safety controls at Middleton Road Fire Station	\$ 4,630	Not Applicable	Recommend adoption
11	Fund upgrade of electrical subpanel at Community Center	\$ 1,600	Not Applicable	Recommend adoption
12	Fund replacement window treatments at Community Center – Second floor	\$ 1,800	Not Applicable	Recommend adoption
13	Fund replacement of Town holiday tree outside Community Center	\$ 6,600	Not Applicable	Not Applicable
14	Fund replacement of roof shingles and paint trim at former West Branch Library, 188 Washington Street	\$ 35,000	"A" Essential	Does not Recommend
15	Fund replacement of 6- wheel dump truck - DPW	\$193,061	"A" Essential	Not Applicable
16	Fund replacement tractor – DPW	\$ 59,068	"A" Essential	Not Applicable
17	Fund replacement 72" deck mower – DPW (Note: FY 2014 expenditure)	\$ 14,699	"B" High Priority	Not Applicable
18	Fund purchase and training for 15 conducted electrical weapons (Taser™) and associated equipment - Police Department	\$ 22,000	"B" High Priority	Not Applicable
19	Supplemental Funding for refurbishment of fire pumper vehicle for Fire Department (Note: FY 2014 expenditure)	\$ 16,800	"A" Essential	Not Applicable
20	Fund purchase of additional SCBA (air packs) and bottles – Fire Department	\$ 36,000	"A" Essential	Not Applicable
21	Fund replacement of 2 hand held thermal imaging devices – Fire Department	\$ 25,000	"B" High Priority	Not Applicable
22	Fund replacement of central electronics bank equipment – Communications Department	\$ 19,000	"A" Essential	Not Applicable
23	Fund replacement of large format – wide carriage scanner/printer – Town Hall	\$ 13,280	"B" High Priority	Not Applicable
	TOTAL CAPITAL PURCHASES	\$503,346.00		

**TOWN OF BOXFORD – COMPENSATION PLAN for
NON-BENEFIT ELIGIBLE CLASSIFICATION PLAN EMPLOYEES
FISCAL YEAR 2015**

HOURLY EMPLOYEES CLASSIFICATION	HOURLY RATE FY 2015
1. Library Personnel	
Circulation Attendant	9.45
Library Assistant	12.48
2. Minutes Secretary	13.35
3. Clerical Associate I	12.94
Clerical Associate II	15.22
4. Assistant Animal Control Officer	12.55
5. Alternate Building Inspector	24.91
6. Recycle Attendant	15.37
7. Election Officers	
Wardens	9.06
Inspectors	8.69
8. Plumbing/Gas Inspector	308.00 (weekly stipend)
9. Wiring Inspector	308.00 (weekly stipend)
10. DPW Summer Help	
Starting	9.07
After 30 days	9.71
Returning 2 nd Year	10.37
Each Successive Returning Yr	+30/hr.
11. Parks Program (Seasonal)	
Director	30.60 - 35.70
Lead Instructor	12.24 - 15.30
Senior Instructor	10.20 - 12.24
Junior Instructor	8.16 - 10.20
12. Outreach Worker	16.16
13. Van Driver	13.60

TOWN OF BOXFORD, MA - NON-UNION CLASSIFICATION PLAN

Grade N-1

No position assigned.

Grade N-2

No position assigned.

Grade N-3

No position assigned.

Grade N-4

Animal Control Officer
Full-time Firefighter (*Career Firefighters*)
Payroll and Benefits Administrator

Grade N-5

Administrative Assistant to the Town Administrator

Grade N-6

No position assigned.

Grade N-7

Director of Communications
Director of Council on Aging

Grade N-8

Town Clerk

Grade N-9

No position assigned.

Grade N-10

Director of Public Health
Director of Public Libraries
Inspector of Buildings
Director of Conservation/Planning Board Administrator
Police Lieutenant – Patrol
Police Lieutenant – Criminal Investigations

Grade N-11

Director of Assessments
Treasurer/Collector

Grade N-12

Director of Municipal Finance/Town Accountant
DPW Superintendent/Town Engineer
Fire Chief

