



**Town of Boxford
Meeting Minutes of the Board of Health**

June 29, 2016

Present: Hans Jeppesen, Richard Taylor, Richard Fahrner, Alex Constan
Kendell Longo, Kristin Kwiatek
Absent: Heather Forand

Meeting called to order at 7:30 PM by Hans Jeppesen

Minutes Review and Bill signing

Minutes were reviewed from the May 18, 2016 meeting. **Motion** by **D. Taylor** to accept minutes, seconded by **R. Fahrner**, approved **unanimously**.

Minutes were reviewed from the May 25, 2016 meeting. **Motion** by **D. Taylor** to approve with amendments, seconded by **A. Constan**, approved **unanimously**.

VNA contract was signed.

Bills were signed.

Artificial Turf Field

The Board began the discussion on signage to be posted at the artificial turf field. **A. Constan** mentioned that Chris Huntress from Huntress Associates, Inc. has standard signage for turf fields. **A. Constan** asked if there should be an added statement for dehydration or heat stress. **D. Taylor** stated that the Board should see the signage and be in agreement on the wording before anything is posted. **H. Jeppesen** advised **K. Longo** to contact Mr. Huntress regarding the signage. **D. Taylor** suggested that a one page informational letter be drafted on the topic of heat stress. The letter should be sent to Permanent Building Committee, Board of Selectmen, Athletic Association, and Recreation Committee. The Athletic Association would be asked to disseminate the letter to their members and possibly post it on their website.

Trash Dumped- 131 Herrick Road

K. Longo was contacted by John Dold from the Department of Public Works and was told that the Police stated there were three barrels of trash left at 131 Herrick Road. The Police had John Dold take the trash back to the Department of Public works. John Dold asked if the Board of Health wanted a sample of the contents of the barrels. **K. Longo** stated she contacted the resident at 131 Herrick Road and it was determined to be wet sheet rock and that the resident did not have enough trash stickers. **D. Taylor** asked what the procedure was in Boxford if someone thinks something is a hazardous material. **D. Taylor** explained that the actions resulting from the dumped trash was an absolute mistake. The Department of Public Works should not have touched or taken the trash because it is now the Town's responsibility. **D. Taylor** mentioned a letter needs to be written and sent to the appropriate departments stating that if a similar situation occurs, the material in question should not be touched. **D. Taylor** stated that there is a hazardous material plan in place that needs to be followed. Lieutenant Hazelwood should have been contacted immediately and that the Department of Public works should not be picking up residents garbage on private property.

H. Jeppesen stated senior health to be a good topic for the next agenda and asked the Board for some topics for future agendas. **R. Fahrner** mentioned the water systems within the schools which was a past project of the Board of Health. **A. Constan** suggested the potable water supply problem at Andrews Farm Road. **D. Taylor** stated to **K. Longo** that Andrews Farm water supply should be on the next meeting's agenda.

Action Items

- **D. Taylor** to draft letter on heat stress
- **K. Longo** to contact Chris Huntress regarding signage for artificial turf field
- **K. Longo** to write letter to the resident at 131 Herrick Road regarding the dumped trash
- **D. Taylor** to draft a letter to the Police Department regarding Hazardous material.

Adjourn 8:15pm

The next meeting date will be determined and with no further business there was a **motion** made by **R. Fahrner**, seconded by **A. Constan**, the Board voted **unanimously** to adjourn.

Respectfully Submitted,

Kristin Kwiatek
Minutes Secretary

