

JOINT SESSION BOXFORD TOWN LIBRARY TRUSTEES WITH SELECT BOARD

MONDAY, JUNE 27, 2022, 7:00 PM

ONLINE

VIA ZOOM

VIRTUAL ATTENDANCE ONLY

SELECT BOARD PRESENT: Barbara Jessel, Chair, Charles Costello, Margaret Chow-Menzer, Judy Stickney,

CALL TO ORDER: Barbara Jessel, Chair

I call this meeting to order at 7:02 PM and inform all that this meeting is being video and audio recorded and that Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting via virtual means.

The meeting may also be accessed remotely through the remote participation link provided on this meeting's posting on the Town's website calendar. The website calendar also lists the specific ID number required for virtual attendance via Zoom along with phone numbers to dial into the meeting.

Additionally, the public is able to: Listen to and/or view this meeting via BCATv on FIOS channel #39 or Comcast Channel #22 or through the BCATv website; OR participate in the meeting virtually.

In addition, all members please be aware that all votes must be roll call.

ROLL CALL: Board Chair Jessel present, Costello present, Stickney present

ANNOUNCEMENTS:

- Boxford Annual 4th of July Parade Monday, July 4, 10 AM
- Boxford July 4th Road Race at 8:00 AM
- Boxford Board of Health reports Covid cases down from 11 to 8 this week.

MEETING WITH POLICE CHIEF, James Riter

- Appointment of new hire, James D. Bernhard

MOTION: Made and seconded to appoint James D. Bernhard as a fulltime Police Officer for the Town of Boxford commencing on July 11, 2022

ROLL CALL: Jessel yes, Costello yes, Chow-Menzer yes, Stickney yes

- Police Department Update:
 - Boxford Police Department invoiced Masconomet Regional High School for \$24,840. For the 21-22 school year for 108 SRO shifts at the school
 - Phone calls will be made to previous fireworks users to remind them that it is illegal in Massachusetts.

MEETING WITH LIBRARY DIRECTOR AND BOARD OF TRUSTEES, Kevin Bourque, Director

John Paul Ryan, Chair of the Boxford Town Library Trustees Board called the meeting to order at 7:22 PM

ROLL CALL: Trustee Chair Ryan present, Trustee Vice-Chair Smallman present, Trustee Ramos-Pachucki present, Trustee Woodland present.

RECOMMENDATION OF CANDIDATE FOR VACANT POSITION ON LIBRARY BOARD OF TRUSTEES

- Four candidates were interviewed for the vacant position.
- The trustees are recommending to the Select Board that Christina Eckert be appointed a trustee to fill the vacant position on the board until the next election in May 2023
- The Select Board interviewed the candidate

Motion: Select Board Member, C. Costella made a motion that was seconded to appoint Christina Eckert a trustee to fill the vacant position on the Boxford Town Library Trustees until the next election in May 2023

ROLL CALL: Trustee Ryan yes, Trustee Smallman yes, Trustee Ramos-Pachucki yes, Trustee Woodland yes

ROLL CALL: Select Board Jessel yes, Costello yes, Chow-Menzer yes, Stickney yes

LIBRARY EQUITY, DIVERSITY, & INCLUSION GIFT ACCOUNT: A. Woodland, Kevin Bourque

- Drag Queen Story Hour was very successful with a record attendance of 240
 - It was held at the 2nd Congregational Church in Boxford
 - We want to acknowledge Pastor Laura Gronberg for helping us.
 - We have received the North Shore Pride 2022 Hero Award.
 - The Trophy was presented at the end of the Pride Parade in Salem on June 25.
- Donations were made to the Trustees to help fund the Drag Queen Story Hour
 - The Trustees would like the approval of the Select Board to set up an Equity, Diversity, and Inclusion (EDI) Library Gift Fund to be used specifically for EDI programming and/or books & materials purchases.

MOTION: Select Board member C. Costello made a motion seconded by B. Jessel that the Select Board authorize the establishment of an Equity, Diversity, and Including (EDI) Library Gift Fund, in accordance with the provisions of GL c.44 s. 53A, for the purpose of funding Boxford Town Library EDI programming as requested by the Library Board of Trustees.