Grade N-13

No Position Assigned

Grade N-14

Police Chief

Grade N-15

Town Administrator

**TOWN OF BOXFORD, MA - PROPOSED NON-UNION COMPENSATION PLAN
FY-2015**

<i>Grade</i>		<i>Min</i>	<i>Mid</i>	<i>Max</i>
1	Hourly	15.88	18.18	20.82
	Weekly	635.06	727.31	832.97
	Annual	33,150.00	37,965.81	43,481.23
2	Hourly	17.46	20.00	22.91
	Weekly	698.56	800.05	916.27
	Annual	36,465.00	41,762.39	47,829.35
3	Hourly	19.21	22.00	25.20
	Weekly	768.42	880.05	1,007.90
	Annual	40,111.50	45,938.63	52,612.29
4	Hourly	21.13	24.20	27.72
	Weekly	845.26	968.06	1,108.69
	Annual	44,122.65	50,532.49	57,873.52
5	Hourly	22.61	25.90	29.66
	Weekly	904.43	1,035.82	1,186.30
	Annual	47,211.24	54,069.77	61,924.67
6	Hourly	24.19	27.71	31.73
	Weekly	967.74	1,108.33	1,269.34
	Annual	50,516.02	57,854.65	66,259.39
7	Hourly	25.89	29.65	33.95
	Weekly	1,035.48	1,185.91	1,358.19
	Annual	54,052.14	61,904.48	70,897.55
8	Hourly	27.70	31.72	36.33
	Weekly	1,107.97	1,268.92	1,453.26
	Annual	57,835.79	66,237.79	75,860.38
9	Hourly	29.64	33.94	38.87
	Weekly	1,185.52	1,357.75	1,554.99
	Annual	61,884.30	70,874.44	81,170.60
10	Hourly	31.71	36.32	41.60
	Weekly	1,268.51	1,452.79	1,663.84
	Annual	66,216.20	75,835.65	86,852.55
11	Hourly	33.93	38.86	44.51
	Weekly	1,357.31	1,554.49	1,780.31
	Annual	70,851.33	81,144.14	92,932.23
12	Hourly	37.33	42.75	48.96
	Weekly	1,493.04	1,709.93	1,958.34
	Annual	77,936.47	89,258.56	102,225.45
13	Hourly	41.06	47.02	53.85
	Weekly	1,642.34	1,880.93	2,154.18
	Annual	85,730.11	98,184.41	112,447.99
14	Hourly	46.19	52.90	60.59
	Weekly	1,847.63	2,116.04	2,423.45
	Annual	96,446.38	110,457.47	126,503.99
15	Hourly	51.96	59.51	68.16
	Weekly	2,078.59	2,380.55	2,726.38
	Annual	108,502.18	124,264.65	142,316.99

	Actual Expended FY12	Actual Expended FY13	Budget FY14	Proposed FY15 Budget	\$ Change FY14 to FY15	% Change FY14 to FY15
General Government						
Selectmen & Administrator	175,762	188,330	204,854	206,889	2,035	1.0%
Legal	97,497	110,421	118,361	108,361	-10,000	-8.4%
Technology	162,505	188,604	208,873	208,873	0	0.0%
Town Clerk	99,905	107,752	105,879	107,576	1,697	1.6%
Land Committee	0	500	500	500	0	0.0%
Conservation Comm/Planning Bd.	86,545	89,015	94,014	94,046	32	0.0%
Utilities & General Maintenance	257,164	281,862	301,390	301,390	0	0.0%
General Liability Insurance	187,947	228,899	235,000	266,353	31,353	13.3%
Total General Government	1,067,325	1,195,383	1,268,871	1,293,988	25,117	2.0%
Financial Administration						
Finance Committee	600	589	1,000	1,000	0	0.0%
Finance Committee Reserve	126,589	148,872	175,000	175,000	0	0.0%
Municipal Finance Departments	413,283	442,928	420,228	448,053	27,825	6.6%
Total Financial Administration	540,472	592,389	596,228	624,053	27,825	4.7%
Public Safety						
Police Salary	1,132,658	1,163,626	1,197,191	1,232,135	34,944	2.9%
Police Non Salary Expenses	52,141	57,975	65,272	65,737	465	0.7%
Fire Salary	361,625	372,107	396,207	401,283	5,076	1.3%
Fire Non Salary Expenses	88,096	75,298	84,953	84,953	0	0.0%
Building Inspection/Zoning Bd	113,179	113,472	122,608	123,084	476	0.4%
Sealer of Weights & Measures	411	411	420	420	0	0.0%
Animal Inspector	5,279	5,279	5,687	5,687	0	0.0%
Animal Control Officer	40,568	45,110	46,789	46,889	100	0.2%
Communications Salary	264,817	278,550	291,117	301,912	10,795	3.7%
Communications Non Salary Exp.	77,534	72,039	94,224	93,397	-827	-0.9%
Total Public Safety	2,136,308	2,183,867	2,304,468	2,355,497	51,029	2.2%
Education						
Elementary Schools	9,234,349	9,497,867	9,822,507	10,123,207	300,700	3.1%
North Shore Voke Assessment	123,891	109,842	117,261	160,934	43,673	37.2%
Masconomet Operational Assessment	7,465,696	7,955,557	8,014,147	8,209,413	195,266	2.4%
Total Education	16,823,936	17,563,266	17,953,915	18,493,554	539,639	3.0%

	Actual Expended FY12	Actual Expended FY13	Budget FY14	Proposed FY15 Budget	\$ Change FY14 to FY15	% Change FY14 to FY15
Public Works						
Cemeteries	500	500	500	500	0	0.0%
Trash/Recycling Pickup & Disposal	501,873	512,136	516,383	516,383	0	0.0%
Snow & Ice Removal	119,467	292,964	133,000	133,000	0	0.0%
Fuel Depot	112,000	108,399	112,000	112,000	0	0.0%
DPW Salaries	462,190	475,375	491,665	502,198	10,533	2.1%
DPW Non Salary Expense	340,545	281,019	307,517	307,517	0	0.0%
Total Public Works	1,536,575	1,670,393	1,561,065	1,571,598	10,533	0.7%
Human Services						
Board of Health	119,532	125,533	135,705	137,578	1,873	1.4%
Council on Aging	91,369	95,368	106,082	109,172	3,090	2.9%
Veterans' Benefits	28,235	29,760	30,000	30,000	0	0.0%
HAWC Program	2,000	2,000	2,000	2,000	0	0.0%
Tri Town Council	27,614	27,614	27,614	29,614	2,000	7.2%
Total Human Services	268,750	280,275	301,401	308,364	6,963	2.3%
Culture & Recreation						
Library Salaries	256,737	279,327	305,173	314,785	9,612	3.1%
Library Non Salary Expense	110,646	121,651	118,448	117,328	-1,120	-0.9%
Recreation Committee	2,598	4,199	3,425	3,425	0	0.0%
Cultural Council	2,700	3,000	3,000	3,000	0	0.0%
Historic District Commission	0	375	375	375	0	0.0%
Total Culture & Recreation	372,681	408,552	430,421	438,913	8,492	2.0%
Employee Benefits						
Health Insurance (non school)	604,243	630,717	726,768	645,680	-81,088	-11.2%
OPEB Contribution (non school)				7,470	7,470	
T/S Employee Mitigation Fund				76,850	76,850	
Essex Retirement Assessment	752,054	785,596	860,567	936,588	76,021	8.8%
Medicare/Life & LTD Insurance	146,520	148,591	164,408	169,115	4,707	2.9%
Unemployment Insurance	21,635	9,854	30,000	30,000	0	0.0%
Salary Reserve				89,092	89,092	
Total Employee Benefits	1,524,452	1,574,758	1,781,743	1,954,795	173,052	9.7%
Debt Service						
Non School Debt Service	926,336	842,176	887,348	1,273,346	385,998	43.5%
Elementary School Debt Service	365,685	328,435	116,439	111,738	-4,701	-4.0%
Masconomet Debt Assessment	396,319	413,116	401,295	409,768	8,473	2.1%
Total Debt Service	1,688,340	1,583,727	1,405,082	1,794,852	389,770	27.7%
Total Budget	25,958,839	27,052,610	27,603,194	28,835,614	1,232,420	4.5%

Town of Boxford, MA

Capital Budgeting Committee

Five-Year Capital Forecast

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
General Government	13,250	50,000			
Elementary School			131,000	519,500	123,000
Public Safety	246,300	156,000	167,000	176,000	358,000
Public Works	356,807	124,979	343,979	222,979	121,979
Public Buildings	87,708	170,000	168,000	166,000	164,000
Library	150,000	760,000	741,000	722,000	703,000
Land Acquisition	TBD	TBD	TBD	TBD	TBD
Recreation	TBD	TBD	TBD	TBD	TBD
Total Capital	\$ 854,065	\$ 1,260,979	\$ 1,550,979	\$ 1,806,479	\$ 1,469,979

**BOARD OF SELECTMEN
TOWN OF BOXFORD
7A SPOFFORD ROAD
BOXFORD, MA 01921**

**BULK RATE
POSTAGE PAID
PERMIT #19
BOXFORD, MA
01921**

**BOXHOLDER
BOXFORD, MASS 01921
01885**