ROLL CALL: Jessel yes, Costello abstained, Chow-Menzer yes, Stickney yes

LIBRARY ASSISTANT POSITION VACANCY: K. Bourque

- Part-time Library Assistant Anita Korzaniewski is resigning on September 1.
 - She works Wednesday and Thursday evenings allowing us to keep the library open those nights.
- Request a lift of the hiring freeze prior to her departure so we can keep the library open Wednesday and Thursday evenings

MOTION: C. Costello made a motion seconded by J. Stickney to lift the hiring freeze to allow replacing the Part-time Library Assistant.

ROLL CALL: Jessel yes, Costello yes, Chow-Menzer yes, Stickney yes

LIBRARY UPDATE: K. Bourque

- Update on Strategic Planning process for New Long-Range Plan for FY24-26
 - 535 Respondents to the Community Feedback Survey, 6% of the population
 - We have moved beyond the information gathering stage and are currently in the process of formulating goals and objectives to be achieved over the three-year span of the plan.
 - We conducted a drawing to motivate residents to fill out the survey. The winners of the prizes are:
 - Donna Desmond, Amazon Kindle Fire (in the form of a gift card valued at the price of a new Kindle Fire)
 - Lois Bell and Keith Fallon, a \$50. Amazon Gift card each
 - Barbara Was, Benson's Homemade Ice Cream \$25.00 gift card
 - Annie Rollins, Boxford Community Kitchen \$25.00 gift card
 - Leslie Dinanno West Village Provisions \$25.00 gift card
- Summer Reading Program—Read Beyond the Beaten Path
 - Runs from June 6th through August 10th
 - The Library offers a reading challenge and special programs
 - Prizes
 - FREE book to keep
 - Topsfield Fair Prize Pack that includes Free Admission, Free Food, and Ride Passes!
 - “Magic Fred” Comedy Magic Show, Tuesday, June 28, 3:00 PM (ages 5 & up)
 - Ed The Wizard’s “Alchemy Laboratory” Science Magic Show*, Tuesday, July 13, 3:00PM (ages 7 & up) *This program is supported in part by a grant from the Boxford Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, a state agency.
 - Lindsay & Her Puppet Pals, Tuesday July 19, 3:00PM (ages 3-8)
 - Summer Reading Party, featuring “Animal World Experience” Live Animal Show and Benson’s Ice Cream! – Wednesday, August 10, 4:00 PM
 - Read Beyond the Beaten Path is sponsored by:
 - The Boxford Town Library
 - The Mass Cultural Council
 - The Massachusetts Library System
 - The Boston Bruins
 - And the Massachusetts Board of Library Commissioners
- Movie Night on the Library Lawn—Saturday , June 25
 - Made possible through Tri-Town Collaboration with Tri-Town Solidarity
 - Audience: Teens & Adults
 - Academy Award Winning Film, Hidden Figures

- Library holds the license so Director Kevin Bourque showed the movie
- Family Movie Thursday, July 25, 7:00 – 9:00 PM
 - License restricts advertising but is a new, excellent movie
 - Trustees will be present distributing free food
- Mural by Ciara Smith
 - It is an excellent addition to the Children's Room
 - It flows from fantasy to Boxford type landscape including animals
 - Prosthetic legs, hearing aids, diabetic bracelets are included in the mural
 - There will be a "Name the Dragon" contest.

ADJOURNMENT:

MOTION: Chair Ryan made a motion seconded by A. Woodland to adjourn.

ROLL CALL: Ryan yes, Smallman yes, Ramos-Pachucki yes, Woodland yes

The meeting adjourned at 7:50 PM

NEXT MEETING: July 11, 2022

Respectfully submitted,

Charlene Mead, Minutes Secretary

Documents/exhibits discussed at the meeting

Recommendation of Candidate for vacant position on the Board of Boxford Town Library Trustees

Library Equity, Diversity, & Inclusion Gift Account

Library Assistant Position Vacancy

Library Update Report

Accepted as presented on: July 11, 2022

